

# Undergraduate Research and Creative Activity Mentor Award Nomination Form

## Eastern Connecticut State University

The Undergraduate Research/Creative Activity Mentor Award was created to recognize excellence in the practice of mentoring undergraduate research or creative activity. Faculty will be nominated by students for demonstrating excellence in supporting undergraduate work and developing mentoring relationships with undergraduate students. At Eastern Connecticut State University, these activities are defined as:

*Working closely with a faculty mentor to create original intellectual or creative contributions to the discipline, culminating in formal review of that work through presentations, exhibitions, and/or publications.*

This award will be granted to faculty members who mentor undergraduates outside of the classroom, and who are committed to undergraduate research and creative activity, beyond coursework. Faculty members who have mentored and worked one-on-one with students resulting in work that has resulted in presentation/publication or exhibition are eligible for nomination.

### **Award Amount:**

This one-time award of funds can be used to further the award winner's research (travel , equipment, professional organization membership) for the following academic year. The award will be presented at CREATE Conference each year during the opening ceremony to a faculty member who is making a significant impact in their field by supporting and mentoring undergraduate students in research and/or scholarship endeavors.

Nominations for this award must include specific evidence that the nominees have made significant contributions to advancing undergraduate research and scholarship at Eastern Connecticut State University beyond work done as part of a course. The selection of the mentor award will be done by committee.

The strongest nominations will demonstrate a commitment to undergraduate research through specific examples such as exhibitions, presentations or peer-reviewed publications. The committee will examine the skills learned by the student as well as the significance of the outcome of the project (regional vs. national conferences). Support from the corresponding department chair/tenured faculty member will also be evaluated by the committee. Those faculty who have demonstrated an established record of successful student mentoring, in addition to mentoring the individual project of this year's nominating student, will receive the highest evaluation.

### **Application Procedure:**

Please follow the guidelines below to insure a successful application is submitted:

1. A student must complete the nomination form by typing onto the form.
2. Once completed, the student will forward the nomination to the department chair for their signature and completion of the support form. However, the form could be forwarded to another tenured faculty member in the department of the faculty member being nominated.
3. Documentation must be submitted supporting the outcome of the student/mentor work (Conference Program etc).
4. The department chair or other tenured faculty member providing their support will submit 1 hard copy (with signatures) of the forms and all documentation and 1 electronic version.

If you have questions, please contact Carlos A. Escoto, Ph.D. ([escotoc@easternct.edu](mailto:escotoc@easternct.edu)) or 860-465-0263.

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## Eastern Connecticut State University

### Student Nomination Information:

Student Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

Eastern E-mail (will be used to contact student): \_\_\_\_\_

Phone Number: \_\_\_\_\_

Class:  First-year  Sophomore  Junior  Senior  Continuing Education

Academic Department: \_\_\_\_\_

Faculty Mentor: \_\_\_\_\_

### Project Outcome Information:

Project Title: \_\_\_\_\_

Outcome of the Collaboration: (select all that apply):

- Conference (research)
- Exhibit (visual art)
- Performance (performing art)
- Other: \_\_\_\_\_

*Please include supporting documents (e.g. Conference Program, Letter of Acceptance, Manuscript).*

**Nomination:** In the space below, please provide 1) an abstract of the project completed including problem/hypothesis, methodology, 2) discuss specific skills acquired by working with the mentor AND 3) what specific qualities did the mentor demonstrate that facilitated your work. (Submit additional pages if necessary)

**Chair or Other Tenured Faculty Member :** In the space below, please provide 1) an evaluation of the project submitted (e. g. quality of work, contribution to the discipline), 2) a brief discussion of the venue for presentation/publication of the student work 3) any additional information that you are aware of that supports the faculty members work as a student mentor with this student or in the past . (Submit additional pages if necessary)

**Authorization:**

Student \_\_\_\_\_  
Signature Date

Dept. Chair \_\_\_\_\_  
Signature Date

Faculty Support \_\_\_\_\_  
Signature Date

UGR Coordinator \_\_\_\_\_  
Signature Date

Dean \_\_\_\_\_  
Signature Date

Provost \_\_\_\_\_  
Signature Date

<b>For Administrative Use</b>
Amount Funded: _____
Date: _____
Authorized signature: _____
Evidence of travel provided (date): _____