



ECSU Student Center and Student Activities Office *Co-curricular education for student organizational leadership*

**→ GOAL SETTING WORKSHEET ←**

The following worksheet is designed to assist an Executive Board member of an organization to set goals and think about the upcoming challenges ahead.

A. List the major activities/responsibilities you will have as an officer in the coming year:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_

B. Which one(s) will be the most difficult to achieve? \_\_\_\_\_  
Why? \_\_\_\_\_

C. Which one(s) will be the easiest to achieve? \_\_\_\_\_  
Why? \_\_\_\_\_

D. What is/are the area(s) your organization needs to work on? \_\_\_\_\_

E. What are the things you want to change during your term? \_\_\_\_\_

F. What are the things you plan to personally gain from being an officer? \_\_\_\_\_

G. What are your best assets as an officer? \_\_\_\_\_

H. Are there any areas you will need assistance with? \_\_\_\_\_

Additional Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**RELATED SAO RESOURCE**

- ◆ Setting Goals

**REFERENCE**

Adapted from: St. Norbert College, Department of Leadership, Service & Involvement

*Additional resource handouts are available as well as consultation services.  
For more information, contact the Student Activities Office in the Student Center at 465-4450.*