



# EASTERN CONNECTICUT STATE UNIVERSITY

REGISTRAR'S OFFICE • ALVIN B. WOOD SUPPORT SERVICES CENTER

83 Windham Street • Willimantic, CT 06226 • Office: (860) 465-5224 Fax: (860) 465-4382

## Change of Status Request

(Continuing Matriculated Students Only – Submit to registrar@easternct.edu)

Note: Prior to and during the first two weeks of a semester, students may change their status. Refundable tuition and fees will be credited to the revised bill. Refunds, if applicable, will follow the University's extension fund refund policy. Please consult the Bursars Office for additional information regarding the Refund Policy.

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_ Eastern ID: \_\_\_\_\_

Effective Term of Change (Ex. Fall 2023): \_\_\_\_\_

Level: \_\_\_ Undergraduate \_\_\_ Graduate

Change Status (Check One):

\_\_\_ Transfer from Full-Time to Part-Time

\_\_\_ Transfer from Part-Time to Full-Time

Please answer the following questions:

➤ Were you admitted through STEP-CAP? Yes \_\_\_ No \_\_\_

➤ Is this is your first semester attending Eastern as a matriculated/admitted student. Yes \_\_\_ No \_\_\_

➤ Are you receiving financial aid ? Yes \_\_\_ No \_\_\_

*\*If yes, it is the student's responsibility to check with the Financial Aid Office regarding any impact this change may have on the current aid offer and future eligibility for aid.*

➤ Are you a residential student (On-Campus)? Yes \_\_\_ No \_\_\_

➤ Are you attending Eastern on an F-1, F-2 or J-1/J-2 Visa? Yes \_\_\_ No \_\_\_

*\*If yes, International Student Office approval required:*

Approver Name: \_\_\_\_\_ Signature \_\_\_\_\_

➤ Have you paid any fees for the semester for which you are changing your status? Yes \_\_\_ No \_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

\*Not required if submitted via your Eastern Email

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