

EASTERN CONNECTICUT STATE UNIVERSITY • 2018

Department of Public Safety
UNIFORM CAMPUS CRIME
AND FIRE SAFETY REPORTS



*Including Statistics from 2015-17
Jeanne Clery Disclosure of Campus Security Policy
and Campus Crime Statistics*



CAMPUS SECURITY REPORT 2018

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INTRODUCTION

Eastern Connecticut State University Police Department Uniform Campus Crime Report 2018

The Eastern Connecticut State University Police Department was established pursuant to Section 10a-142 and operates under the authority of 29-18 of the Connecticut General Statutes. The Eastern Police Department jurisdiction is primarily defined by the geographic limits of the property owned or controlled by the University and the immediate perimeter. It provides assistance to the neighboring local police department when necessary. Although there are no formal memoranda of understanding agreements at this time, University Police work in collaboration with area law enforcement agencies.

The department's complement of sworn Police Officers are graduates of the Police Officer Standards and Training Council and the Connecticut Police Academy, and all receive in-service training to maintain state certification. University Police have complete authority to apprehend and arrest anyone involved in illegal acts on-campus. The prosecution of all criminal offenses, both felony and misdemeanor, are conducted through the Judicial Districts of Windham and Tolland counties. Police personnel work closely with local, state, and federal police agencies and are a part of the 911 Emergency System. If minor offenses involving University rules and regulations are committed by a student, the police may also refer the individual to the Office of Student Conduct, a division of Student Affairs.

Eastern Police Mission Statement

The mission of the Department is to enhance the educational and life experience opportunities for the campus community through dedicated and professional service in a manner that respects and protects the rights of everyone. Police Officers strive to provide a safe and secure environment by collaborating with other campus entities to emphasize preventive and problem solving policing. Department members serve the community with professionalism and enthusiasm.

Campus Security Report Preparation and Annual Disclosure of Crime Statistics

The University Police Department is responsible for preparing and distributing the Crime and Fire Safety Reports in compliance with the Jeanne Clery Disclosure of Campus Crime Statistics Act (Clery Act). This report is published annually by October 1 and contains three years of selected campus crime statistics and specific campus security policy statements as required by the Clery Act. The Police Department composes and assembles the statistical information with input from various sources including local law enforcement and the Office of Student Affairs.

All crimes, even if an individual does not wish to pursue action within the University system or the criminal justice system, should be reported to the Eastern Police Department for the safety and security of the entire campus community and to ensure inclusion in the annual crime statistics. The full text of this report can be located at www.easternct.edu/police/clery-crime-reports/

The department reports crime statistics to the Connecticut Department of Emergency Services and Public Protection and to the Federal Bureau of Investigation. This report is prepared in cooperation with local law enforcement agencies and Eastern's offices of Housing and Residential Life, Environmental Health and Safety, Student Conduct and Student Affairs. Each entity provides updated information on their educational efforts and programs to comply with the Act. Each year, an email notification is sent to all enrolled students, faculty and staff providing the web site to access this report. Hard copies of this report are made available in all residential halls, the Admissions Office, Student Affairs, Human Resources, the Police Department, and various locations on-campus.

Campus crime, arrest and referral statistics include those reported to the University Police, designated Campus Security Authorities and local law enforcement agencies. Connecticut law requires prompt, mandatory reporting by health care practitioners (such as those at Student Health Services) when they provide medical services to a person they know or reasonably suspect is suffering from wounds inflicted during criminal activity.

The department, under the administration of the Chief of Police, is committed to providing the safest possible environment for all members of the community. Its "crime rate" is the number of reported incidents in each category. This department report covers the most recent period of available relevant figures, from January 1, 2017 through December 31, 2017. The total number of full- and part-time employees and students for 2017 was 6,324.

The offenses reported are only those occurring within the geographical limits of the campus of Eastern Connecticut State University and/or property under the control of Eastern Connecticut State University. Residential Life areas are all residential halls that house students. On-campus areas are all other buildings and facilities on the university's grounds, e.g., Student Center, Sports Center, parking lots and so on.

Daily Log

A daily police log of all reported incidents is maintained at the University Police Department and is available at any time for public viewing. The Records Division is open between 8 a.m. and 4:30 p.m., Monday through Friday for copies of University incident reports. After hours, a form can be completed and left for the desired copies to be made. Reports are available five business days after the incident has occurred. The copies can be picked up at the Records Division window; a nominal fee will be charged. Incident reports pertaining to cases under investigation or involving an arrest pending student conduct action cannot be released. Crimes that occur off-campus are in the jurisdiction of the Willimantic Police Department, 42 Meadow Street, Willimantic, CT 06226; telephone (860) 465-3135.

University Police Department Crime Statistics

In accordance with Connecticut and Federal law, each institution of higher education is required to annually prepare a Campus Crime Report, consistent with the FBI's Uniform Crime Reporting System (UCR). The report is to reflect the crime statistics on the property of the university for the preceding three years. The Annual Fire Safety Report pertaining to on-campus student housing can be found on page 28.

NOTE *As the FBI, in its own crime report, notes: Caution should be exercised in making any inter-campus comparisons of schools, as university/college crime statistics are affected by a variety of factors. These include: demographic characteristics of the surrounding community, ratio of male to female students, number of on-campus residents, accessibility of outside visitors, and size of enrollment.*

EMERGENCY NOTIFICATION AND EVACUATION PROCEDURES

Emergency Notification

The Department of Public Safety/Police Department may become aware of a critical incident or other emergency situation that potentially affects the health and/or safety of the campus community. Generally, campus first responders become aware of these situations when they are reported to the Department of Public Safety Communications Center or upon discovery during patrol or other assignments. The campus community should report emergencies by dialing 911.

Once first responders confirm that there is, in fact, an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the campus community, communications operators and/or first responders will notify on duty supervisors in the Department of Public Safety or other authorized University office to issue an EASTERN ALERT emergency notification. The Chief of Police/Director of Public Safety and/or his/her designee will also be notified.

A determination will also be made if mutual aid assistance from off campus first responders will be necessary. Off campus first responders will be notified directly by University police communications operators at the direction of the on duty police supervisor.

Other University departments may also be notified including supervisors in the Environmental Health and Safety office, the University Relations office or other members of the University's senior administration. These administrators may be called upon to assist in the formulation of and immediate initiation of all or some portions of the University's emergency notification system process.

If, in the professional judgment of first responders, issuing a notification potentially compromises efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency, the University may elect to delay issuing an emergency notification. As soon as the condition that may compromise efforts is no longer present, the University will issue the emergency notification to the campus community or applicable segment of the community.

Once on the scene of a critical incident or dangerous situation that poses an immediate threat to the health or safety of the campus community, first responders may assist those preparing the emergency notification. If the emergency affects a specific portion of the campus, the emergency message may be tailored to provide detailed instructions for that area. Depending on the specific nature and location of the certain emergency situations, segments of the campus population may or may not receive an emergency notification or identical emergency information in an EASTERN ALERT notification. The University Department of Public Safety will determine the appropriate messaging and dissemination parameters and will inform local off campus emergency responders of any emergency situation that could affect the larger community.

Eastern uses the EASTERN ALERT System as its primary Emergency Notification System to notify students and employees immediately when it is determined that there is a "significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on campus." The notification to the campus community may contain only the information that is reasonably necessary to promote the safety of the campus community as dictated by the situation. An Emergency Notification will be released as soon as reasonably necessary and without delay, unless notification will compromise efforts to assist a victim, or to contain, respond to, or otherwise mitigate the emergency. After the initial notification, follow-up information must be disseminated to the community via the communication mediums stated below. An Emergency Notification can be related to criminal activity that is not subject to the timely warning standard required by the Clery Act, but is not necessarily related to criminal activity.

EASTERN ALERT, electronic mail, the student newspaper/The Campus Lantern, handbills, personal notification, local radio and TV stations, TV message monitors or other methods deemed necessary may be used in the information dissemination process.

Emergency Response

The University has an Incident Management Team (IMT) that is responsible for the overall direction and planning for emergency situations on campus or those that occur in the local or regional area affecting the campus. Under the direction of the IMT, the University has a comprehensive, all hazards Critical Incident Management Plan and Continuity of Operations Plan that outlines steps the University will take to prevent and mitigate, prepare for, respond to, and recover from a full range of likely hazards the University may face.

The University has a Critical Incident Plan/Emergency Procedures Guide that is reviewed and updated annually. It is the policy to make every reasonable effort to immediately notify the campus community of any incident on-campus or the adjacent surrounding area that has the immediate potential to jeopardize the health and safety of campus students, faculty, staff and visitors.

If an emergency is weather-related, you may not be required to evacuate. Instead, you may be required to take shelter in a portion of the building in which you are located at the time and await further instructions. Severe weather evacuations will be evaluated based on the type of emergency, the imminence of the danger and recommendations from the state Department of Emergency Management and Homeland Security.

Eastern has a Continuity of Operations Plan (COOP), which ensures that the University can carry on all essential functions in case of a natural or man-made disaster. It outlines steps that the university will take in the event a disaster interrupts typical, normal operations.

Evacuation Procedures

Eastern is prepared for emergencies when an unforeseen situation threatens our campus community. Some emergencies may disrupt or halt university operations or cause physical or environmental damage.

In the event of an emergency that requires the evacuation of a specific area, building or the entire campus, announcements will be made using the EASTERN ALERT Notification System with important information about the situation affecting the campus and if an evacuation is necessary. You may be directed to another campus location or asked to leave campus. When community evacuations become necessary, local officials provide information to the public through the media. In some circumstances, other warning methods, such as sirens or telephone calls, also are used.

If an evacuation is required, please consider the following important factors:

- Remain calm
- Follow instructions
- Do not take unnecessary risks
- Consider beforehand where you may need to go if an evacuation is necessary

Building Evacuations

Building evacuations will occur when an alarm sounds and/or upon notification by the University Police or building coordinator.

When the building evacuation alarm sounds, leave by the nearest marked exit and alert others to do the same.

1. Assist individuals with disabilities if you can.
2. Direct individuals to Areas of Refuge if they cannot leave the building or have them remain in the class.
3. Notify First Responders of the location of anyone left in the building.
4. Individuals with disabilities should use 911 to report their location in an emergency.
5. Go to designated areas as directed by University personnel.
6. DO NOT RETURN TO THE BUILDING until authorized by the Police.

IMPORTANT After any evacuation, report to your designated campus assembly point as directed by the University Police.

Campus Evacuations

Evacuation of all or part of the campus grounds will be announced by the University Police Department. All persons (students and staff) are to immediately vacate the site in question and relocate to another part of the campus grounds or off-campus as directed.

Shelter in Place

You may also be asked to "Shelter in Place" if there is an emergency situation. Sheltering in place means remaining inside whatever building you happen to be in at the time of an emergency. If you are outside, go immediately into an undamaged building nearby and remain there until you receive official notification that the emergency situation is over. Officials are likely to instruct people to shelter in place if an explosion or chemical spill releases toxic dust, fumes, radiation, or chemicals outside.

Emergency Notifications via EASTERN ALERT

The University has established an Emergency Notification and Warning System to alert members of the campus community of an emergency situation or specific evacuation procedures. "EASTERN ALERT" is designed to quickly send emergency notifications and provide information and protective action to campus members through various electronic media. Eastern will, without delay, determine the nature of the immediate threat and select the appropriate avenues of notification to be employed to notify the campus community.

The University may not initiate the EASTERN ALERT if, in the professional judgment of the Incident Management Team staff, the system could compromise the efforts of first responders to assist victims or to contain, respond to or otherwise mitigate an emergency situation.

EASTERN ALERT will be utilized when an emergency condition is imminent or exists that threatens the health and safety of individuals on or near Eastern's campus. These situations require timely notifications and warnings to the campus community. In the event of a life-threatening emergency, notification will be made using the following methods:

- EASTERN ALERT Voice Messaging, Text, Email and Off-Campus Phone Line
(individual enrollment required)
- ITS Network Pop-Up On-Screen Alert
- Campus Email
- Campus Public Address Loudspeakers
- Campus Public Monitors
- Vehicle and Portable Public Address
- University Website
- Eastern Information Line (phone hotline)
- Student Portal
- Eastern Radio and Television
- Media Release/Press Conference

The activation of any of these notification methods will be determined by the nature of the emergency. This document also recognizes that emergency information will travel via unofficial sources such as word-of-mouth and peer-to-peer voice and messaging. These information formats are extremely unreliable and information passed in this method cannot be verified or controlled, and should not be considered an official communication from EASTERN ALERT.

Activation of the EASTERN ALERT System

When a situation is reported to Eastern Police, the department will immediately respond and investigate. An activation approval process has been developed involving key University administrators who will approve the release of the notification. In dire emergencies, this task may fall to the police department so as to not delay the notification. An implementation task force has developed the messages that will be used for this emergency notification.

- With the exception of some emerging anticipated weather situations, most emergencies requiring activation of the EASTERN ALERT emergency notification system will be with little or no notice. This means that there may be an immediate threat to individual life, health and safety.
- The true nature of a reported emergency may not be understood immediately. Hence, notification may be necessarily delayed while the police respond to and confirm the nature of the incident or develop additional, credible information to justify system activation.
- Immediate response to a life-threatening emergency is the first priority of emergency personnel. The primary responsibility of police dispatchers is to coordinate that response. The Incident Commander (Chief of Police) shall consult with the President, or in the President's absence, the Provost, except when both are unavailable or when the emergency situation requires an immediate response. During regular business hours, the Incident Commander or his/her designee may direct another member of the EASTERN ALERT team to send out an emergency notification so response to the scene is not delayed. After regular business hours or when no member of the EASTERN ALERT team is on-campus, the notification will be made by the police dispatchers under the authority and direction of the Police Supervisor in Charge. The EASTERN ALERT team has pre-loaded a series of emergency messages to streamline the notification process. All pre-loaded messages can be modified to address specific threats.
- Emergency messages will be identifiable as official "EASTERN ALERT" messages from the University.
- A proactive educational campaign is required to introduce the system to every person on-campus. This educational campaign must be ongoing to inform each new person that comes on-campus through student or new employee orientation.

EASTERN ALERT Testing/Drills

The EASTERN ALERT shall be periodically tested to enhance the process. At this time, Eastern will conduct at least two emergency notification test drills annually. The Chief of Police shall be responsible for coordinating and authorizing such tests/drills. The President may also authorize such tests/drills.

When only a test of the system is conducted, the University community will be notified that the exercise is only a test of the EASTERN ALERT.

When a drill is conducted (i.e. University officials practicing their roles for a staged incident), the University will notify the campus community of the drill in advance and everyone should respond as if it were a true emergency. When the drill begins, a standard emergency message shall be sent. When the drill is over, notification shall be made to the campus community advising them the drill has been concluded.

Emergency testing will be documented by the University Police Department by making a notation in the police records management system.

Notification of Campus Visitors and Community at Large in the Event of an Emergency

The following methods will be used to make notifications and to provide instructions and directions to campus visitors:

Any University individual or office coordinating, sponsoring or holding an event on-campus that would include visitors, attendees, patrons, spectators, guests or the general public, will provide the following information to the group prior to the start of the event:

"Welcome to Eastern Connecticut State University. In an effort to ensure everyone's safety, please take notice of the emergency exits located at the (point out locations). To report an emergency, please dial 911. In the event of a campus emergency, please follow the instructions of the University Police Department or University officials at this event."

A Police Officer or other police personnel will be assigned to utilize a mobile public address system to alert the campus community of the emergency situation in outdoor areas and provide specific instructions and directions.

- The Police Department will issue emergency information via the blue emergency phone public address system.
- The University Relations Office will be notified to update the official University website regarding the emergency and to provide updated information and instructions. The University Relations Office will notify local media outlets regarding the campus emergency and seek their assistance in providing instructions and directions to potential visitors.
- The Police Department will update the University's Weather Hotline with emergency information, instructions and directions.

The Hotline can be reached by calling (860) 465-4444 or (800) 578-1449.

Implementation and Coordination of the Emergency Response Plan

Eastern's Emergency Response Plan uses a management system widely known as the Incident Command System (ICS). The ICS provides an organizational structure capable of responding to all levels of emergencies from simple to complex. It also provides the flexibility to respond to an incident as it escalates in severity.

The Incident Management Team (IMT) oversees the agency preparation for any action plan to effectively sustain critical services to the campus community in the event of a major emergency. It consists of the Incident Commander, appropriate Command Support Staff personnel and General Staff, including the Section Chiefs assigned to the incident.

The team consists of the following personnel:

- ***Incident Director*** University President or Designee
- ***Incident Command*** Director of Public Safety or Designee
- ***Planning/Finance & Administration*** Vice President for Finance and Administration or Designee
- ***Operations/Damage Control*** Director of Facilities Management and Planning or Designee
- ***Logistics*** Chief Information Officer or Designee
- ***Public Information*** Director of University Relations or Designee
- ***Safety Officer*** Environmental Health and Safety Coordinator or Designee
- ***Student Affairs*** Vice President for Student Affairs or Designee

Timely Warnings

Eastern Connecticut State University is required to notify the campus community about certain crimes in a manner that is timely and will aid in the prevention of similar crimes. The intent of a Timely Warning regarding a criminal incident(s) is to enable people to protect themselves. A "Campus Timely Warning Notice" is specifically related to compliance with the federal Clery Act, which requires colleges and universities to notify students and employees whenever there is a threat that a serious crime is ongoing or may be repeated so that campus community members can protect themselves from harm. The Clery Act defines certain specific crimes that require a timely warning notice to be issued when crimes are reported to officials with significant responsibility for student and campus activities, campus safety, or the local police and the reported crime(s) are believed to have occurred on campus, in or on non-campus buildings or property, or on public property contiguous to the campus. Timely Warnings are issued for any crimes that are reported to campus security authorities or local police agencies, and considered by the institution to represent a serious or continuing threat to students and employees. The issuance of a Timely Warning is decided on a case-by-case basis in light of all the facts surrounding the nature

of the crime, continued danger to the campus community and ongoing law enforcement investigative efforts. For purposes of this policy, timely generally means within 24 hours after an incident has been brought to the attention of a campus safety authority, as defined in the Jeanne Clery Act.

The Chief of Police of the University Police Department is responsible for issuing Timely Warnings. Prior to issuing a Timely Warning, the Chief of Police will consult with the President, or a designee of the President's Senior Staff. If an emergency situation requires an immediate response, a Timely Warning will be issued immediately without consultation.

If an incident occurs, on campus or the surrounding off-campus areas, the university community will be alerted about any emergencies or crimes that pose an immediate, serious or continuing threat to safety. The University Police Department will notify the community through the use of one or more of the following: an electronic bulletin board feature of the campus computer network; campus emergency notification system called "Eastern Alert," electronic mail, the student newspaper/The Campus Lantern, handbills, personal notification, local radio and TV stations or TV message monitors. The name of any victim is confidential and will be withheld in timely warning notifications.

Timely Warnings and any follow-up information also appears on the police website at www.easternct.edu/police/category/timely-warnings/

CRIME PREVENTION, SAFETY AND SECURITY AWARENESS PROGRAMS

The Eastern Police Department encourages the campus community prevent crimes from occurring rather than react to them after the fact. The goal of crime prevention is to eliminate or minimize criminal opportunities whenever possible and to encourage students, faculty, and employees to be responsible for both their own safety and the safety of others.

Crime prevention programs are designed to inform students and employees about the various programs and techniques available to reduce their chances of being a crime victim. Security awareness programs are important aspects of reducing crime, and to inform the campus community about safety procedures and practices and encourage them to be responsible for their own security and the security of others.

The Eastern Police Department, in conjunction with other campus departments, makes every effort to sponsor and support this type of programming. Police personnel are available for presentations, forums and general discussions about campus safety and the role of the community in crime prevention efforts.

Beginning with student, parent and new employee orientation programs, and continuing throughout the year, the Police Department presents crime prevention and security awareness programs dealing with personal safety, workplace violence, sexual assault, residential hall security, fire safety and alcohol/drug abuse. Additional programming is conducted throughout the academic year with the Residential Life staff. Personal safety and residential hall security are directly related to the degree of cooperation received from community members. Every resident student is issued a key to his or her residential hall and room/apartment. Students are urged to keep their doors locked, maintain security of their electronic keys, and promptly report lost keys to Residential Life staff. Students should not prop doors open and should discourage others from compromising security in this manner.

Access to Campus Facilities

Administrative buildings are secured at the end of the business day. Academic buildings are locked at the conclusion of evening classes. Residential halls are continuously secured. On-duty Residential Life staff monitor persons entering each residential hall. Guests must sign in and abide by all rules and regulations. Students are responsible for the conduct of their guests. University Police Officers make frequent walkthroughs of residential halls during the day and night. When Eastern is closed, University buildings are generally locked. Some University-sponsored programs are open to the general public while others are restricted to students and staff with a valid Eastern ID.

Alcohol and Drug Education and Prevention Programs

The Division of Students Affairs strives to reach and educate all students about the most common barriers to success. From alcohol and drug use to excess stress, they hope to provide essential information to help students make safe, healthy decisions that can reduce or remove these barriers.

Some of our services include:

- Resident Assistants and Hall Directors are trained in dealing with alcohol and drug use and abuse. (*Office Housing and Residential Life*)
- All Resident Assistants are required to plan and implement alcohol education programs in the residential halls for resident students. (*Office Housing and Residential Life*)
- Alternative to substance use social and educational programming – Thursday Knight Café. (*Office of Campus Ministries*)
- All new first time freshmen and transfer students receive educational programming during summer and fall orientation. (*Office of Student Activities*)
- Students who violate the University's alcohol and drug policies participate in educational training and may be referred to Counseling if warranted. (*Office of Student Conduct*)
- Counseling for students with alcohol and/or drug issues and educational programming. (*Counseling and Psychological Services and Office of Wellness Education and Promotion*)
- All Varsity Athletes attend the NCAA mandatory educational program every year. (*Counseling and Psychological Services, Office of Wellness Education and Promotion and University Athletics*)
- Students are referred to Counseling and/or Wellness Education and Promotion for mandated alcohol and/or drug assessments. (*Office of the Dean of Students and Office of Student Conduct*)
- A Health and Wellness Expo provides educational resources for students and staff. (*Offices of Student Health Services, Human Resources and Wellness Education and Promotion*)

The Vice President for Student Affairs and Dean of Students offices are located in Gelsi Young Building, Room 222. Whether it is a concern about a friend, a family member or yourself, you are encouraged to stop by for support and resources. Call (860) 465-4412 for information or go to www.easternct.edu/studentaffairs/

Bike Patrol Units

The Eastern Police Department has a six officer Bike Patrol Unit consisting of police and security personnel. The unit was started in 1994 and operates year round weather permitting. The officers are certified police cyclists through the International Police Mountain Bike Association (IPMBA). Implemented to increase visibility and approachability of the officers on-campus, the Bike Patrol Unit offers positive community relations and a practical approach to patrolling in an urban setting.

Blue Emergency Phones

These clearly identifiable phones provide a direct communication link to the Eastern Police Department. Individuals in need of emergency assistance can speak directly with a police professional staff member who is able to pinpoint their exact location. These phones are located in parking areas and at other strategic campus locations.

Community Policing

The Eastern Police Department employs proactive community policing values. Police Officers strive to provide a safe and secure environment by collaborating with other campus entities to emphasize preventive and problem-solving policing. They make every effort to identify community safety concerns and will assist in the development of programs to address identified issues. Department members serve the community with professionalism and enthusiasm.

Individual Counseling and Referral

Students can talk to a licensed professional about personal issues concerning their own use of alcohol or other drugs or that of a friend or loved one. All services are free and confidential to registered students. Please call the University Counseling and Psychological Services at (860) 465-0181 to set up an appointment.

Maintaining Campus Safety and Security

University Police and Facilities Management and Planning employees regularly inspect the University grounds and buildings to ensure that areas are well-lit, clear of debris and provide unobstructed egress. A maintenance log is completed and submitted to the Facilities Management and Planning office to correct any deficiencies in this area.

Police Escort

Police Officers and/or student patrol are available to escort students and staff on-campus when the shuttle buses are not in operation.

Prospective and Current Student Crime Awareness and Prevention Programs

The Eastern Police Department works closely with the Division of Student Affairs in providing information to prospective students and their parents about Division safety programs and general campus safety information. The University Police attend all student/parent orientation programs and provide safety information as well as direct answers to safety-related questions at these events and at move-in.

Campus safety-related information can be found on the University Police website at www.easternct.edu/police/general-safety-information/.

Residential Hall Crime Patrols

Eastern Police Officers work closely with the Resident Assistants and the housing professional staff to provide a safe environment in residential halls. Officers routinely patrol the common areas of all residential housing areas, while respecting the individual and constitutional rights of students and their guests.

Education and Awareness of Dating Violence Domestic Violence, Sexual Assault and Stalking

Awareness of dating violence, domestic violence, sexual assault and stalking begins at Student Orientation, Advising and Registration (SOAR) program. Upon attendance to SOAR, an orientation program for first year students and their guardians, attendees are provided with information about interpersonal violence, sexual misconduct, affirmative consent and resources for those who experience interpersonal violence.

Primary prevention programming refers to institutional action and strategies intended to prevent sexual assault, stalking and intimate partner violence before it occurs by means of changing social norms and other approaches, including, but not limited to, poster and flyer campaigns, electronic communications, films, guest speakers, symposia, conferences, seminars and panel discussions. These programs are coordinated by the Women's Center, the Office of Housing and Residential Life, Counseling and Psychological Services (CAPS) and the Office of Equity and Diversity. These offices define issues, explain the laws and university procedures, and teach prevention, intervention, reporting and confidentiality, should an assault occur.

Eastern's Women's Center provides referrals and information on issues related to gender-based violence. The center maintains a library with information on sexual assault, stalking, domestic violence, dating violence, sexual harassment, women's health, body image, etc. The Women's Center is located in the Student Center, Room 116, and is open Monday through Friday from 8 a.m. to 5 p.m.

All programs aim to increase students' awareness of the different types of sexual misconduct, to inform them of supportive resources and reporting rights, and to deepen their understanding of their role in prevention and "risk reduction" and to reduce the chance of becoming a victim. The term "risk reduction" is not statutorily defined; however, the Federal regulations for the Violence Against Women Act amendments to the Clery Act (VAWA) provides the following definition:

Risk reduction means options designed to decrease perpetration and bystander inaction, and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence.

The University Police Department works closely with the Sexual Assault & Interpersonal Violence Response team (SAIV-RT) to provide training to the residential housing and professional staff and collaborate with the University's Women's Center and SAIV-RT to develop programming regarding issues relating to sexual assault, dating violence, domestic violence and stalking. Awareness programming refers to institutional action designed to communicate the prevalence of sexual assaults, stalking and intimate partner violence, including the nature and number of cases of sexual assault, stalking and intimate partner violence reported at each institution of higher education in the preceding three calendar years, including, but not limited to, poster and flyer campaigns, electronic communications, films, guest speakers, symposia, conferences, seminars or panel discussions.

Eastern believes that every student, employee and member of the campus community, has the right to safely live, learn and work in an environment that is free of all forms of gender-based violence. To accomplish this, the University Police work with Eastern's Sexual Assault & Interpersonal Violence Response Team (SAIV-RT) to implement educational and awareness programming and materials that target all components of dating violence, domestic violence, sexual assault and stalking (i.e. safety planning and prevention, reporting, medical and counseling services, judicial and criminal process), and the campus response to interpersonal violence as a collective responsibility shared by all members of the community alike.

First time students – first year and transfer students are required to participate in Haven, an interactive online platform addressing the critical issues of relationship violence, sexual assault, sexual harassment, and stalking among students. The course is designed to educate about the elements of healthy relationships, the importance of affirmative consent, sexual consent, and the role of bystanders in creating safe and healthy communities.

The Title IX Coordinator, with the Office of Equity and Diversity and a member of the University's SAIV-RT, launches online training courses for University Employees – faculty and staff. Haven for Staff and Faculty and the training course for Campus Security Authorities (CSA) are both interactive online courses for campus employees – faculty and staff. Haven increases University Employees' awareness of dating violence, domestic violence, sexual assault and stalking as it relates to prevention of these offenses and how to respond if they are made aware of an offense that has occurred. In 2018, the "Not Anymore" interactive online platform will be used for training in this area. CSA training is designed to cover the essential responsibilities of receiving and reporting criminal incidents to the Eastern Department of Public Safety.

Ongoing initiatives include but are not limited to poster and flyer campaigns, electronic communications, films, guest speakers, symposia, conferences, seminars or panel discussions. All initiatives aim to increase the community's awareness of dating violence, domestic violence, sexual assault and stalking, to inform them of supportive resources and reporting rights, and to deepen their understanding of their role in prevention and risk reduction and reduce the chance of becoming a victim.

Shuttle Bus Service

The Eastern Police Department provides shuttle bus service on-campus. Shuttle stops are clearly marked and conveniently located. Shuttles are equipped with GPS location capabilities so the campus community can access the shuttle bus locations in real time by using a convenient app. Find the app at www.easternct.edu/police/shuttle-service/. All shuttle operators have direct communication access with the police communications center.

Student Patrol

The Eastern Police Department utilizes a student patrol service to assist with our crime prevention efforts. They are often assigned to public areas and to escort students and staff, if necessary.

REPORTING CRIME AND POLICE RESPONSE

Crime Reporting

All crimes and emergencies should be reported to the Eastern Police for the purpose of determining whether the situation warrants the issuance of a Timely Warning Notice to the campus community. Additionally, such reports will be evaluated for inclusion in the annual Clery statistical disclosure.

Students and employees should always call 911 for police, fire and medical-related emergencies. For past tense crimes or calls for other non-emergency police services, the Eastern Police Department can be reached by calling (860) 465-5310 from any non-University telephones or by dialing extension 55310 from a campus phone. We cannot overemphasize the importance of prompt and accurate reporting of crime. The campus community is urged to report all crimes to the University Police Department. If a crime is not promptly reported, evidence can be destroyed or the potential to apprehend a suspect lost. If you witness a crime or emergency, promptly report it to the Eastern Police Department and be prepared to answer questions as accurately as you can. The subsequent investigation can only be as thorough as the information received. If you are the victim of a crime or you have seen or received information of criminal activity or other emergency, please contact the Eastern Police immediately at (860) 465-5310. If the crime occurred off campus in the Willimantic community, you can contact the Willimantic Police Department at (860) 465-3135.

A network of over 70 Code Blue Emergency phones are strategically located throughout the campus for direct emergency communications with the Police Department. There are wall phones directly linked to the Police Department located in buildings on-campus, as well as more than 380 cameras strategically placed throughout campus. Reports may also be made in person at the Police Department, 44 Charter Oak Road (at the North entrance to campus) or to any officer on patrol.

Police Response

Eastern Police will respond as quickly and safely as possible to any request for assistance, whether it is an emergency or not. Response time is based on current activity and urgency of the call. Crimes in progress, alarms, traffic accidents with injuries, and medical assists have a higher priority than other types of calls. Police Officers in vehicles, on foot, or on bicycles are eager to be of assistance and may be contacted directly. For off-campus offenses, we encourage prompt reporting to the proper local law enforcement agency.

Confidential Reporting Procedures

If you are the victim of a crime and do not want to pursue action within the University system or criminal justice system, you may still want to consider making a confidential report. You may contact the Office of Equity and Diversity and tell them that you desire to make a confidential report.

A special confidential police hotline has been established at (860) 465-0242. Anyone can call the hotline and anonymously give information relating to an active investigation or information that may lead to an investigation of unlawful activities on-campus. To report criminal activity anonymously online, go to www.easternct.edu/police/ and click on "Campus Safety" and then "Anonymous Crime Reporting." It is not necessary to identify yourself when either calling in or stopping by to report a crime. All information is kept strictly confidential.

There are two types of individuals who, although they have significant responsibility for student and campus activities, are not considered campus security authorities under Clery. Confidential reporting is available with pastoral counselors and professional counselors.

A pastoral counselor is a person who is associated with a religious order or denomination, is recognized by that religious order or denomination as someone who provides confidential counseling, and is functioning within the scope of that recognition as a pastoral counselor.

A professional counselor is a person whose official responsibilities include providing mental health counseling to members of the institution's community and who is functioning within the scope of his or her license or certification. This definition applies even to professional counselors who are not employees of the institution, but may be under contract to provide counseling at the institution.

In most circumstances, these individuals can provide appropriate counseling services without an obligation to report crimes they may have learned about. However, even individuals with legally recognized privileges of confidentiality acknowledge some exemptions, and there may be situations in which counselors are in fact under a legal obligation to report a crime.

All University employees are mandated reporters of child abuse or neglect as defined by Connecticut General Statutes Section 17a-101(b) and must comply with Connecticut's mandated reporting laws, Connecticut General Statutes Sections 17a-101a to 17a-101d.

University Student Conduct Action

The Office of Student Conduct is responsible for ensuring a fair and impartial disciplinary process for students charged with violation of the Student Code of Conduct. The office also provides education and resources to foster respect and civility among all members of the university community. Disciplinary proceedings shall be conducted by an official trained in issues related to sexual assault, and intimate partner violence and stalking, and shall use the preponderance of the evidence standard in making a determination concerning the alleged assault and stalking or violence. Visit www.easternct.edu/academicmisconduct for more information. Any student has the right to file a report of student misconduct, whether an incident took place on-campus or off-campus, with the Office of Student Conduct.

Missing Student Notification

Both the Office of Housing and Residential Life and the Eastern Police Department have comprehensive missing persons (student) policies and procedures.

It is the policy of the Office of Housing and Residential Life to effectively and efficiently report to and follow-up with the University Police in regard to missing residential students as outlined in the Housing and Residential Life Missing Person Policy.

The following Housing and Residential Life staff members are responsible for making sure the University Police are notified immediately of a reported missing student:

- Director and Associate Director of Housing
- Hall Directors
- Resident Assistants

A Housing incident report documenting the circumstances will be filed immediately and referred to the University Police.

Eastern also recognizes that non-Housing staff and faculty members must report if a residential student is missing by reporting the missing student to the University Police immediately.

Eastern has a missing person student notification policy and procedures for those who reside on-campus. Residential students may register the name of a confidential contact person to be notified if they are later determined to be missing. Only authorized campus officials and law enforcement officers working on a missing person investigation may have access to this information. All students, even if they have not registered a contact person, are advised that their hometown law enforcement agency will be notified if they are missing. The parent or guardian of any student under 18 years of age and not emancipated must also be notified.

The Eastern Police Department will immediately begin an investigation into reported missing persons. It is important to emphasize that a student does NOT have to be missing for 24 hours for the University Police to begin efforts to locate that individual. Rather, these efforts may begin as soon as it is reported that the student is missing.

Official missing student reports are to be referred immediately to the Eastern Police Department and/or the local police department. Missing students can be reported by calling the police dispatch center at (860) 465-5310 or by dialing 911.

Preventing Dating Violence, Domestic Violence, Sexual Assault and Stalking

Eastern Connecticut State University will not tolerate dating violence, domestic violence, sexual assault, stalking or any other forms of sexual misconduct defined for purposes of the Clery Act. Any form of these acts are crimes under Connecticut General Statutes and a violation of the Connecticut State Colleges and Universities Code of Conduct and University regulations. Sexual relationships of any kind between staff/faculty and students are discouraged pursuant to Board of Regents policy. Engaging in any of these offenses is prohibited on Eastern's Campus and not acceptable conduct on or off Eastern's campus. Eastern is committed to providing an environment free of personal offenses.

The University mandates that each participant obtains and gives consent in each instance of sexual activity. Consent is an affirmative decision to engage in mutually acceptable sexual activity given by clear actions or words. It is important not to rely solely upon non-verbal communication because this can lead to miscommunication. Silence, in and of itself, cannot be interpreted as consent.

Dating violence, domestic violence, sexual assault and stalking – sexual misconduct, are a forms of sexual harassment. Supportive services are available to students, faculty and staff who experience sexual misconduct.

Eastern is committed to providing measures of crisis intervention for students, faculty, and staff. This includes but is not limited to appropriate and timely administrative response for the complainant and respondent and referral to supportive services and criminal authorities. The University's processes do not preclude reporting the incident to police or adjudication under state law. Complainants may file criminal complaints and a formal complaint to the Title IX Coordinator within the Office of Equity and Diversity simultaneously.

Eastern prohibits retaliation by its officers, employees, students or agents against a person who exercises the rights or responsibilities under any provision of federal or state law, including Title IX, or this policy.

How to be an Active Bystander

The willingness to be an active bystander is a courageous choice a friend will always make. A bystander who intervenes can often be key in the prevention of sexual misconduct. Bystanders are individuals who are not directly involved, but observe problematic or violent situations that could lead to criminal events. Often, bystanders have a choice to intervene by speaking up and/or doing something about the detected problematic situation, impacting the outcome positively. It is of critical importance their efforts diffuse the situation and not inflame, intensify or exacerbate it.

At Eastern, we are committed to establishing a culture of community accountability, empowering active engagement of bystanders in the prevention of violence. Most people have the best intentions, but often do not know the best ways to help. Below is a list of some ways to make a positive difference as an Active Bystander. If you or someone else is in immediate danger, dial 911. When a situation has escalated, evidenced by raised voices and/or physical abuse, such threatening words or actions indicate it is not safe for you to interrupt.

- Believe someone who tells you they have been sexually assaulted, are in an abusive relationship, or experiencing stalking.
- Watch out for each other. If you see someone who looks like they're in trouble, check in with them, ask if they're ok.
- Say something to people who seclude, hit on, try to make out with, or have sex with people who are incapacitated.
- Speak up when you see or hear someone making/discussing plans to take advantage of another person.
- Refer people to on or off-campus resources listed in this document for support in health, counseling, or with legal assistance.

Jurisdictional Application

Jurisdictional application of crimes and definitions associated with offenses listed in this section can be found in Connecticut General Statutes C.G.S. § 53a-70a thru 53a-73a; 53a-181c thru 53a-181e; 46b-15 and 46b-38. The Eastern Connecticut State University Police Department has law enforcement jurisdiction on Eastern's campus. Conduct that violates University policy may also constitute a crime under the laws of the jurisdiction in which the incident occurred. If a call for service is beyond the geographical jurisdiction of the Eastern Police, they will contact the proper agency to respond. Eastern Police work closely with local police agencies and with the Connecticut State Police to investigate alleged criminal offenses. Currently, Eastern does not have any student organizations officially recognized by the institution at non-campus locations.

Reporting Procedures, Dating Violence, Domestic Violence, Sexual Assault and Stalking

Any emergency related to the offenses outlined in this section should be reported immediately to the University Police by calling 911. Prompt reporting helps to ensure the integrity of any evidence.

Any University employee (faculty, staff and student employees), other than those bound by state statutes and professional ethics from disclosing information about reports without written releases, who becomes aware of an offense of sexual misconduct, must report the incident as soon as possible to the Title IX Coordinator.

Students, faculty and staff have the right to report a sexual assault, dating violence, domestic violence, sexual assault or stalking regardless of where the offense took place. Any victim/survivor should immediately seek safety and medical attention.

Victims/survivors of the violent crimes outlined in this section should also seek medical treatment for any injuries, prevention of pregnancy, and/or sexually transmitted infections. It is also critical in these cases that the preservation of any evidence is a paramount step in proving a crime of violence occurred. A forensic examination will also help preserve evidence in case the victim decides at a later date to file a police report.

In these situations, trained University responders provide victim-centered and trauma informed advocacy that focuses on the needs and concerns of a victim, ensuring access to compassionate and sensitive services and understanding the complexities of interpersonal violence including but not limited to the neurobiological impact of trauma.

It is recommended that a person who has experienced dating violence, domestic violence, sexual assault and/or stalking to consider each of the following:

1. Going to a safe place.
2. Calling someone you trust. Speak with someone who is known and trusted (e.g., RA, victim advocate). Speaking with this person can help to evaluate the trauma to sort out next steps.
3. Preserving evidence. If you think you might want to report the crime to the police, do not shower, douche, eat, or brush your teeth. If the incident involves any written or electronic evidence such as emails, pictures, text messages, voice messages, social media posts, screenshots, or videos, try to preserve copies.
4. Seeking medical attention. Post-assault medical care can be performed at a local emergency room. Many hospitals (e.g., Windham Community Memorial Hospital) have a specialized examiner who can complete an exam for victims of sexual violence within 120 hours (5 days) of the assault. Such an exam can help the victim receive an appropriate medical assessment and treatment, and can preserve evidence for possible future action.
5. Pursuing supportive services. Counseling services with appropriate agencies (e.g., Counseling and Psychological Services (CAPS), Employee Assistance Program (EAP) or private providers).
6. Making a police report. You can initiate a campus and/or criminal complaint. You may obtain assistance from campus authorities in this notification.
7. Reporting the situation. Make a report to a campus security authority (CSA), Title IX Coordinator or other responsible employee.
8. Making an anonymous report. An anonymous report to the police notifies them that an act of dating violence, domestic violence, sexual violence or stalking has occurred but gives no names or identification.

In accordance with Connecticut General Statutes Section 19a-112a (e): No costs incurred by a health care facility shall be charged directly or indirectly to such victim for the examination of a victim of sexual assault, when such examination is performed for the purpose of gathering forensic evidence as prescribed in the protocol, including the costs of testing for pregnancy and sexually transmitted diseases and the costs of prophylactic treatment as provided in the protocol. Any such costs shall be charged to the Office of Victim Services within the Judicial Department.

The hospital may bill patients for some medication and other medical expenses. Help is provided by the Office of Victim Services by contacting Compensation: (888) 286-7347. The Office of Victim Services (OVS) is the state's lead agency dedicated to providing services to victims of violent crime.

Participating hospitals in Connecticut include: Hartford Hospital, the Hospital of Central Connecticut (New Britain campus), Manchester Hospital, Middlesex Hospital, Saint Francis Hospital and Windham Hospital.

NOTE *If you seek treatment at a local hospital and police are contacted, this does not mean you have to proceed with criminal charges.*

Anyone has the right to seek treatment and report the incident directly to the University Police Department by calling 911 or (860) 465-5310, both of which are fully operational 24 hours a day, seven days a week. By law, special steps are taken to protect the rights and privacy of the victim/survivor. Those seeking legal action are strongly encouraged to seek medical attention, as the collection and preservation of evidence is critical to a successful prosecution. Although strongly encouraged to do so, it is the victim's/survivor's option to report these incidents.

The University Police should be contacted as soon as possible, since prompt reporting helps to ensure the integrity of any evidence. The University Police can also provide guidance to the complainant about the investigative and legal process. Any University employee, other than those bound by state statutes and professional ethics from disclosing information about reports without written releases, must report the incident as soon as possible to a member of Eastern's Sexual Assault and Interpersonal Violence Response Team (SAIV-RT).

Victims/survivors of sexual assault, dating violence, domestic violence or stalking should immediately seek safety and dial 911 for a police response.

Student victims/survivors can also report the offenses outlined in this section at The Women's Center, which can be reached at (860) 465-4314. All options for reporting offenses under this section can be found at www.easternct.edu/saiv/ and click "Reporting Options" and then "Options for Reporting an Incident."

Eastern participates in the Red Flag Campaign — a public awareness initiative designed to prevent dating violence and abuse on college campuses and to promote the prevention of it by encouraging people to SAY SOMETHING if they see warning signs (Red Flag) for dating violence and/or abuse.

Employee victims/survivors can also report the offenses outlined in this section at the Office of Equity and Diversity at (860) 465-5791.

Both the Women's Center and University Office of Equity and Diversity can assist victims/survivors in notifying the police.

Eastern prohibits retaliation by any of its officers, employees or agents against any person who exercises his or her rights or responsibilities under any provision of the Campus Violence Elimination Act.

Response to Dating Violence, Domestic Violence, Sexual Assault and Stalking

Eastern's Sexual Assault and Interpersonal Violence Response Team (SAIV-RT) is an interdisciplinary team that is victim-centered and offender-focused. All of the resources communicate that those impacted are not alone through their recovery. Support services include counseling, medical attention, student conduct services, advocacy, referrals, and general information.

The Title IX Coordinator, with the SAIV-RT, ensures that the University uniformly and effectively responds to reports of dating violence, domestic violence, sexual assault and stalking regardless of when and where the crime occurred, or the decision of pressing formal charges with law enforcement or to file a formal complaint with the University.

Eastern's Sexual Assault & Interpersonal Violence Response Team (SAIV-RT) comprises a broad spectrum of services and is committed to responding comprehensively to anyone impacted by sexual misconduct. Services include but are not limited to counseling, housing placements, advocacy and referrals. Students may seek assistance at any time from Counseling and Psychological Services (CAPS) at no additional charge.

The SAIV-RT Coordinator will provide victims/survivors with a clear written explanation of their rights and options. Additionally, the SAIV-RT Coordinator is available to assist with the reporting process, empowering the victim/survivor to make their own decisions by providing on and off-campus resources, and offering support. The SAIV-RT Coordinator does not have confidentiality and thus works to protect confidentiality by providing referrals to confidential resources. Additional victim's assistance information, including counseling, health and mental health services, victim advocacy, and legal assistance both on and off-campus can be found at the SAIV-RT website at www.easternct.edu/saiv/.

Some members of the SAIV-RT are available to assist those impacted by sexual misconduct 24 hours a day.

On/Off-campus 24 Hours Services

Eastern Public Safety

Domestic Violence Program, United Services

Sexual Assault Crisis Center of Eastern Connecticut

Contact Information

Emergency 911 | Non-Emergency (860) 465-5310

(860) 456-9476

(860) 456-2789

The SAIV-RT members will explain to the victim/survivor that information shared will only be discussed on a need-to-know basis. Information will otherwise be confidential unless there is a legal basis to break confidentiality (subpoena, threat to self or others, suspicion of child abuse), or a release is signed. If a survivor chooses to file a police report, the University Police Department and the SAIV-RT Coordinator will assist with the reporting process, empowering the victim/survivor to make their own decisions by providing on and off-campus resources, offering support, and protecting confidentiality as the law permits. University Police will provide victims/survivors with a clear written explanation of their rights and options. They can be reached at (860) 465-5310. For more information visit the University Women's Center website at www.easternct.edu/womenscenter/.

If requested, Eastern has the ability to invoke interim measures for the protection of the emotional health and physical safety of a victim/survivor, including housing accommodations, academic and work schedule alternatives, and student employment alternatives regardless of whether the victim/survivor reports the offense to the campus or local police.

Students may seek assistance from Eastern's Student Health Services. Post-assault medical care includes testing and treating for sexually transmitted diseases (STDs). All testing is free of charge when related to a situation of sexual misconduct.

Staff and faculty may seek assistance at any time from any medical facility or the Employee Assistance Program (EAP). Additionally, the Title IX Coordinator may provide additional information.

Referrals may be made upon request for relatives, partners and friends of either the complainant or respondent to support agencies.

Any student may seek assistance and information from the on-campus Sexual Assault & Interpersonal Violence Response Team. Additional victim's assistance information, including counseling, health and mental health services, victim advocacy, and legal assistance both on and off-campus can be found at the SAIV-RT website at www.easternct.edu/saiv/. Any faculty or staff member may seek assistance and information from the Title IX Coordinator.

Employees are also encouraged to seek assistance by contacting the Office of Equity and Diversity at (860) 465-5791 or at: www.easternct.edu/equityanddiversity/. Any faculty or staff member may seek assistance and information from the Title IX Coordinator. The Equity and Diversity Office can provide to employees

information about our employee's assistance program, counseling services, health and mental health services, victim advocacy, legal assistance both on and off-campus and a written explanation of their rights and options. Additional victim's assistance information can be found on the University Women's Center website at www.easternct.edu/womenscenter/.

Seek an Advocate

The Women's Center
(860) 465-4314

Off-Campus Member:
The Sexual Assault Crisis
Center of Eastern
Connecticut *
(860) 456-2789

Off-Campus Member:
United Services,
Domestic Violence
Program *
(860) 456-9476

Connecticut Office of
Victim Services *
(860) 822-8428

Get Medical Assistance

Student Health Services *
(860) 465-5263

Windham Hospital *
(860) 456-6715

Contact Law Enforcement

Local Police Dept.
911

Eastern Police Dept.
(860) 465-5310

Make a Report

Title IX Coordinator
(860) 465-5791

Office of
Student Conduct
(860) 465-0063

Request Accommodations

The SAIV-RT Coordinator
(860) 465-4314

Office of
Student Conduct
(860) 465-0063

You can request for:

- a housing change
- a class reassignment
- a no-contact directive
- extensions on class assignments
- other changes

Receive Counseling

Counseling and
Psychological Services *
(860) 465-0181

Campus Ministry *
(860) 423-0856

Eastern Connecticut State University Sexual Assault & Interpersonal Violence Response Team Members (On-Campus)

Stacey Close, *Title IX Coordinator*

Michelle Delaney, *Interim Dean of Students*

Starshemar Byrum, *Coordinator of the SAIV-RT*

Chris Ambrosio, *Interim Director, Office of Student Conduct*

Tim Viens, *Eastern Police Detective*

LaMar Coleman, *Director of Housing & Residential Life*

Amy Coffey, *Associate Dean of Arts and Sciences*

Bryce Crapser, *Interim Director of Counseling & Psychological Services (CAPS) **

Lydia Roldan, *Assoc. Director of Student Health Services **

Father Larry LaPointe, *Campus Minister **

All members of the SAIV-RT will use discretion and honor confidentiality to the best of their ability. Members with an asterisk by their name or department are empowered by law to maintain confidentiality.

University Disciplinary Procedures Regarding Dating Violence, Domestic Violence, Sexual Assault and Stalking

In cases of an alleged sexual assault, dating violence, domestic violence or stalking offense, when the accused is a student, the reporting party may file a complaint with the Office of Student Conduct. Both the reporting party and the accused student are entitled to specific rights as outlined in the Connecticut State Colleges and Universities Student Code of Conduct.

Some of these rights include the right to request that the disciplinary proceedings begin promptly, and the right to have a support person or advisor of their choice present in disciplinary proceedings for both the reporting party and the accused student. A proceeding includes all activities related to a non-criminal resolution of an institutional disciplinary complaint, including but not limited to, fact finding investigations, administrative conferences, and hearings. A proceeding does not include communications and meetings between officials and victims concerning accommodations or protective measures to be provided to a victim. The process shall provide for a fair and impartial investigation and resolution. Disciplinary proceedings shall be conducted by an official trained annually in issues related to sexual assault, dating violence, domestic violence, and stalking, and including how to protect the victim's safety and promote accountability. The preponderance of the evidence standard shall be used in making a determination concerning the alleged assault or violence. If the hearing officer determines that a violation of the CSCU Student Code of Conduct has occurred, he or she may impose any sanction or combination of sanctions. The range of sanctions for Student Code of Conduct violations includes a warning, fine, probation, loss of privileges, restitution, discretionary sanctions, residence hall warning, residence hall probations, residence hall separations, residence hall expulsion, University suspension or University expulsion.

Disciplinary proceedings under the CSCU Student Code of Conduct may be carried out before, during or after any civil or criminal court proceedings against the accused student. Both the reporting party and the accused will be informed simultaneously in writing of the outcome of any University disciplinary proceeding within one business day after the conclusion of the proceedings. Upon request, the University will disclose the results of

any disciplinary proceeding against a student who is the alleged perpetrator of any crime of violence or a non-forcible sex offense to the alleged victim or next of kin if the victim is deceased. The University shall not disclose the identity of the victim or accused student except as necessary to carry out the disciplinary proceedings or as permitted under federal or state law. The University will make every effort to ensure victim and disciplinary proceeding confidentiality to the extent permissible by law. Results include any initial, interim, and final decision by any official or entity authorized to resolve disciplinary matters within the institution. The result must include any sanctions imposed by the institution.

An accused student may request that the decision of the Hearing Body be reviewed by the Vice President for Student Affairs or his or her designee. A request for review must be made in writing to the Vice President for Student Affairs or his or her designee within three (3) calendar days of the accused student's receipt of the written notice of decision. For good cause shown, the Vice President for Student Affairs may extend the three-University Calendar Day limitation on filing a request for a review. An accused student may request only one review of each decision rendered by the Hearing Body.

Student Code of Conduct documentation can be viewed on the Office of Student Conduct website at <http://www.easternct.edu/studentconduct/student-conduct-process/>.

In cases of an alleged sexual assault, dating violence, domestic violence or stalking offense, when the accused is an employee, the reporting party may file a complaint with the Office of Equity and Diversity at (860) 465-5791. Disciplinary matters may include taking action up to and including termination from university employment.

Restraining and Protective Orders

Restraining orders differ from protective orders in that the former are civil and can be issued without the accused person being arrested. Protective orders in a family violence situation are criminal and are issued after the accused has been arrested for committing a family violence crime. Both types of orders must be issued by the court.

Civil Restraining Order: Victims of family violence in Connecticut have the right to request relief from the abuse they are suffering in the form of a civil restraining order. This court order will help protect a victim from further abuse and might include provisions such as requiring that the abuser leave the home or prohibiting the abuser from contacting the victim. Civil restraining orders can be in effect for up to one year with the possibility of requesting an extension. C.G.S. § 46b-15 states that "Any family or household member, as defined in section 46b-38a, who has been subjected to a continuous threat of present physical pain or physical injury, stalking or a pattern of threatening, including, but not limited to, a pattern of threatening, as described in section 53a-62, by another family or household member may make an application to the Superior Court for relief under this section."

Criminal Protective Order: Criminal protective orders are made at the time of arraignment during a criminal proceeding. Family Relations or the state's attorney often request protective orders. They provide similar protection to the civil restraining order, but can only be made following an arrest/arraignment. They typically remain in effect until the end of the criminal case. However, Standing Criminal Protective Orders can be issued and remain in effect for a lifetime or until further action by the court. C.G.S. § 46b-38c. Family violence response and intervention units Protective Orders states that "A protective order issued under this section may include provisions necessary to protect the victim from threats, harassment, injury or intimidation by the defendant..."

The University cannot apply for a legal protective order or restraining order for a victim. The victim is required to apply directly for these services with the criminal court systems.

The University Police Department will keep protective and restraining orders on file in accordance with State regulations. Any victim/survivor of sexual assault, dating violence, domestic violence or stalking is strongly encouraged to contact the University Police to verify that they have received from the court a copy of any protective or restraining order filed on their behalf. The University Police Department will accept copies of any protective/restraining orders that can be properly verified and will comply with and enforce these orders. Victims/survivors are strongly advised to report any violations of these orders to the University Police at (860) 465-5310. If the violation of a court order is an emergency situation, dial 911 immediately.

The University may also issue a no contact letter if deemed appropriate or at the request of the victim or accused. To the extent of the victim's cooperation and consent, university offices will work cooperatively to ensure that

the victim's health, physical safety, work and academic status are protected, pending the outcome of any formal university investigation of the complaint.

Eastern makes every effort to ensure personal identifiable information about the victim will be treated as confidential and only shared with persons with a specific need to know who are investigating/adjudicating the complaint or delivering resources or support services to the complainant [for example, publicly available record-keeping for purposes of Clery Act reporting and disclosures will be made without inclusion of identifying information about the victim, as defined in 42 USC 1395 (a) (20)]. The institution will also maintain as confidential any accommodations or protective measures provided to the victim to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the accommodations or protective measures.

Information about filing a Restraining Order can be found at
https://www.jud.ct.gov/forms/grouped/family/restraining_order.htm.

Sex Offender Registration

The State of Connecticut has established an internet site, maintained by the Connecticut Department of Emergency Services and Public Protection, which provides information and pictures of registered convicted sex offenders. The internet site is www.communitynotification.com/cap_office_disclaimer.php?office=54567.

The law also requires registered sex offenders who attend classes or who are employed at any of the state's universities and colleges to register with that institution's police department. Eastern's Police Department maintains a record of any registered sex offender who informs the University of his or her attendance or employment. The names of registered sex offenders who are registered for classes or employed at the University can be reviewed on Eastern's Public Safety website at www.easternct.edu/police/sex-offender-registry/.

Inquiries concerning this registry can be made by contacting the Police Department at (860) 465-5310.

GENERAL SAFETY POLICIES

Acts of Intolerance

It is the position of the University that acts of intolerance (crimes based upon race, gender, gender identity, disability, national origin, religion, ethnicity or sexual orientation) are morally reprehensible and are contrary to the promotion of pluralism. Pluralism is of particular importance in higher education, because it is an essential requirement for the free and open pursuit of knowledge and understanding. Institutions of higher education must reflect the racial, religious and ethnic diversity of society in order to prepare students to live productively in society. Similarly, all persons, regardless of any condition of their being, must be able to pursue higher learning in an environment free from acts of hatred and the threat of violence.

Alcohol, Illegal Drugs and Weapons

The University prohibits the possession, use or sale of alcoholic beverages on-campus, except for certain authorized social events. The possession, use and sale of alcoholic beverages at authorized events must be in strict accordance with the Connecticut General Statutes. University and/or law enforcement action may be taken against anyone under the State's legal age to consume alcohol.

Eastern is required to comply with the Drug Free Schools and Communities Act which includes the following information:

- Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use, or distribution of illicit drugs and alcohol by employees and students on its property or as part of its activities;
- A description of applicable legal sanctions under local, state, or federal law for the unlawful possession or distribution of illicit drugs and alcohol;
- A description of health risks associated with the use of illicit drugs and the abuse of alcohol;
- A description of available drug or alcohol counseling, treatment, or rehabilitation or re-entry programs;
- A clear statement of the disciplinary sanctions that Eastern will impose on employees and students and a description of termination of employment and referral for prosecution for the unlawful possession, use, or distribution of illicit drugs and alcohol. Disciplinary sanctions may also include completing an appropriate rehabilitation program; and,
- A biennial review by Eastern of its program to determine the effectiveness, implement needed changes, and ensure that disciplinary sanctions are consistently enforced.

Information on Eastern's compliance with the Drug Free Schools and Communities Act Report can be found at www.easternct.edu/wellnesspromotion/drug-free-schools-and-communities-act-report/.

State law prohibits the manufacture, distribution, sale, use, offer for sale or possession of drug paraphernalia or any illegal drug or narcotic, including barbiturates, hallucinogens, amphetamines, cocaine, opium, heroin, marijuana or any other substance not chemically distinguishable from them except as authorized by medical prescription. University and/or law enforcement action may be taken against anyone found to be in violation of State or Federal drug laws.

The possession or use of firearms, fireworks, dangerous weapons and the unauthorized possession of chemicals is prohibited.

Please refer to the Eastern Connecticut State University Student Handbook for the complete text of the alcohol and drug policies, and for further information regarding student rights and responsibilities and drug or alcohol abuse education programs. The Student Handbook may be found at

www.easternct.edu/studentaffairs/student-handbook/.

REPORTABLE CRIME DEFINITIONS

AGGRAVATED ASSAULT An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault is usually accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

ARSON Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, and personal or other property. Only fires determined through investigation to have been willfully or maliciously set are classified as arson. Fires of suspicious or unknown origins are excluded.

BURGLARY The unlawful entry of a structure to commit a felony or a theft. The use of force to gain entry is not required to classify an offense as burglary. Burglary in this program is categorized into three sub-classifications: forcible entry, unlawful entry where no force is used, and attempted forcible entry.

CRIMINAL HOMICIDE (Two categories)

Murder and non-negligent manslaughter The willful (non-negligent) killing of one human being by another.

Manslaughter by Negligence The killing of another person through gross negligence.

DATING VIOLENCE Violence committed by a person (a) who is or has been in a social relationship of a romantic or intimate nature with the victim; and (b) where the existence of such a relationship shall be determined based on a consideration of the following factors:

- The length of the relationship
- The type of relationship
- The frequency of interaction between the persons involved in the relationship

DOMESTIC VIOLENCE Felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

DRUG VIOLATIONS A drug violation is the non-prescribed use, possession, sale, purchase or distribution of any controlled substance, to include but not limited to marijuana, cocaine, amphetamines, heroin, hallucinogens, barbiturates and paraphernalia in violation of the laws of the State of Connecticut.

HATE CRIME A hate crime, also known as a bias crime, is a criminal offense committed against a person, property, or society which is motivated, in whole or in part, by the offender's bias against a race, gender, gender identity, religion, disability, sexual orientation, ethnicity or national origin.

LIQUOR LAW VIOLATIONS The violation of laws or ordinances prohibiting the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places, bootlegging, operating a still, furnishing liquor to minor or intemperate person, using a vehicle for illegal transportation of liquor, drinking on a train or public conveyance, and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

MOTOR VEHICLE THEFT The theft or attempted theft of a motor vehicle, this offense category includes the stealing of automobiles, trucks, buses, motorcycles, motor scooters, snowmobiles, etc.

The definition excludes the taking of a motor vehicle for temporary use by persons who have lawful access.

ROBBERY The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence, and/or by putting the victim in fear.

STALKING Engaging in a course of conduct directed at a specific person that would cause a reasonable person to (a) fear for his or her safety or the safety of others; or (b) suffer substantial emotional distress.

WEAPONS VIOLATION A weapons violation is the possession, use, sale, purchase, or transfer of any weapon, including but not limited to firearms, electronic defense weapons, edged weapons, and/or martial arts weapons, in violation of the laws of the State of Connecticut and/or the policies of Eastern Connecticut State University.

Sex Offense Definitions

SEX OFFENSES Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

RAPE The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

FONDLING The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

INCEST Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

STATUTORY RAPE Sexual intercourse with a person who is under the statutory age of consent.

UNFOUNDED CASES The event did not happen or was determined through investigation to be false.

Eastern Connecticut State University

Clery Act Crime Statistics

Reported Offenses

As required by the Clery Act, the Eastern Police Department's yearly crime statistics are compiled on a calendar-year basis in accordance with the definitions of crimes provided by the FBI for use in the Uniform Crime Reporting (UCR) system. The report includes statistics for the previous three years concerning crimes that occurred within Clery geography and were reported to Eastern Police or designated campus officials. These statistics also include persons referred for campus disciplinary action for categories required by the Clery Act, including liquor and drug law violations and illegal weapons possession.

	2017	2016	2015
Murder/Non-Negligent Homicide			
On-campus	0	0	0
Non-Campus Property	0	0	0
Public Property	0	0	0
Residential Facility	0	0	0
TOTAL	0	0	0
Manslaughter by Negligence			
On-campus	0	0	0
Non-Campus Property	0	0	0
Public Property	0	0	0
Residential Facility	0	0	0
TOTAL	0	0	0
Robbery			
On-campus	0	0	0
Non-Campus Property	0	0	0
Public Property	0	1	0
Residential Facility	0	0	0
TOTAL	0	1	0
Aggravated Assault			
On-campus	0	0	0
Non-Campus Property	0	0	0
Public Property	0	0	0
Residential Facility	0	0	0
TOTAL	0	0	0

	2017	2016	2015
Motor Vehicle Theft			
On-campus	0	1	4
Non-Campus Property	0	0	0
Public Property	0	0	0
Residential Facility	0	0	0
TOTAL	0	1	4
Arson			
On-campus	0	0	0
Non-Campus Property	0	0	0
Public Property	0	0	0
Residential Facility	0	0	0
TOTAL	0	0	0
Burglary			
On-campus	0	0	7
Non-Campus Property	0	0	0
Public Property	0	0	0
Residential Facility	0	0	6
TOTAL	0	0	7
Rape *edited after 2 rapes in 2016 were reported in 2018			
On-campus	5*	6	5
Non-Campus Property	0	0	0
Public Property	0	0	0
Residential Facility	4*	6	5
TOTAL	5*	6	5
Fondling			
On-campus	1	2	0
Non-Campus Property	0	0	0
Public Property	0	0	0
Residential Facility	0	0	0
TOTAL	1	2	0
Incest			
On-campus	0	0	0
Non-Campus Property	0	0	0
Public Property	0	0	0
Residential Facility	0	0	0
TOTAL	0	0	0

	2017	2016	2015
Statutory Rape			
On-campus	0	0	0
Non-Campus Property	0	0	0
Public Property	0	0	0
Residential Facility	0	0	0
TOTAL	0	0	0
Dating Violence			
On-campus	2	0	0
Non-Campus Property	0	0	0
Public Property	0	0	0
Residential Facility	2	0	0
TOTAL	2	0	0
Domestic Violence			
On-campus	11	8	22
Non-Campus Property	0	0	0
Public Property	0	0	0
Residential Facility	8	6	16
TOTAL	11	8	22
Stalking			
On-campus	1	1	2
Non-Campus Property	0	0	0
Public Property	0	0	0
Residential Facility	1	0	0
TOTAL	1	1	2
Liquor Law Arrests			
On-campus	18	67	103
Non-Campus Property	0	0	0
Public Property	0	0	0
Residential Facility	17	67	101
TOTAL	18	67	103

	2017	2016	2015
Liquor Violations Referred for Disciplinary Action			
On-campus	83	103	193
Non-Campus Property	0	0	0
Public Property	0	0	0
Residential Facility	73	103	187
TOTAL	83	103	193
Drug Arrests			
On-campus	18	19	27
Non-Campus Property	0	0	0
Public Property	0	0	0
Residential Facility	17	16	26
TOTAL	18	19	27
Drug Violations Referred for Disciplinary Action			
On-campus	28	31	47
Non-Campus Property	0	0	0
Public Property	0	0	0
Residential Facility	27	31	47
TOTAL	28	31	47
Weapon Violation Arrests			
On-campus	0	0	0
Non-Campus Property	0	0	0
Public Property	0	0	0
Residential Facility	0	0	0
TOTAL	0	0	0
Weapon Violations Referred for Disciplinary Action			
On-campus	0	0	0
Non-Campus Property	0	0	0
Public Property	0	0	0
Residential Facility	0	0	0
TOTAL	0	0	0

NOTE Residential Facility – numbers are a subset of statistics reported under On-campus.

Hate Crimes

Federal law also requires that all hate crimes in the mandated categories be reported. Those crimes are further broken down by the nature of the bias; for example, race, gender, religion, sexual orientation, ethnicity and disability.

	2017	2016	2015
Hate Crimes			
On-campus	0	1(R-I)	0
Non-Campus Property	0	0	0
Public Property	0	0	0
Residential Facility	0	0	0
TOTAL	0	1	0

HATE CRIME CODES (R)-Race (RE)-Religion (SO)-Sexual Orientation (G)-Gender (GI)-Gender Identity (E)-Ethnicity (NO)-National Origin (D)-Disability

HATE CRIME CRIMINAL OFFENSES INCLUDE Criminal Homicide including (M)-Murder and Non-negligent Manslaughter, (MN)-Manslaughter by Negligence; (RB)-Robbery; (A)-Aggravated Assault; (MVT)-Motor Vehicle Theft; (AR)-Arson; (B)-Burglary; Sexual Assault, including (R)-Rape; (F)-Fondling; (IN)-Incest and (SR)-Statutory Rape; (LT)-Larceny-Theft; (SMA)-Simple Assault; (I)-Intimidation; or (V)-Destruction/Damage/Vandalism of Property that was motivated by bias.

Campus Property Definitions

ON-CAMPUS Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and any building or property that is owned by the institution but controlled by another person, is frequently used by students and supports institutional purposes.

NON-CAMPUS PROPERTY Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students and is not within the same reasonably contiguous geographic area of the institution.

PUBLIC PROPERTY All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus or immediately adjacent to and accessible from the campus.

RESIDENTIAL FACILITY Dormitories or other residential facilities for students on-campus is a subset of the on-campus category. Institutions must disclose the total number of on-campus crimes, including those in dorms or other residential facilities for students on-campus, and must also make a separate disclosure limited to the number of crimes occurring in student dorms or residential facilities on-campus.

FIRE SAFETY REPORT

Eastern Connecticut State University Public Safety 2017 Campus Fire Safety Annual Compliance Report

The Higher Education Opportunity Act requires all U.S. academic institutions to produce an annual fire safety report outlining fire safety practices, standards and all fire-related on-campus statistics pertaining to on-campus residential buildings.

A campus student housing fire log of all reported fires is maintained by the Director of Environmental Health and Safety. The fire log is kept at the Eastern Police Department and the Environmental Health and Safety

Office. It is available for public viewing at the Police Records Division between 8:00 a.m. and 4:30 p.m., Monday through Friday.

Definitions

CAUSE OF FIRE The factor or factors that give rise to a fire. The causal factor may be, but is not limited to, the result of an intentional or unintentional action, mechanical failure or act of nature.

FIRE Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

FIRE DRILL A supervised practice of a mandatory evacuation of a building for a fire.

FIRE-RELATED INJURY Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause, while involved in fire control, attempting rescue or escaping from the dangers of the fire. The term "person" may include students, employees, visitors, firefighters or any other individuals.

FIRE-RELATED DEATH Any instance in which a person – (1) is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue or escaping from the dangers of a fire; or (2) dies within one year of injuries sustained as a result of a fire.

FIRE SAFETY SYSTEM Any mechanism or system related to the detection of a fire, the warning resulting from a fire or the control of a fire. This may include sprinkler systems or other fire extinguishing systems, fire detection devices, stand-alone smoke alarms, devices that alert one to the presence of a fire, such as horns, bells or strobe lights; smoke-control and reduction mechanisms; and fire doors and walls that reduce the spread of a fire.

VALUE OF PROPERTY DAMAGE The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity. This estimate should include contents damaged by fire, and related damages caused by smoke, water and overhaul; however, it does not include indirect loss, such as business interruption.

Fire Property Damage Statistics 2017

Residential Hall	Number of Fires	Number of Deaths from Fires	Number of Injuries from Fires	Value of Property Damage Related to Fires
Burnap	1	0	0	\$0.00
Burr	0	0	0	\$0.00
Constitution	0	0	0	\$0.00
Crandall	0	0	0	\$0.00
High Rise	0	0	0	\$0.00
Laurel	0	0	0	\$0.00
Low Rise	0	0	0	\$0.00
Mead	0	0	0	\$0.00
Niejadlik	0	0	0	\$0.00
Noble	0	0	0	\$0.00
Nutmeg	0	0	0	\$0.00
Occum	1	0	0	\$0.00
Winthrop	0	0	0	\$0.00

On-Campus Housing Fire Protection Systems 2017

Residential Hall	Fire Safety Systems	Number of Fire Drills	Dates of Fire Drills
Burnap	Smoke Detectors/Sprinklers, Pull Stations, Audio and Visual Alarms	1	10/10/17
Burr	Smoke Detectors/Sprinklers, Pull Stations, Audio and Visual Alarms	1	10/10/17
Constitution	Smoke Detectors/Sprinklers, Pull Stations, Audio and Visual Alarms	1	10/10/17
Crandall	Smoke Detectors/Sprinklers, Pull Stations, Audio and Visual Alarms	1	10/10/17
High Rise	Smoke Detectors/Sprinklers, Pull Stations, Audio and Visual Alarms	1	10/10/17
Laurel	Smoke Detectors/Sprinklers, Pull Stations, Audio and Visual Alarms	1	10/10/17
Low Rise	Smoke Detectors/Sprinklers, Pull Stations, Audio and Visual Alarms	1	10/10/17
Mead	Smoke Detectors/Sprinklers, Pull Stations, Audio and Visual Alarms	1	10/10/17
Niejadlik	Smoke Detectors/Sprinklers, Pull Stations, Audio and Visual Alarms	1	10/10/17
Noble	Smoke Detectors/Sprinklers, Pull Stations, Audio and Visual Alarms	1	10/10/17
Nutmeg	Smoke Detectors/Sprinklers, Pull Stations, Audio and Visual Alarms	1	10/10/17
Occum	Smoke Detectors/Sprinklers, Pull Stations, Audio and Visual Alarms	1	10/10/17
Winthrop	Smoke Detectors, Pull Stations, Audio and Visual Alarms	1	10/10/17

Fire Statistics

2017 FIRE LOG	2 Fires
2016 FIRE LOG	2 Fires
2015 FIRE LOG	1 Fire

Fire Safety Training and Drills

Basic fire safety instruction is provided to all incoming freshmen students living in residential halls. They also receive training in emergency evacuation procedures. New employees also receive fire safety and evacuation instruction during the New Employee Orientation program.

The residential housing staff receives additional fire safety training at the beginning of the fall semester, which includes emergency evacuation procedures. Residential hall rooms have emergency evacuation maps located on the inside of the front door which direct them to building exits. Fire drills are conducted in all residential halls.

Fire Policies on Portable Electrical Appliances, Smoking and Open Flames

It is strictly prohibited to start a fire, cause an explosion, falsely report the presence of a fire bomb, possess any incendiary or explosive device or falsely report an emergency.

The unauthorized or improper possession, use, removal, tampering or disabling of fire and/or safety equipment and warning devices is prohibited. Failure to follow standard fire and/or emergency safety procedures, or interference with firefighting or emergency response equipment or personnel is also prohibited.

The presence, possession and/or usage of the following items is prohibited: combustible materials such as liquids, tapestries, flags and similar items over light fixtures, on the walls or from the ceilings, wicker waste baskets, halogen lamps, "Spider/Octopus" lamps with plastic shades, lava lamps, candles, tart warmers and wax warmers, hookahs, incense, room air conditioners, electric heaters, electric blankets, refrigerators over 4.4 cubic feet, barbecue grills, toaster ovens and extension cords (except UL-approved surge protectors).

All residential halls are smoke free by Connecticut State Law. Smoking is prohibited within 40 feet of the entrance of each university building.

Procedures for Student Housing Evacuation

All residents must evacuate the residence hall whenever a fire alarm sounds. Failure to follow standard fire and/or emergency safety procedures, or interference with firefighting or emergency response equipment or personnel is prohibited.

False Alarms/Tampering with Fire Safety Equipment

Causing a false alarm and/or tampering with fire equipment, particularly a smoke detector, is prohibited by state law, and violators will be subject to disciplinary action by the University, as well as criminal prosecution.

Fire Inspections

Eastern buildings are inspected at least once per year by the Office of the State Fire Marshal.

Reporting that a Fire has Occurred

Any fire that was quickly extinguished or any evidence of a recent fire must be reported immediately to a residential hall director or the Eastern Police at (860) 465-5310.

Fires must be reported to the following:

- University Police Department: Jeffrey Garewski, Chief of Police
- Environmental Health and Safety: Eric Germain, Director

Fires will be investigated by the Eastern Police Department, the Office of the State Fire Marshal, and any other agency with fire investigation jurisdiction.

Plans for Future Improvements in Fire Safety

The University continually evaluates fire safety matters and makes every effort to identify and improve life safety measures related to fire education, training, detection and prevention.

Be Prepared for a Fire

- Learn and participate in your building's evacuation plan.
- If you hear an alarm, leave immediately. Close doors behind you as you go. If possible, take your room keys; if you can't escape you may have to return to your room.
- If you have a disability, make sure you are included in the escape planning for your classroom area and housing.
- Learn the location of all building exits. You may have to find your way out in the dark.
- Do not tamper with fire protection equipment.
- Do not hang anything from fire sprinkler pipes or nozzles.
- Keep a flashlight handy.

Escape Tips

- If you have to escape through smoke, get low and crawl beneath the smoke to your exit.
- Before opening a door, feel the door with the back of your hand. If it's hot, stay in place and call for help. Seal door with towels and sign for help from your window.
- Use the stairs; never use an elevator during a fire.
- If you have a disability, alert others to the type of assistance you need to leave the building.

Smoking

- Smoking is not permitted in campus buildings.
- Smoke only outside of the building and only where it's permitted.
- It is risky to smoke when you've been drinking or when you're drowsy.
- Never smoke in bed.
- Soak cigarettes before you throw them out.

Cooking

- Cook only where it's permitted.
- Keep cooking areas clean and uncluttered.
- Never leave cooking unattended.
- If a fire starts in a microwave oven, keep the door closed and unplug the unit.
- Gas and charcoal BBQ grills must only be used outdoors.
- Wear short or tight-fitting sleeves. (Long, loose sleeves are more likely to catch on fire or get caught on pot handles.)

Electrical

- Check the University's rules before using electrical appliances in your room.
- Follow the manufacturer's instructions for plugging an appliance into a receptacle outlet.
- Do not overload circuits.
- Do not pinch cords against walls or furniture or run them under carpets. Never tack or nail cords.
- Buy only appliances that have the label of an independent testing lab.

Emergency Procedures

This Emergency Crisis Plan Guide provides a quick reference for University administrators, faculty, staff, and students on the essentials to cope with most campus emergencies. Although the guide does not cover every conceivable situation, it does supply the basic administrative guidelines.

FOR ALL EMERGENCIES DIAL 911

BOMB THREATS

Dial 911.

Attempt to keep the caller on the line.

Notify your immediate supervisor.

Do not touch or move any suspicious item.

The decision to evacuate will be made by the University Police.

HOSTAGE SITUATION

Dial 911.

If taken hostage, be patient and cooperative.

Speak only when spoken to.

Be observant.

Try to rest.

Wait for any Police instructions.

CHEMICAL OR RADIATION SPILLS

Vacate the affected area.

Dial 911.

When reporting a spill, be specific on the nature of material involved.

If contaminated by a spill, avoid contact with others.

MEDICAL AND FIRST AID

Dial 911.

Give name, location and the nature of medical incident.

Provide first aid care, if trained.

CIVIL DISTURBANCE OR DEMONSTRATIONS

Dial (860) 465-5310 University Police.

Avoid going to the location of disturbances or disorderly demonstrations.

Please follow instructions issued by the University Police.

PSYCHOLOGICAL CRISIS

Dial 911 – if immediate threat, or the University Police, (860) 465-5310, if not an immediate threat.

Do not try to handle any situation you feel is dangerous on your own.

Contact your immediate supervisor, hall director or Resident Assistant.

EVACUATION PROCEDURES

When an alarm is sounded, leave via the nearest exit.

Walk quickly – DO NOT RUN.

1. Assist individuals with disabilities if you are able.

2. Direct individuals to Areas of Refuge if they cannot leave the building, or have them remain in the class.

3. Notify 1st Responders of the location of anyone left in the building.

4. Individuals with disabilities should use 911 to report their location in an emergency.

Go to designated areas as directed by University personnel.

DO NOT RETURN TO THE BUILDING until authorized by the Police.

FIRE

Activate building alarm.

Evacuate building by walking quickly to nearest exit.

Alert others on your way out.

Assist individuals with disabilities to exit .

DO NOT USE ELEVATORS.

Move at least 500' away from the building.

Dial 911.

DO NOT RETURN TO THE BUILDING until authorized by the Police.

SEVERE WEATHER

Dial Weather Hot Line: (860) 465-4444 or 54444 from a campus phone or (800) 578-1449.

EXPLOSIONS – AIRCRAFT CRASHES

Get out of the area or take immediate cover.

If in a building, pull the fire alarm and evacuate.

Dial 911.

UTILITY FAILURE

Dial (860) 465-5310 University Police.

Notify your immediate supervisor.

Wait for instructions.

Cease from using all electrical equipment.

Do not switch on/off light switches.

VIOLENT OR CRIMINAL BEHAVIOR

Dial 911 – if there is an immediate threat.

Give the nature of incident, location, and any descriptions of weapons, injuries, or property damage to the Police.

If gun fire is heard, get out if you are able or take immediate cover.

WORK PLACE VIOLENCE

Dial 911 – if you or others are in danger, or contact the University Police at (860) 465-5310, if there is no immediate threat.

Notify your supervisor IMMEDIATELY.

MAP KEY

F - FACULTY

S - STAFF

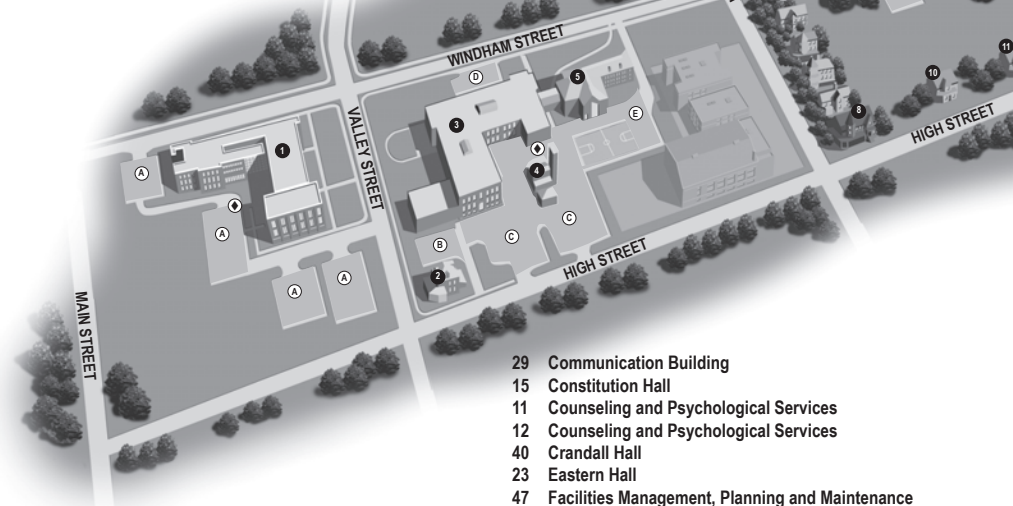
R - RESIDENT

C - COMMUTER

 SHUTTLE STOPS

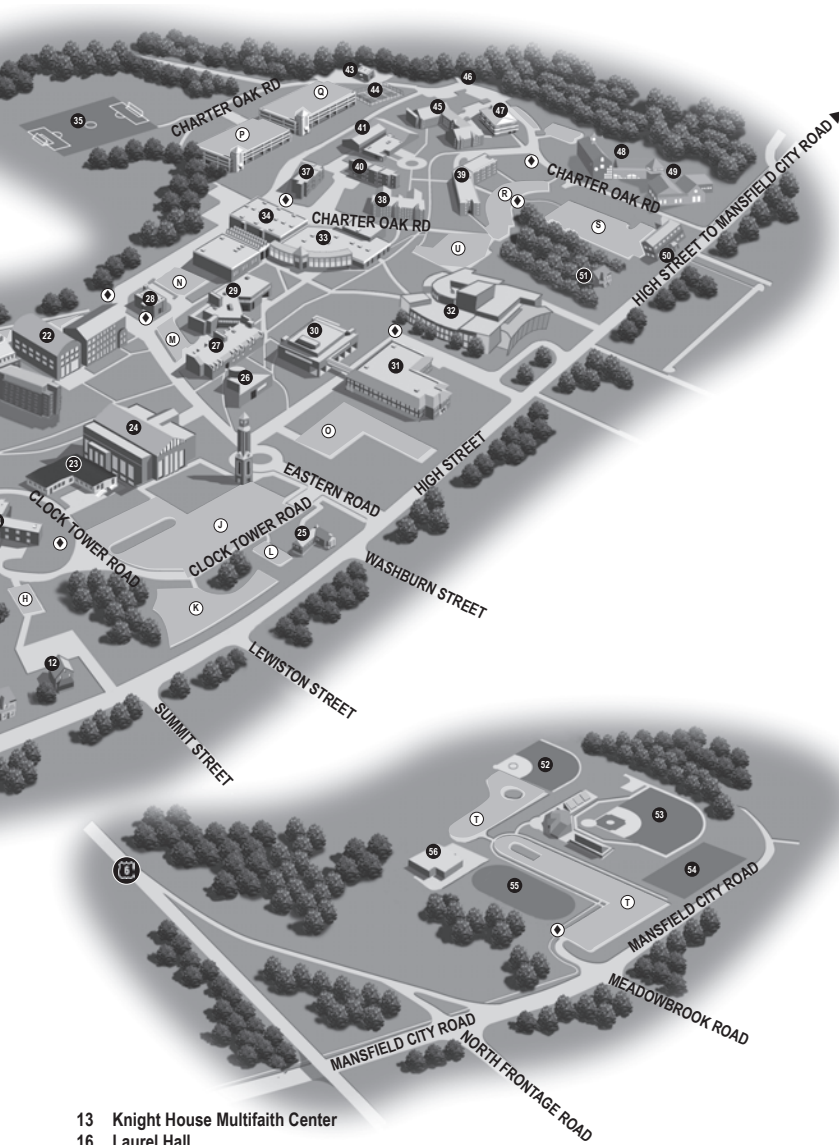
PARKING

- A Noble - R
- B Beckert - F/S
- C Shafer (High Street) - R
- D Shafer (Windham Street) - R
- E Burr - R
- FF Laurel - R
- F Multifaith Center (Lower lot) - R
- G Multifaith Center (Upper lot)
- H Winthrop (Upper lot) - R
- I Webb - F/S
- J Library - F/S/C
- K Parent's Park- R
- L Admissions
- M Goddard/Communication - F/S
- N Sports Center - F/S
- O Gelsi Young - F/S
- P Shakespeare Garage
1, 3, 4 - F/S/R/C; 2 - F/S/C Only
- Q Cervantes Garage
1, 2, 3, 4 - F/S/R/C
- R Occum - R
- S Public Safety - F/S/C
- T Mansfield Athletic Complex - F/S/R/C
- U Fine Arts Center - F/S



BUILDINGS

- 25 Admissions Building
- 46 Arboretum
- 56 Athletic Locker Facility
- 53 Baseball Field
- 2 Beckert Hall
- 37 Burnap Hall
- 5 Burr Hall
- 7 Center for Community Engagement
- 48 Center for Early Childhood Education
- 42 Cervantes Garage
- 49 Child and Family Development Resource Center
- 29 Communication Building
- 15 Constitution Hall
- 11 Counseling and Psychological Services
- 12 Counseling and Psychological Services
- 40 Crandall Hall
- 23 Eastern Hall
- 47 Facilities Management, Planning and Maintenance
- 43 Facilities Warehouse
- 32 Fine Arts Instructional Center
- 31 Gelsi Young Hall
- 27 Goddard Hall
- 8 Grant House
- 19 Health & Accessibility Services
- 28 Heating Plant, North
- 4 Heating Plant, South
- 20 High Rise Apartments
- 41 Hurley Hall/Dining Services
- 51 Institute for Sustainable Energy
- 54 Intramurals Field
- 24 J. Eugene Smith Library



- 13 Knight House Multifith Center
- 16 Laurel Hall
- 18 Low Rise Apartments
- 45 Mead Hall
- 35 Nevers Field
- 38 Niejadlik Hall
- 1 Noble Hall
- 17 Nutmeg Hall
- 39 Occum Hall
- 6 393 Prospect Street
- 50 Public Safety
- 21 Science Building
- 3 Shafer Hall
- 26 Shakespeare Garage
- 52 Softball Field

- 34 Sports Center
- 33 Student Center
- 44 Tennis Courts
- 55 Track/Turf Field
- 10 University Honors House
- 22 Webb Hall
- 26 Wickware Planetarium
- 9 160 Windham Street Extension
- 14 Winthrop Hall
- 30 Wood Support Services Center

Important Numbers

UNIVERSITY POLICE

Emergency	911
Routine Calls – Non-Emergency	(860) 465-5310; press 3
Weather Line	(860) 465-5310; press 2
Shuttle Line	(860) 465-5310; press 1
Confidential Hot Line (non-taped)	(860) 465-0242

ON-CAMPUS

Accessibility Services	(860) 465-0189
Campus Ministry	(860) 423-0856
Counseling Services	(860) 465-0181
Health Services	(860) 465-5263
Housing Office	(860) 465-5297
Student Affairs	(860) 465-4412
Women's Center	(860) 465-4313

OFF-CAMPUS | Willimantic Police

Emergency	911
Routine Calls – Non-Emergency	(860) 465-3135

WINDHAM HOSPITAL

Main Number	(860) 456-9116
Emergency Room	(860) 456-6715

CONNECTICUT COALITION AGAINST DOMESTIC VIOLENCE

(888) 774-2900

DOMESTIC VIOLENCE PROGRAM UNITED SERVICES

Willimantic	(860) 456-9476
Killingly	(860) 774-8648

CONNECTICUT SEXUAL ASSAULT CRISIS SERVICES (CONN SACS) www.connsacs.org/

Toll Free	English (888) 999-5545
Toll Free	Español (888) 568-8332

LOCAL

SEXUAL ASSAULT CRISIS CENTER OF EASTERN CONNECTICUT www.saccec.org/

Hotline	(888) 999-5545
Office	(860) 456-3595

CONNECTICUT OFFICE OF VICTIM ADVOCATE

(860) 550-6632



EASTERN CONNECTICUT STATE UNIVERSITY

83 Windham Street • Willimantic, Connecticut 06226 • (860) 465-5310
www.easternct.edu/police/