

IPEDS 2024-25

Data Collection System

IPEDS HELP DESK (877) 225-2568 | ipedshelp@rti.org

OMB NO. 1850-0582 v.33 : Approval Expires 8/31/2027

User ID: P1292151

Academic Libraries 2024-25

Institution: Eastern Connecticut State University (129215)

User ID: P1292151

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library staff, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Data Reporting Reminders

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting.
- Report all data for fiscal year (FY) 2024. Fiscal Year 2024 is defined as the most recent 12-month period that ends before October 1, 2024, that corresponds to the institution's fiscal year.

Changes to reporting:

No changes for the 2024-25 data collection period.

Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2024. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:

- To download the survey materials for this component: [Survey Materials](#)
- To access your prior year data submission for this component: [Reported Data](#)
- For more information about the previous survey: [Academic Libraries Survey](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

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Screening Questions

i Were your annual total library expenses (including staff salaries and wages) for Fiscal Year 2024:

- Less than \$100,000 Greater than or equal to \$100,000

Is the library collection entirely electronic?

- No Yes

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Library Collections/Circulation, Interlibrary Loan Services, and Library Staff

Section I: For all degree-granting institutions with library expenses >0 and/or access to a library collection

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2024.

Library Collections	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
Books	249,315	257,059	579,737	564,048	
Databases			122	133	
Media	7,917	7,918	232,780	232,128	
Serials	2,423	2,479	77,267	74,534	
Total	259,655	267,456	889,906	870,843	1,149,561
Library Circulation	13,184	13,360	104,361	102,970	117,545

Does your institution have Interlibrary Loan Services ?

- No
- Yes

Interlibrary Loan Services	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	2,720	3,591
Total interlibrary loans and documents received	1,242	1,148

Does your institution have Library Staff?

- No
- Yes

Library Staff	Number of FTEs	Prior Year Amount
Librarians	8.98	10.03
Other Professional Staff	1.00	1.00
All Other Paid Staff (Except Student Assistants)	6.38	5.43
Student Assistants	3.72	3.89
Total	20.08	20.35

You may use the box below to provide additional context for the data you have reported above.



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Expenses

Section II: For degree-granting institutions with library expenses >= \$100,000

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2024.

		Prior Year Amount
i Indicate the number of branch and independent libraries (exclude the main or central library).		0
i Expenses		Amount
Total salaries and wages for the library staff		1,495,050 1,618,748
Are staff fringe benefits paid out of the library budget?		
<input type="radio"/>	No	
<input checked="" type="radio"/>	Yes	Total Fringe benefits <input checked="" type="checkbox"/> 405,872 1,379,636
Materials/services expenses		
One-time purchases of books, serial back-files, and other materials		18,589 49,348
Ongoing commitments to subscriptions		642,281 691,434
All other materials/services costs		0 0
Total materials/services expenses		660,870 740,782
Operations and maintenance expenses		
Preservation services		2,475 2,578
All other operations and maintenance expenses		72,251 77,056
Total operations and maintenance expenses		74,726 79,634
Total Expenses		<input checked="" type="checkbox"/> 2,636,518 3,818,800
Total Expenses (minus Fringe Benefits)		2,230,646 2,439,164

You may use the space below to provide context for the data you've reported above.

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Prepared by

Prepared by

Reporting Reminders:

- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:

<input type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact	<input type="radio"/>	HR Contact
<input type="radio"/>	Finance Contact	<input checked="" type="radio"/>	Academic Library Contact	<input type="radio"/>	Other

Name:

Email:

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?
Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	<input type="text" value="16.00"/> hours	<input type="text" value="1.00"/> hours	<input type="text" value="1.00"/> hours	<input type="text" value="1.00"/> hours
Other offices	<input type="text" value="9.00"/> hours	<input type="text" value="1.00"/> hours	<input type="text" value="0.00"/> hours	<input type="text" value="0.00"/> hours

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Summary

Academic Libraries Component Summary

The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your institution's Data Feedback Report (DFR). In addition, all data reported in IPEDS survey components become publicly available through the IPEDS Use the Data and appear as aggregated statistics in various Department of Education reports. College Navigator is updated approximately three months after the data collection period closes and DFRs will be available through the IPEDS Use the Data and sent to your institution's CEO at the end of 2025.

Please review your data for accuracy. If you have questions about the data displayed below or after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical	Digital/Electronic
Books	249,315	579,737
Databases		122
Media	7,917	232,780
Serials	2,423	77,267
Total	259,655	889,906
Library Circulation	13,184	104,361

Interlibrary Loan Services	Total interlibrary loans and documents provided to other libraries : 2720 Total interlibrary loans and documents received : 1242 Librarians : 8.98
Library Staff	Other Professional Staff : 1.00 All Other Paid Staff (Except Student Assistants) : 6.38 Student Assistants : 3.72

Expenses	Amount
Branch and independent libraries	0
Salaries and wages	1,495,050
Fringe benefits	405,872
Total materials/services expenses	660,870
Total operations and maintenance expenses	74,726
Total Expenses	2,636,518

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Edit Report

Academic Libraries

Source	Description	Severity	Resolved	Options
Screen: Expenses				
Screen Entry	The number entered (405,872) is outside the expected range of between 1,103,709 and 1,655,563 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	The reason that the FY24 fringe is so much lower than FY23 is because retirement is no longer included in the fringe amount.			
Screen Entry	The calculated value (2,636,518) is outside the expected range of between 3,055,040 and 4,582,560 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason	The reason that the FY24 total is so much lower than FY23 is because retirement is no longer included in the fringe amount.			