

Guidelines/Schedule for Musicology Concentration - Analytical Research Project Option:

1. Students will write a research paper no shorter than 30 pages to demonstrate original work and an awareness of the literature appropriate for the topic.
2. An annotated bibliography will accompany the well-planned proposal before the supervising instructor grants approval. The paper will be delivered orally at the end of the semester.

Suggested Schedule:

1. Student and faculty member agree to proceed with a project during the penultimate semester; a faculty signature is required for the student to register.
2. During the penultimate semester, student and faculty supervisor meet to discuss topic options. Student should be prepared to discuss/defend at least two different topics. Outcome: Written contract clearly stating topic and anticipated dates for checking progress.
3. Preliminary research leads to an annotated bibliography of pertinent resources; supervisor may amend this bibliography.
4. First draft of lecture outline submitted to supervisor. This draft is to be returned to the student for significant revisions, including major additions and deletions. Outcome:
 - Clear statement of the thesis in the introductory paragraph
 - Clear evidence of the overall organization of the paper, including all sectional/sub-sectional divisions
 - Enough text to support the basic thesis and arguments/counterarguments
 - Some evidence of the use of appropriate supportive materials (at least simple author citations)
5. Second draft submitted for supervisor's approval. This draft will be returned for what are anticipated as minor revisions and editing.
 - a. Paper should be substantially finished, including conclusion
 - b. All supportive materials are present and properly cited, including any visual or audio aids
6. Subsequent drafts will be submitted and revised until ready for faculty readers.
7. Final draft submitted to faculty readers for approval and commentary. Outcome: the paper should be in a publishable form. This last version of the paper is to be shared among several faculty readers, chosen by the supervising faculty member; will be returned with comments

8. At least ONE 'dress rehearsal' prior to final oral presentation.
9. Oral presentation will be presented to the PA faculty, students, family, friends, etc. This presentation will take place during the final weeks of the semester at a time determined by Music Program faculty.
 - a. A concise summation of the project, including a clear explanation of the topic undertaken, and the researcher's conclusions (this is NOT simply a public reading of the paper).
 - b. Copies of the paper are circulated among the PA faculty; at least one copy is placed on file in the PA office as a model of the process for future PA students.
 - c. Oral presentations will be filmed, with copies going to both the student and the PA department.