

**MUSIC INTERNSHIP COORDINATOR: EMILY RIGGS**

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## **INTERNSHIP FACTS AND FAQs**

### **Who is eligible for an internship?**

All junior or senior Music Majors who have completed at least 14 credits in the Music Core have a GPA of at least 2.8 are eligible for an off-campus internship.

### **Will the Music Program find an internship for me?**

No. Students must research, apply, and be offered an internship on their own. The Music Program is not responsible for connecting students with potential internship site. It is recommended that students visit the Center for Internship and Career Development office for assistance in researching and applying for internships. Click below for suggestions of how to get started!

All About the Internship- CICD Website

<https://www.easternct.edu/career/students/intern-search.html>

### **Can credit be applied retroactively for full internships or internship hours I have already completed?**

No, you cannot receive academic credit for previously completed internship hours. All permissions and registration paperwork must be finalized prior to the internship start date in order to receive academic credit.

### **Can my internship be paid?**

Yes. A paid internship is often referred to as a Co-Op experience. All Co-ops must be registered with the Center for Internship and Career Development and then approved for academic credit by the Music Program Internship Coordinator prior to your start date.

### **Can I complete my internship over the summer or winter?**

Yes. Many students choose to complete the internship requirement over the summer or winter term. In this case students will need to pay additional tuition to cover the cost of their internship credits. Please check with the Bursar for more information about tuition and fees.

### **Do my internship dates need to align with the University's schedule?**

Yes. Internship dates must align with the university calendar. You may not start your internship prior to the first day of classes. All paperwork must be completed and approved in advance in order to receive academic credit.

### **How many hours do I need to complete to receive credit?**

For every 45 hours of internship experience, students may receive 1 academic credit.

**How will my internship be graded?** All internships are graded CR/NC. Receiving credit for an internship requires successful completion of the agreed upon hours and internship duties, submission of required forms, site supervisor evaluations, and the completion of weekly summaries and a final report and presentation.

**Can I complete my internship with an Eastern faculty member?**

In certain instances, a student may wish to complete an internship under the supervision of an Eastern faculty member. Such a situation may arise if a faculty member is also a member of the professional staff in a related division, a faculty member works for or owns a business that wishes to sponsor a university intern, or another unforeseen situation. These internships are permitted; however, the same individual may not serve as both the site supervisor and the faculty mentor.