**LIBERAL ARTS WORK**

**NON-CREDIT BASED EXPERIENCE**

**STUDENT DOCUMENTATION FORM**

Please attach all documents and data intended to support items addressed on this form.

Student Name (Print) Eastern ID #

Title of Activity

**LEARNING GOALS OF THE EXPERIENCE:**

1. Documentation that the student understands the connection between theory and practice as it relates to his/her experience.

2. Documentation of ability to function effectively in a professional environment. This may include work products, workplace ethics, comportment and other workplace behavior.

3. Articulation of student interests, abilities and values in relation to the career experience.

**REQUIREMENTS OF THE EXPERIENCE:**

1. Documentation of completion of a minimum of 100 hours in the activity. (Does not need to be completed in a single semester)

2. Reflection paper (to be appended to this form) containing personal insights gleaned through the activity and information on how this experience relates to the three learning goals listed above. Paper must be a minimum of 1,000 words.

3. Professional portfolio (to be appended to this form) containing agency overview, log of activities, goals of the experience, list of responsibilities, and areas of personal and professional growth.

Student Signature Date

Any questions can be directed to, or completed applications can be submitted electronically or as hard copy to Chair Drew Hyatt, [LiberalArtsWork@easternct.edu](mailto:LiberalArtsWork@easternct.edu) , Science 267.

Attach additional pages, if necessary.

Revised 10/2021