Liberal Arts Work

Internships, Teaching Practica, Co-ops,

and other LAW Designated Courses

**Application Instructions**

1. Experiences in the Liberal Arts Work program related to internships, teaching practica, co-ops, and other LAW designated courses are intended to meet the following learning goals according to Senate Bill SB 09/10-1.

1. Students will be able to demonstrate that they understand the connection between theory and practice as it relates to their experience.

2. Students will be able to demonstrate an ability to function effectively in a professional environment. This can include work products, workplace ethics, comportment and other workplace behavior.

3. Students will be able to articulate their interests, abilities and values in relation to the career experience.

II. Internships, practica, and co-ops intended to qualify for LAW designation must involve the student for at least 100 hours of work. When complete, students must also submit to their course instructor a reflection paper (1,000 words minimum) containing personal insights gleaned through the activity and information on how the experience relates to the three learning goals listed above.

III. Please fill out the attached application and include the following documents.

1. A sample course description (syllabus or other appropriate description). This description should demonstrate the ways that LAW (and other departmental) learning goals are to be met by the students and the way the students will be evaluated.

2. Sample assignments that allow students to demonstrate that they have met LAW learning goals. These should include instructions for the final reflection paper, as described above.

3. Departmental Minutes indicating departmental willingness to have this experience count for the LAW designation.

IV. Any questions can be directed to, OR completed applications can be submitted electronically or as hard copy to Chair Drew Hyatt, LiberalArtsWork@easternct.edu , Science 267.

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**Application Form**

**Please attach appropriate materials. (See Instructions.)**

Department: Contact:

Course Title:

Course Prefix and Number: Course Credits:

Number of Hours on Site: Chair Signature:

Will this course be required of all majors? Dean Signature:

**1. Describe student activities that will meet each of the following student learning goals.**

a. The student demonstrates understanding of connections between theory and practice as related to the field experience. In other words, describe the experience or project.

b. The student demonstrates ability to function effectively in a professional environment (work products, workplace ethics, comportment, and the like).

c. The student articulates personal interests, abilities and values in relation to the career experience.

**2. For each of the learning goals, describe how student learning will be assessed and specify who will do the assessment.**

a. The student demonstrates understanding of connections between theory and practice as related to the field experience.

b. The student demonstrates ability to function effectively in a professional environment (work products, workplace ethics, comportment, and the like).

c. The student articulates personal interests, abilities and values in relation to the career experience.

**3. Describe how the department will provide standards and structure for student activities that are required for students to meet the learning goals.**

Attach additional pages, if necessary.

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