

**NCATE (LEGACY) SITE VISIT
Eastern Connecticut State University
School of Education and Professional Studies
November 12-15, 2016**

SATURDAY – November 12, 2016					
Arrival	Team Arrival				
	Contact Information: Dr. Jacob Easley (xxx-xxx-xxxx, mobile) Dr. Sudha Swaminathan (xxx-xxx-xxxx, mobile)				
	Check-In: Courtyard by Marriott Norwich 181 West Town Street Norwich, CT 06360 Tel.# 860-886-2600				
	National Team Members				
	Team Member	Flight #	Arrival	Ride	Contact Info
	Dr. Jerry D. Bailey	UA 6253	1:56 pm	Sudha Swaminathan	xxx-xxx-xxxx
	Dr. Kermit G. Buckner	AA 1692	10:15 pm	Jacob Easley	xxx-xxx-xxxx
	Dr. Marilyn E. Feldman	AA 4525	1:04 pm	Sudha Swaminathan	xxx-xxx-xxxx
	Dr. Stephan E. Sargent	UA 614	5:20 pm	Jeanelle Day	xxx-xxx-xxxx
	CT State Team Members				
	Team Member		Contact Info		
	Dr. Helen R. Abadiano		xxx-xxx-xxxx		
Ms. Linda Sanchini		xxx-xxx-xxxx			
Dr. Mary E. Yakimowski		xxx-xxx-xxxx			
Dr. Katie Toohey, State Consultant		xxx-xxx-xxxx			
Ms. Patty Garvin, CAEP Staff		xxx-xxx-xxxx			
06:00 pm Dinner	NCATE Team/State Consultants		Location: Norwich, CT		

ECSU NCATE Visit 2016

SUNDAY – November 13, 2016	
<p>06:00 am—08:45 am Breakfast Bistro at hotel</p>	<p>NCATE Team/State Consultants at Norwich, CT</p>
<p>09:00 am—10:30 am</p> <p>Mohegan room will have coffee, juice, water, fruit set-up at 8:45 am</p> <p>Other snacks in room at all times: Chocolate, nuts, granola bars, crackers</p>	<p>NCATE Team/State Consultant Meeting – Marriott, Mohegan Room</p> <p><u>AGENDA:</u></p> <p>NCATE/State protocol Team work, code of conduct and confidentiality Discuss findings on documents reviewed AFTER offsite meeting and prior to arrival at the site visit:</p> <ul style="list-style-type: none"> • Self-Study Report • Offsite Report • Self-Study Addendum • Updated Exhibits • Results of Program Reviews by SPAs
<p>11:00 am</p>	<p>TRAVEL to ECSU CAMPUS and Campus Tour</p> <p><u>University van: Anita Lee</u></p>
<p>12:00 pm—12:45 pm Lunch</p>	<p>NCATE Team/State Consultant</p> <p>Location: Webb 159</p> <p>Gourmet sandwich buffet lunch for 10; same as last year with coffee service</p>
<p>12:45 pm—02:15 pm</p> <p>Snacks in Webb 159: Water and coffee</p>	<p>ECSU Presentation Location: Webb 159</p> <p><u>AGENDA:</u></p> <p>Welcome & Introduction Institutional Overview – Dr. Jacob Easley II Assessment System Overview – Dr. Sudha Swaminathan</p>

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INTERVIEW SESSIONS @ CECE				
<p>02:30 pm—03:10 pm</p> <p>Reception: Library, II floor reception area</p> <p>Reserved library rooms: 314 315 225 332 (small)</p>	<p>Year-long Residency Program <u>Location:</u> LIB 332</p> <p><u>NCATE Team:</u></p> <p><u>ECSU team:</u> Fred Ashton & Jacob Easley</p>	<p>Initial Candidates <u>Location:</u> Library, LIB 314</p> <p><u>NCATE Team:</u></p> <p><u>ECSU team:</u> Jeff Trawick-Smith</p>	<p>Cooperating Teachers <u>Location:</u> LIB 225</p> <p><u>NCATE Team:</u></p> <p><u>ECSU team:</u> Darren Robert</p>	<p>Assessment Systems (continued) <u>Location:</u> LIB 315</p> <p><u>NCATE Team:</u></p> <p><u>ECSU team:</u></p>
<p>03:20 pm—04:00 pm</p> <p>Reception: Library, II floor reception area</p> <p>Reserved library rooms: 314 315 225 332 (small)</p>	<p>Teacher Education Advisory Council <u>Location:</u> LIB 332</p> <p><u>NCATE Team:</u></p> <p><u>ECSU team:</u> Mary-Grace Shifrin</p>	<p>University Supervisors <u>Location:</u> LIB 314</p> <p><u>NCATE Team:</u></p> <p><u>ECSU team:</u> Mark Fabrizi</p>	<p>Superintendents & Principals <u>Location:</u> LIB 225</p> <p><u>NCATE Team:</u></p> <p><u>ECSU team:</u> Mary-Grace Shifrin & Jacob Easley</p>	<p>Student Teachers <u>Location:</u> LIB 315</p> <p><u>NCATE Team:</u></p> <p><u>ECSU team:</u> Jeff Trawick-Smith</p>
<p>04:10 pm—04:50 pm</p> <p>Reception: Library, II floor reception area</p> <p>Reserved library rooms: 314 315 225 332 (small)</p>	<p>Advanced Candidates <u>Location:</u> LIB 332</p> <p><u>NCATE Team:</u></p> <p><u>ECSU team:</u> Tanya Moorehead</p>	<p>Part-time Faculty <u>Location:</u> LIB 314</p> <p><u>NCATE Team:</u></p> <p><u>ECSU team:</u> Ann Anderberg</p>	<p>Alumni <u>Location:</u> LIB 225</p> <p><u>NCATE Team:</u></p> <p><u>ECSU team:</u> Hari Koirala</p>	<p>OPEN <u>Location:</u> LIB 315</p> <p><u>NCATE Team:</u></p>
<p>05:00 pm</p>	<p>NCATE Team/State Consultants NCATE Team/State Consultants Set Up in Workroom at the Library, Room 417 Check Access to Internet, Exhibits, Websites, etc. (IT Support)</p>			
<p>05:30 pm</p>	<p>NCATE Team/State Consultants Travel to Hotel <u>University van:</u> Anita Lee</p>			
<p>06:00 pm— 07:15 pm Dinner</p>	<p>NCATE Team/State Consultants Location: Prime 82 Restaurant Bar, Norwich, CT (adjacent to hotel) Reservations made for 8 people</p>			

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07:30 pm	NCATE Team/State Consultant Meeting – Marriott, Mohegan Room Coffee, water, soda, juice, fruit platter & snacks (set-up at 6:45 by hotel)		
MONDAY, November 14, 2016			
06:00 am—07:00 am Breakfast Bistro at hotel	NCATE Team/State Consultant (Hotel)		
07:30 am—11:30 am University van by Anita Lee?	TRAVEL TO AREA SCHOOL(s) (Pick Up at Hotel) Name of School: NFA? ECSU Representative: Mary-Grace Shifrin NCATE Team:	TRAVEL TO CECE/CFDRC ECSU Representative: Jeff Trawick-Smith NCATE Team:	TRAVEL TO ECSU
08:00 am—08:50 am Coffee, water, snacks in room Reserved library rooms: 314 315 225 332 (small)	Leadership Team Meeting Location: Webb 159 Drs. Bailey, Toohey, Abadiano with Drs. Easley and Swaminathan	Full-time Education Faculty Location: NCATE Team:	NCATE Team/State Consultants WORK SESSION Location: Lib 417
09:00 am—09:50 am Reserved library rooms: 314 315 225 332 (small)	Assessment System/TK20 Location: NCATE Team: ECSU Team: Xing Liu and JD	CARE Committee Location: NCATE Team:	Open Session Location: NCATE Team:
10:00 am—10:50 am Reserved library rooms: 314 315 225 332 (small)	SPA Coordinators/Writers Location: NCATE Team: ECSU Team:	Dr. Dimitrios Pachis, Provost & VP for Academic Affairs Location: GY NCATE Team:	Open Session Location: NCATE Team:
11:00 am—11:50 am Reserved library rooms: 314 315 225 332 (small)	Dr. Stacey Close VP for Equity and Diversity Location: GY NCATE Team:	Advanced Programs Location: NCATE Team: ECSU Team: Hari Koirala	Library Resources, Advisement <u>Location:</u> LIB <u>ECSU:</u> Hope-Marie Cooke & Chris Drewry

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<p>12:00 pm—01:00 pm Lunch</p>	<p>NCATE Team/State Consultant Lunch and Debrief Location: Library, Rm. 417 For 10 people? How does an antipasto plaster sound?</p>			
<p>01:00 pm—01:45 pm Reserved library rooms: 314 315 225 332 (small)</p>	<p>Dr. Elsa Núñez, President Location: GY NCATE Team:</p>	<p>Office of Clinical Experiences Location: NCATE Team:</p>	<p>Open Session Location: NCATE Team:</p>	
<p>02:00 pm—02:45 pm Reserved library rooms: 314 315 225 332 (small)</p>	<p>Education and ECSU Community Engagement Location: Kim’s office at SS NCATE Team: ECSU: Ann Anderberg</p>	<p>Arts & Sciences Faculty Location: SCI 301 NCATE Team:</p>	<p>Full-time Faculty and Part-time Education Faculty (open call) Location: NCATE Team: ECSU Team:</p>	<p>Candidates (open call) Location: NCATE Team: ECSU Team:</p>
<p>03:00 pm—03:45 pm</p>	<p>Leadership Team Meeting Location: Webb 159 Drs. Bailey, Toohey, Abadiano with Drs. Easley and Swaminathan</p>		<p>NCATE Team/State Consultants work session Location:</p>	
<p>04:00 pm</p>	<p>NCATE Team/State Consultant Travel to Hotel <u>University van by Anita Lee?</u></p>			
<p>04:30 pm—05:00 pm</p>	<p>NCATE Team/State Consultants Down time/work session at Marriott, Mohegan Room Mohegan room set-up for dinner at 4:45</p>			
<p>05:00 pm—06:00 pm Dinner</p>	<p>NCATE Team/State Consultants Location: Marriott, Mohegan Room Matt Biggns can provide hot dinner at Mohegan Room (\$23 + gratuity)</p>			
<p>06:00 pm</p>	<p>NCATE Team/State Consultants Meeting – Marriott, Mohegan Room Drinks, snacks etc in Mohegan Room</p>			

ECSU NCATE Visit 2016

TUESDAY – November 15, 2016		
06:00 am—7:00 am Breakfast Bistro in hotel	NCATE Team/State Consultants (Hotel)	
08:00 am—10:00 am	NCATE Team/State Consultants Meeting – Marriott, Mohegan Room Coffee, juice, water, fruit platter	
10:15 am	Travel to ECSU Campus for Exit Interview University van by?	
11:00 am—11:30 am	EXIT INTERVIEW at CT Room <u>ECSU:</u> Dr. Elsa Nunez, President Dr. Dimitrios Pachis, Provost & VP, Academic Affairs Dr. Jacob Easley, II, Dean, School of Education/Professional Studies and Graduate Division Dr. Sudha Swaminathan Dr. Jeanelle Day, Education Chair Dr. Darren Robert, Health and Physical Education, Associate Chair <u>NCATE Team</u> (other members are welcome to join): Dr. Jerry D. Bailey, NCATE Chair Dr. Helen R. Abadiano, State Team Chair Dr. Katie Toohey, State Consultant	
Prior to Departure	LUNCH “to go” Boxed lunch for each: Sandwich, chips, fresh fruit, cookies and drink	
12:00 pm NCATE Team Leave for Airport	Flight Information	
	Team Member	Flight #
	Dr. Kermit G. Buckner	AA 787
	Dr. Marilyn E. Feldman	AA 3913
	Dr. Stephan E. Sargent	UA 1715
		Departure Time
		12:50 pm
		3:01 pm
		2:50 pm