

# Classroom Management Tasks Menu

First Clinicals  
Clinical Progression  
Student Teaching

## Instructional Tasks/Pedagogical

- \*Assess student work
- \*Review discipline specific content standards with teacher
- \*Conduct a read-aloud with guided questions
- \*Teach-reteach
- \*Supervise a lab or special setting (with teacher present)
- \*Create and implement and extension to the host teacher's instruction (such as brining in artifacts and facilitating a discussion about a historical figure or world culture)
- \*Initiate and introduce topics
- \*Teach small group lessons
- \*Design and implement an enrichment experience for students designated by teacher
- \*Co-teach lesson(s)
- \*Design a project-based activity
- \*Design a critical thinking activity
- \*Design an interdisciplinary activity

## Engagement & Climate

- \*Guide students to a specials or exploratory class
- \*Assist in supervision (duty coverage) for hallway, recess, study hall, or cafeteria
- \*Instruct social skills/correct behaviors
- \*Facilitate transitions from large group to small group tasks
- \*Provide explicit feedback on positive behavior
- \*Attend team meeting
- \*Manage attendance/housekeeping activities
- \*Redirect student behavior as needed
- \*Differentiate lessons up and down to meet needs of all students
- \*Conduct morning meeting or opening to the day
- \*Design a behavioral or student management plan
- \*Shadow a student who presents challenges
- \*Attend family night/parent-teacher organization meeting (PTO)
- \*Manage grades/comments in electronic gradebook
- \*Attend teacher PD session

## Professional Responsibilities

- \*Attend assemblies and other school-wide functions
- \*Interview another teacher (not host) about challenges/strengths of teaching
- \*Observe a resource room or special education instructional setting outside the regular/mainstream classroom
- \*Provide strategic tutoring to a student with IEP or 504
- \*Attend team, unit, department or faculty meeting
- \*Participate or assist with an afterschool function
- \*Collect data for an intervention (identified by host)
- \*Participate in team, unit, department or faculty meeting