**Eastern Connecticut State University**

**Assessment Meeting Minutes**

**October 13, 2016 at Webb 159**

**Attendance:** Drs. Day, Anderberg, Bouley, Fabrizi, Ferrer, Koirala, Liu, Moorehead, Robert, Stoloff, Swaminathan, Ms. Bassett and Shifrin

1. Dean Easley shared the NCATE Offsite Report and went over each standard in the report.
	1. Dean emphasized the unit-wide operations/commonality and the strengths since the last NCATE visit
	2. The Dean’s response and the evidence for the BOE team to validate during the onsite visit were discussed.
2. Approval of minutes:
	1. Anderberg moved to accept the minutes of May 2016 Retreat, August 2016 Retreat, September 8, 2016 Assessment Meeting, and September 22, 2016 Accreditation (special topics) Meeting. Robert seconded. Motion passed unanimously.
3. Surveys/Evaluation of Cooperating Teachers and University Supervisors
	1. Shifrin shared the University Supervisor’s Performance Survey.
	2. Survey items may be incorporated into the End-of-Program Survey to evaluate cooperating teachers and university supervisors.
4. Candidate Learning Outcomes (CLOs): Initial and Advanced
	1. Day and Koirala will modify the CLO for initial and advanced programs, respectively, so that the CLOs will be aligned with the CAEP standards.
5. Core I and II Portfolios
	1. How Core I and II Portfolios will be implemented in TK-20 was discussed.
6. Robert shared the CSCU Assessment Technology Summit regarding the assessment software. Considering the current workload of data management using TK-20, the increase of JD’s 2-day working time was discussed.
7. Robert moved to adjourn the meeting at 1:45 pm.

Respectfully submitted,

Xing Liu