**Eastern Connecticut State University**

**Adhoc Assessment Committee Meeting Minutes**

**October 17, 2016 at Webb 159**

**Attendance:** Drs. Easley, Day, Anderberg, Ferrer, Moorehead, Roberts, Swaminathan, and Ms. Bassett

1. Discussion about the Core II Portfolio
	1. ECSU AFI Report 2015 was reviewed and key elements of Core II portfolio evaluated.
	2. Key program elements from ECE, ELE, SEC and KPE that impact Core II portfolio were shared, particularly in relation to the principles of SRBI (RTI) and classroom management.
	3. A plan for the development and implementation for Core II portfolio was discussed, keeping in mind both Core I and Core III portfolio expectations.
2. Design process of Core II portfolio, as determined by this committee, and listed in sequential order:
	1. Sudha Swaminathan will complete the first draft the outline of the three tasks (and rubric) for Core II portfolio.
	2. Michelle Ferrer (KPE), Tanya Moorehead (ELE and SEC) and Heather Bassett (ECE) will finetune the draft (from Sudha) to include all relevant principles of SRBI (RTI) and ensure that it matches program and EPP requirements.
	3. Darren Roberts and Ann Anderberg will next review and ensure that it aligns with edTPA performance expectations.
	4. Jeanelle Day will review and align to CAEP standards and expectations.
	5. Core II portfolio draft will be shared with the EPP faculty for feedback.
	6. Mary-Grace Shifrin will share and receive feedback from P-12 clinical partners.
	7. Core II portfolio (final draft) will be reviewed/revised at the Jan. 2017 retreat for pilot implementation in Spring 2017.