**Eastern Connecticut State University**

**Accreditation (Special Topics) Meeting Agenda**

**September 22, 2016**

**12:30 to 1:45 PM**

**Student Center Room 221**

**Attendance:** Drs. Day, Anderberg, Bouley, Fabrizi, Koirala, Liu, Mathewson, Moorehead, Richards, Robert, Stoloff, Swaminathan, Trawick-Smith, Ms. Bassett and Shifrin

1. Presentation on TK20 (JD)
	1. JD presented overview of TK20 capacity including conducting clinical assessments. He has provided training for Supervisors and Cooperating Teachers (login for this latter group is simpler). Prestudent teaching and ECE and HPE Core III data have also been entered. Candidates can be tracked longitudinally. JD can create reports now (previously had to be run by TK20), and he can custom make it for us, with our parameters. edTPA should work better in the future now that he has a better understanding of the requirements and the roadblocks. Videos may be uploaded without compression since TK20 has increased the upload and file size. All SPA assessments should be functional with reports available by end of Fall 2016. JD will explore the option of entering data from excel. Data can only be entered for candidates who have a TK20 account.
2. Overview and highlights from the IR: (Sudha)
	1. An overview of the IR report was provided to EPP faculty.
	2. Jeanelle shared information about our SPA cycle possibly being pre-poned.
3. EPP wide committees, roles and responsibilities: (Ann)
	1. EPP committees, roles and responsibilities were distributed with membership determined. (see attached)
4. Preparing for Visit: (Ad-hoc Accreditation Committee)
	1. The following distribution of responsibilities has been established for the NCATE visit.
		1. Preparing candidates for team interviews: Jeff
		2. Preparing cooperating teachers for team interviews: Darren
		3. Preparing university supervisors for team interviews: Mark
		4. Preparing the certification tracking system (TK20 and Office files): JD
		5. Gathering and presenting candidate work: Sudha
		6. Meeting with Arts and Sciences Faculty: Jeff, Mark, Sudha
		7. Meeting with KDP and EDclub about CLO: Tanya
5. Fall 2016 Assessments to be completed: (Ann)
	1. Reviewed assessments that must be completed in Fall 2016.
6. Next meetings:
	1. Assessment Meeting: Oct. 13, 2016, 12:30 to 1:45
	2. Accreditation (special topics) Meeting: Oct. 27, 2016; 12:30 to 1:45
	3. Retreat on Jan. 13, 2016 (Friday) 1 to 5 PM
	4. Retreat on May 18, 2016 (Thursday) 8 to 12 noon

**EASTERN CONNECTICUT STATE UNIVERSITY**

**Educator Preparation Program Committees**

1. **EPP Assessment Team**
	1. Purpose: To manage and support the EPP’s Assessment System
	2. Membership: NCATE/CAEP Coordinators, Program Coordinators, Assessment Coordinators, Coordinator of Educational and Clinical Experiences, Certification Officer, TK20 Coordinator, and the adhoc assessment committee
	3. Duration: Academic Year 2016-2017
2. **Ad-hoc Assessment Committee**
	1. Purpose: To monitor the pilot implementation of assessments related to Areas For Improvement related to Accreditation
	2. Membership: Drs. Jeanelle Day (chair), Michelle Ferrer, Xing Liu, Ann Anderberg, Theresa Bouley, Sudha Swaminathan, Jacob Easley, Tanya Moorehead & Ms. Mary-Grace Shifrin and Heather Bassett.
	3. Duration: Academic Year 2016-2017
3. **edTPA Committee**
	1. Purpose: To manage, monitor and support the pilot implementation of edTPA
	2. Membership: Drs. Darren Robert, Ann Anderberg, Mark Fabrizi, Tanya Moorehead, Sudha Swaminathan, & Jacob Easley
	3. Duration: Academic Year 2016-2017
4. **CAEP Committee**
	1. Purpose: To oversee the ongoing accreditation of the EPP.
	2. Membership: Drs. Jeanelle Day, Sudha Swaminathan, and Dr. Easley
	3. Duration: Academic Year 2016-2017
5. **Adhoc Accreditation Committee**
	1. Purpose: To oversee the NCATE legacy visit
	2. Membership: Drs. Sudha Swaminathan, Jeffrey Trawick-Smith, Mark Fabrizi, JD Mathewson, and Darren Robert
	3. Duration: Academic Year 2016-2017
6. **Committee for the Admission and Retention of Education candidates (CARE)**
	1. Purpose: To monitor the admission and retention of teacher education candidates as per the CARE policy
	2. Membership: Drs. Mark Fabrizi (chair), Ann Anderberg, Michelle Ferrer, Jeanelle Day, Susannah Richards, Sudha Swaminathan, Darren Robert, Jacob Easley & Ms. Mary-Grace Shifrin
	3. Duration: Academic Year 2016-2017
7. **Clinical Experiences Committee**
	1. Purpose: To manage, support and monitor the clinical experiences of all teacher education candidates
	2. Membership: Ms. Mary-Grace-Shifrin (chair), Amy Cordone, *others as needed*
	3. Duration: Academic Year 2016-2017