

Eastern Ad-Hoc Budget Committee
Minutes
April 22, 2014
Connecticut Room
10:00 a.m.

Attendance:

David Bachand, Patricia Banach, Karyl Bulmer, Maryanne Clifford, David Cummings, Matthew Hicks, Drew Hyatt, James Howarth, Kristin Jacobi, Gregory Kane, Margaret Letterman, David Mariasi, Diane Moore, Elsa Núñez, Steven Weinberger, George Whiting

Absent:

Karen Collins, Jian Lin, Dimitrios Pachis, Thomas Madera

Meeting commenced at 10:05 a.m.

1. Approval of Previous Meeting Minutes

D. Bachand moved and G. Whiting seconded that the minutes of the February 21, 2014, meeting be approved. Maryanne Clifford, Margaret Letterman, Diane Moore, and Steven Weinberger abstained from voting. The motion passed.

2. Welcome and Update – President Núñez

E. Núñez provided the following updates:

- Steven Weinberger, Interim Vice President for Human Resources, was introduced.
- E. Núñez met with the AAUP and told them the Ad Hoc Budget Committee would discuss whether it should continue to meet or be abolished. She recommended this be discussed further under New Business #6.
- J. Howarth will be leading the Facilities Department for now. An interim director will be named in the future and a search conducted for a permanent director.
- Last Thursday, the Board of Regents approved \$1.8 million to hire Boston Consulting Group to develop Transform CSCU 2020. Their work will be completed and submitted to the Board in late fall. Mike Gargano, the new provost, will work with the campuses on this plan. The Ad Hoc Committee discussed the implications of the plan including its effects on program offerings, the Sitelines study, deferred maintenance, 2020, and CHEFA.
- E. Núñez said three community colleges are searching for presidents. The Housatonic president is also leaving, so a fourth search will be started.

3. Financial Update – Jim Howarth

J. Howarth reviewed Attachment A, a handout from the budget presentation made to the System Office on April 2. This handout shows that ECSU will have a balanced budget for next year when you factor in the one-time state allotment. E. Núñez expressed her concern about the one-time allotment not being added to the base. J. Howarth said that hopefully the biennial will add this to our base budget. Between the middle of May and second part of June, all 18 colleges, universities,

and the system office will have individual reviews with the Finance Committee. ECSU expects to present enrollment, retention, and operating results.

J. Howarth reviewed Attachment B. This handout shows that for FY 15, \$72.4 million (56.3%) of revenue will come from the students and is retained by the University with an additional \$6.4 million from the students considered a pass thru, and \$49.1 million (38.1%) will come from the state.

E. Núñez said we are trying to complete enrollment for the freshman class, but students are making up their minds and sending deposits later than in prior years. D. Mariasi said Financial Aid is also finding documents are being handed in later. Many people are waiting until May 1 to decide where they want to go to school.

4. Human Resources Update – Steve Weinberger

S. Weinberger reviewed Attachment C, Personnel Changes Since 11-13-13. He informed the committee that J. Tolisano should be removed as a new hire and listed as a resignation.

5. Construction Projects Update - Howarth

J. Howarth reviewed the Facilities Project Status Update (Attachment D) prepared by Renee Keech.

The Committee discussed the plan to move classrooms from Communication and Goddard to Shafer during their renovation. G. Kane asked about lost classroom space, but E. Núñez said we will maintain the same number of classrooms. G. Kane pointed out that the consultants said there is a big need for classroom space. E. Núñez asked G. Kane to use the consultant's report in his meetings with Dr. Gray.

6. New Business: General Discussion - All

The committee discussed the pros and cons of dissolving the Ad Hoc Budget Committee.

The meeting adjourned at 11:20 a.m.

Submitted by,

Rebecca Davis

**EASTERN CONNECTICUT STATE UNIVERSITY
PRELIMINARY BUDGET PRESENTATION
2-Apr-14**

OPERATING RESULTS

	Preliminary Budget FY 15	% Revenue
Revenue	128,694,260	100.0%
Personal Services	\$ 57,327,264	44.5%
Fringe & W/Comp	34,155,353	26.5%
	91,482,617	71.1%
Financial Aid	5,279,775	4.1%
All Other Expenses	23,518,321	18.3%
Library	902,052	0.7%
Equipment	550,000	0.4%
System CHEFA Payments	4,742,782	3.7%
Eastern CHEFA Payments	3,116,982	2.4%
Reserve Housing & Food	573,781	0.4%
	130,166,310	101.1%
Before State One Time	(1,472,050)	-1.1%
One Time State	1,472,050	1.1%
Balance	\$ -	0.0%

**EASTERN CONNECTICUT STATE UNIVERSITY
PRELIMINARY BUDGET PRESENTATION
2-Apr-14**

REVENUE SOURCES

	FY 2015 Revenue	% of Revenue	Source of Funds
Tuition	\$ 21,607,552	16.8%	
Part Time Tuition	1,815,278	1.4%	
General University Fee	2,046,241	1.6%	
University General Fee	14,851,277	11.5%	
Extension Fee	2,731,531	2.1%	
All Other Student Fees	1,752,607	1.4%	
Subtotal Tuition & Fees	44,804,486	34.8%	
Housing	20,270,961	15.8%	
Food Services	7,353,313	5.7%	
Subtotal Housing & Food	27,624,274	21.5%	
Subtotal Student	72,428,760		56.3% Student
Pass Through			
University Fee (CHEFA)	4,742,782	3.7%	
Accident Insurance	1,218,522	1.0%	
Telecom Revenue	409,360	0.3%	
Sub total Pass Thru	6,370,664	5.0%	Pass Thru
All Other Revenue /Contra	808,331	0.6%	
		0.6%	Misc.
State Appropriation	28,828,266	22.4%	
Fringe Paid by State	20,258,239	15.7%	
Subtotal State	49,086,505	38.1%	State
	\$ 128,694,260	100.0%	

Eastern Connecticut State University
 Personnel Changes since 11-13-13
 As of 4-15-14

Name	Title	Department	Effective Date	Union
New Hires				
Beck, John	University Events Coordinator	Institutional Advancement	04/04/14	SUOAF
Boliver, Laura	Residence Hall Director	Housing and Residential Life	02/28/14	SUOAF
Bright, Jennifer	Assistant to the Director	Financial Aid	11/29/13	SUOAF
Close, Stacey	Associate Vice President	Equity and Diversity	04/18/14	M/C
De Oleo-Gregory, Yisel	Admissions Assistant	Admissions	01/27/14	SUOAF
Jansma, Sheriden	Assistant to the Director	Auxiliary Services	12/27/13	SUOAF
Leahy, William	Re-Employed Retiree	Academic Affairs	02/04/14	N/A
Marrett, Clifford	Director	Center for Internships and Career Development	12/27/13	SUOAF
Nelson, Stephen	Interim Chief Information Officer	Information Technology Services	04/04/14	M/C
O'Brien, Theresa	Director	Fiscal Affairs for Acquisitions & Auxiliary Services	12/27/13	SUOAF
Rose, Arielle	Program Assistant	Continuing Education	03/17/14	SUOAF
Stoddard, Carolyn	Director	Institute for Sustainable Energy	02/21/14	M/C
Sutherland, Tracy	Assistant Librarian	Library Services	03/07/14	AAUP
Tolisano, Joseph	Chief Information Officer	Information Technology Services	04/03/14	M/C
Vrooman, David	Assistant Librarian	Library Services	03/21/14	AAUP
Washburne, Cynthia	Interim Director	Athletics	11/11/13	SUOAF
Weinberger, Steven	Interim Vice President	Human Resources	04/04/14	M/C
Retirements				
Leahy, William	Associate Executive Director	Institute for Sustainable Energy	02/01/14	M/C
Singh, Delar	Associate Professor	Education	01/01/14	AAUP
White, Carol	Academic Advisement Assistant	Academic Advisement Center	01/01/14	SUOAF

Resignations

Beck, John	Residence Hall Director	Housing and Residential Life	04/03/14	SUOAF
Melody, Joanne	Program Assistant	Continuing Education	03/20/14	SUOAF
Ranjitsingh, Jasmine	Residence Hall Director	Housing and Residential Life	02/27/14	SUOAF
Sneed, Gregory	Associate Director	Public Safety	03/06/14	SUOAF
Vera, Inez	Admissions Assistant	Admissions	01/23/14	SUOAF

Search Status

AAUP Searches

9 Tenure Track teaching faculty and 1 counselor searches ongoing

SUOAF Searches

Residence Hall Directors (2) – Search in process

Classified Searches

Police Officers (2) conditional offers made – awaiting background process)
Administrative Assistant in Continuing Education – Search Completed – Sandra Rodriguez – transfer/promotion from UConn – will start on 05/02/14
Administrative Assistant in Health Services – Search in process
Custodian – Daniela Gonzalez-Vargas will start on 04/24/14
Custodian – Pablo DeJesus will start on 04/21/14
Skilled Maintainer – Durational – Myles Davis will start on 4/14/14
Maintenance Supervisor 2 Carpentry – EHR-2 received – waiting for Search Plan

Eastern CT State University
New Faculty for 2014

Tenure Track Name	Rank	Dept.	Position	Remark
Bright-Holland, Alycia	Assistant Professor	Performing Arts	Acting/Movement	
Chen, Tao	Assistant Professor	Visual Arts	Digital Art & Design	
Dracoby, Joseph	Assistant Professor	Psychology	Behavior Analysis/Clinical Psych	
Dziuk, Stacy	Assistant Professor	Performing Arts	Music/Woodwind	
Fabrizi, Mark	Assistant Professor	Education	English Education	1 prior temp appt
Kunene, K. Nikki	Assistant Professor	Business Administration	BIS Healthcare Informatics	
Lucin, Kurt	Assistant Professor	Biology	Mammalian Physiology	
Meleo-Erwin, Zoe	Assistant Professor	Sociology	Sociology	
Moorehead, Tanya	Assistant Professor	Education	Special Ed	1 prior temp appt
Rahmanifar, Afarin	Assistant Professor	Visual Arts	Painting & Drawing	1 prior temp appt
Scisco, Jenna	Assistant Professor	Psychology	Research Methods	
Torcellini, Paul	Associate Professor	EES	Endowed Chair - Sus Energy	
Whitfield, Amanda	Assistant Professor	Performing Arts	Costume/Fashion	
Youngblood, Jordan	Assistant Professor	English	Writing in New Media	
Sutherland, Tracy	Assistant Librarian	Library		rehire

Facilities Project Status Update

Fine Arts Instructional Center – Steel erection is nearing completion with the final steel being set within the next few weeks. Masonry block walls construction is underway; under slab utilities are being installed, steel decking is being installed. We will be beginning the equipment planning process within the next few weeks. The Construction Manager expects to have the building fully enclosed before the onset of this winter. A new gas line is needed for the building; Yankee Gas has signed an agreement to bring gas into the building and will need funding up front prior to starting this work. Construction is on schedule and substantial completion is scheduled for Mid-September.

Windham Street Extension Sidewalk and Lighting Improvements – This project was bid out earlier this spring and the construction contract has been issued. The contractor is procuring materials and is expected to begin construction after Commencement. The work will be complete by August and ready for the start of the Fall Semester. It will include the installation of sidewalks on the east side of Windham Street, new Sternberg lights along the sidewalk and landscaping improvements to the areas disturbed by the project.

Academic Quad – This project was also bid this past spring. Funding for construction has been approved and we expect to sign a construction contract within the next few weeks. This project will include a new monumental stair from the walkway on the west side of the JE Smith Library to the walkway below, new sidewalks and lighting to match our campus standards, grading to flatten the lawn between the Library and Webb Hall and new landscaping. The project has a 5 month construction timeline. Construction is expected to be complete in the Fall.

Burnap Hall – Installation of Stand Alone Boiler – The final drawings for this project have been received and are being reviewed by Facilities Management & Planning. We expect to have the project out to bid by mid-May. The project will include the construction of a new boiler room in the basement of Burnap Hall, as well as sprinkler, electrical and plumbing work to support the installation of the new boilers. The project must be completed before the start of the Fall heating season.

Hurley Hall - Study is working to a presentation to the President of drawings in early May. The study includes maintaining the main kitchen and moving some of the service areas to the main floor of the hall. This will create an atmosphere similar to a food court with seating clusters and is an approach that many campus food services are now using to update their food services. The plan also has options for the Presidents Dining Room relocation, an expansion of the existing seating area and reconfigured entry and flow into the building.

Shaffer Hall and Godard Communications - Renovations are both in the design contract negotiation stage. We have advertised for the construction manager for Schaffer Hall renovations and a short list meeting is scheduled for early May.