## PAYMENT OF FEES/PROMISE TO PAY

I understand that when I register for any class at Eastern Connecticut State University or receive any service from Eastern Connecticut State University I accept full responsibility to pay all tuition, fees and other associated costs, which may include, but is not limited to, housing, meals, fines, or incidental charges assessed as a result of my registration and/or receipt of services. I further understand and agree that my registration and acceptance of these terms constitutes a promissory note agreement (i.e., a financial obligation in the form of an educational loan as defined by the U.S. Bankruptcy Code at 11 U.S.C. §523(a)(8)) in which Eastern Connecticut State University is providing me educational services, deferring some or all of my payment obligation for those services, and I promise to pay for all assessed tuition, fees and other associated costs by the published or assigned due date.)

I understand and agree that if I drop or withdraw from some or all of the classes for which I register, I will be responsible for paying all or a portion of tuition and fees in accordance with the published tuition refund schedule at <http://www.easternct.edu/fiscalaffairs/bursar/refund-policy/>. I have read the terms and conditions of the published tuition refund schedule and understand those terms are incorporated herein by reference. I further understand that my failure to attend class or receive a bill does not absolve me of my financial responsibility as described above.

## DELINQUENT ACCOUNT/COLLECTION

**Financial Hold:** I understand and agree that if I fail to pay my student account bill or any monies due and owing Eastern Connecticut State University by the scheduled due date, Eastern Connecticut State University will place a financial hold on my student account, preventing me from registering for future classes, requesting transcripts, or receiving my diploma.

**Drop for Non-Payment**: I understand and agree that if I fail to pay my student account bill or any monies due and owing Central Connecticut State University by the scheduled due date, my class schedule, and if applicable, my housing assignment may be cancelled.  I understand that if I wish to have my class schedule reinstated, I may be required to pay a $100 re-registration fee, as well as my account balance in full.

**Late Payment Charge:** I understand and agree that if I fail to pay my student account bill or any monies due and owing Eastern Connecticut State University by the scheduled due date, Eastern Connecticut State University will assess a late payment fee $50.00

**Collection Agency Fees:** I understand and accept that if I fail to pay my student account bill or any monies due and owing Eastern Connecticut State University by the scheduled due date, and fail to make acceptable payment arrangements to bring my account current, Eastern Connecticut State University may refer my delinquent account to a collection agency. I further understand that if Eastern Connecticut State University refers my student account balance to a third party for collection, a collection fee will bb assessed and will be due in full at the time of the referral to the third party. The collection fee will be calculated at the maximum amount permitted by applicable law, but not to exceed 15 percent of the amount outstanding. Finally, I understand that my delinquent account may be reported to one or more of the national credit bureaus.

## COMMUNICATION

**Method of Communication:** I understand and agree that Eastern Connecticut State University uses e-mail as an official method of communication with me, and that therefore I am responsible for reading the e-mails I receive from Eastern Connecticut State University on a timely basis.

**Contact:** I authorize Eastern Connecticut State University and its agents and contractors to contact me at my current and any future cellular phone number(s), email address(es) or wireless device(s) regarding my delinquent student account(s)/loan(s), any other debt I owe to Eastern Connecticut State University, or to receive general information from Eastern Connecticut State University. I authorize Eastern Connecticut State University and its agents and contractors to use automated telephone dialing equipment, artificial or pre-recorded voice or text messages, and personal calls and emails, in their efforts to contact me.

Furthermore, I understand that I may withdraw my consent to call my cellular phone by submitting my request in writing to the Registrar’s Office of Eastern Connecticut State University or in writing to the applicable contractor or agent contacting me on behalf of Eastern Connecticut State University.

**Updating Contact Information:** I understand and agree that I am responsible for keeping

Eastern Connecticut State University records up to date with my current physical addresses, email addresses, and phone numbers by following the procedure at <http://www.easternct.edu/registrar/forms/change-of-information-policy/>. The linked procedure is incorporated herein by reference. Upon leaving Eastern Connecticut State University for any reason, it is my responsibility to provide

Eastern Connecticut State University with updated contact information for purposes of continued communication regarding any amounts that remain due and owing to Eastern Connecticut State University.

## FINANCIAL AID

I understand that aid described as “estimated” on my Financial Aid Award does not represent actual or guaranteed payment, but is an estimate of the aid I may receive if I meet all requirements stipulated by that aid program.

I understand that my Financial Aid Award is contingent upon my continued enrollment and attendance in each class upon which my financial aid eligibility was calculated. If I drop any class before completion, I understand that my financial aid eligibility may decrease and some or all of the financial aid awarded to me may be revoked.

If some or all of my financial aid is revoked because I dropped or failed to attend class, I agree to repay all revoked aid that was disbursed to my account and resulted in a credit balance that was refunded to me.

**Federal Aid:** I understand that any federal Title IV financial aid that I receive, except for Federal Work Study wages, will first be applied to any outstanding balance on my account for tuition, fees, room and board. Title IV financial aid includes aid from the Pell Grant, Supplemental Educational Opportunity Grant (SEOG), Direct Loan, PLUS Loan, Perkins Loan, and TEACH Grant programs.

**Prizes, Awards, Scholarships, Grants:** I understand that all prizes, awards, scholarships and grants awarded to me by Eastern Connecticut State University will be credited to my student account and applied toward any outstanding balance. I further understand that my receipt of a prize, award, scholarship or grant is considered a financial resource according to federal Title IV financial aid regulations, and may therefore reduce my eligibility for other federal and/or state financial aid (i.e., loans, grants, Federal Work Study) which, if already disbursed to my student account, must be reversed and returned to the aid source.

## METHOD OF BILLING

I understand that Eastern Connecticut State University uses electronic billing (e-bill) as its official billing method, and therefore I am responsible for viewing and paying my student account e-bill by the scheduled due date. I further understand that failure to review my e-bill does not constitute a valid reason for not paying my bill on time. E-bill information is available at <http://www.easternct.edu/fiscalaffairs/files/2014/02/BursarReadBillTips.pdf> .

## BILLING ERRORS

I understand that administrative, clerical or technical billing errors do not absolve me of my financial responsibility to pay the correct amount of tuition, fees and other associated financial obligations assessed as a result of my registration at Eastern Connecticut State University.

## RETURNED PAYMENTS/FAILED PAYMENT AGREEMENTS

If a payment made to my student account is returned by the bank for any reason, I agree to repay the original amount of the payment plus a returned payment fee of $20. I understand that multiple returned payments and/or failure to comply with the terms of any payment plan or agreement I sign with Eastern Connecticut State University may result in cancellation of my classes and/or suspension of my eligibility to register for future classes at Eastern Connecticut State University.

## WITHDRAWAL

If I decide to completely withdraw from Eastern Connecticut State University, I will follow the instructions at

<http://www.easternct.edu/registrar/forms/withdrawal-from-university/> which I understand and agree are incorporated herein by reference.

## PRIVACY RIGHTS & RESPONSIBILITIES

I understand that Eastern Connecticut State University is bound by the [Family Educational Rights and Privacy Act](http://www.ed.gov/policy/gen/guid/fpco/ferpa/index.html)  [(FERPA)](http://www.ed.gov/policy/gen/guid/fpco/ferpa/index.html) which prohibits Eastern Connecticut State University from releasing any information from my education record without my written permission. Therefore, I understand that if I want Eastern Connecticut State University to share information from my education record with someone else, I must provide written permission by following the procedure outlined at <http://www.easternct.edu/registrar/forms/ferpa/> . I further understand that I may revoke my permission at any time as instructed in the same procedure.

## STUDENT AGE

I understand and agree that if I am younger than the applicable age of majority when I execute this agreement that the educational services provided by Eastern Connecticut State University are a necessity, and I am contractually obligated pursuant to the “doctrine of necessaries.”

## ENTIRE AGREEMENT

This agreement supersedes all prior understandings, representations, negotiations and correspondence between the student and Eastern Connecticut State University, constitutes the entire agreement between the parties with respect to the matters described, and shall not be modified or affected by any course of dealing or course of performance. This agreement may be modified by

Eastern Connecticut State University if the modification is signed by me. Any modification is specifically limited to those policies and/or terms addressed in the modification.

To view/print a copy of this agreement please visit:

**http://www.easternct.edu/fiscalaffairs/bursar/**