



EASTERN CONNECTICUT STATE UNIVERSITY

Office of Equity & Diversity

AFFIRMATIVE ACTION SEARCH PLAN

Instructions: To assist with the planning and implementation of an approved search, please (1) complete the following information; (2) attach the position description/advertisement; (3) attach a copy of the approved EHR-2; and (4) obtain the required signatures before submitting to the Office of Equity & Diversity (Gelsi-Young 254) for final approval.

SECTION 1: POSITION/SEARCH CLASSIFICATION

Position Title: _____

Hiring Department: _____

UNCLASSIFIED POSITION

- Management/Confidential
- Faculty/Counselors/Coaches/Librarians (AAUP)
- Administrative Faculty (SUOAF)
- OTHER: _____

CLASSIFIED POSITION

- Maintenance (NP-2)
- Administrative Clerical (NP-3)
- Protective Services (NP-5)
- Administrative & Residual (P-5)

SECTION 2: SEARCH TYPE:

New Position Vacancy/Refill Previous Incumbent: _____

SECTION 3: SEARCH COMMITTEE COMPOSITION:

CLERICAL/SEARCH ASSISTANT (if applicable):

NAME	DEPARTMENT	PHONE #	EMAIL

SEARCH CHAIRPERSON:

NAME	DEPARTMENT	GENDER	RACE/ETHNICITY

SEARCH COMMITTEE MEMBERS:

No.	NAME	DEPARTMENT	GENDER	RACE/ETHNICITY
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				

W=White BA=Black H=Hispanic AP= Asian AA=American Indian NH=Pacific Islander TW=Two or More U=Unknown

