Dance Team Constitution

Mission Statement: To act as ambassadors for Eastern Connecticut State University by providing school spirit and entertainment to the student body, faculty, and staff at Eastern through numerous dance performances on campus as well as local and national competitions.

Article I – Name

The name of this club shall be The Dance Team (Club)
of Eastern Connecticut State University.

ARTICLE II - PURPOSE

It shall be the purpose of this organization to increase school pride and spirit by dancing at school events as well as national competitions.

ARTICLE III - MEMBERSHIP

Section 1 This organization will be open to all students currently registered at Eastern Connecticut State University.

Section 2 Any voting member unable to attend a meeting for an excusable reason may vote by an absentee ballot.

Section 3 Membership shall not be denied to any student because of race, religion, gender, color, ancestry, national origin, age, sexual orientation, disability, or veteran status except as sanctioned by federal or state law.

Section 4 Students must first go through an assessment process, and then they will be placed on a specific team based on their current skill level.

Section 5 Anyone who is on the team will be considered a voting member of The Dance Team.

Section 6 All team members are responsible for attending all practices, games, events, and competitions.

Section 7 If a member of the team decides to no longer be a part of the club, they will not be reimbursed for any payments made and they will still be responsible for any fees incurred while a member of the team, at the discretion of the e-board. (Example: apparel ordered before they left)

Section 8 If a member has more than 3 unexcused absences for any practices, games, meetings, fundraising, or community service, they will be asked to leave the team, and be responsible for any outstanding payments (per Article 3, Section 7.)

ARTICLE IV - EXECUTIVE BOARD & OFFICERS

Section 1 The membership of the Executive Board shall consist of the Co-President, Vice-President, Secretary, Treasurer, and Public Relations. The Faculty Advisor shall serve as a non-voting ex-officio member of the Executive Board.

Section 2 The Executive Board shall:

A. Lead the team
B. Organize practice
C. Responsible for creating team bonding
D. Resolve conflict between members

Section 3 The captains will be generally responsible for the organization of practices. They will make sure the team has what it needs at all times. Captains will be voted upon by all team members. Two members will serve as Spirit Squad Captains. Two members will serve as Nationals Team Captains. The two members do not need to be different members per role, they can hold both captain teams positions

Section 4 If the captains are unable to fulfill their duties, then the Co- President's will assume the role until an elections has been voted upon. If the captains are the Co-Presidents then it follows as Vice President, Secretary, Treasurer, than Public Relations until an election can be held

Section 5 The Executive Board shall have the power to establish all standing and ad hoc committees of the organization. The President, with the advice and consent of the Executive Board, shall have the power to appoint the chairpersons of all standing and ad hoc committees.

Section 6 The Executive Board shall meet weekly during the academic year. Meetings of the Executive Board shall be called by the President of the organization.

Section 7 A majority of the membership of the Executive Board shall constitute a quorum. All decisions made by the Executive Board shall be by a majority vote of the members present and voting.

ARTICLE V - ENUMERATION OF POWERS AND DUTIES OF OFFICERS

Officers shall perform the duties prescribed by this constitution and by the parliamentary authority adopted by the organization. Duties shall include but shall not be limited to the following.

Section 1 The Co-Presidents shall:

a. prepare the meeting agendas;

b. have the power to call executive board meetings and all regular and special meetings of the organization;
c. sign all official papers related to the club (including financial paperwork in the absence of the treasurer);
d. have the power, with the advice and consent of the Executive Board, to appoint the chairpersons of all standing and ad hoc committees;
e. appoint a temporary secretary to take minutes when the secretary is absent;
f. act as the spokesperson for the organization;
g. be an ex-officio member of all standing and ad hoc committees except the nominating committee.
h. Work together and be on an equal field as one another

Section 2 The Vice-President shall:

a. assist the president with responsibilities as needed;
b. carry out the duties of the president in the absence of the co-president;
c. automatically assume the powers and duties of the Co-President if either of the Presidents resigns, if a position of Co- President becomes vacant, or if either of the Co-Presidents are impeached;
d. coordinate all social functions of the organization;
e. serve as coordinator of all standing and ad hoc committees;
f. be an ex-officio member of all standing and ad hoc committees.

Section 3 Treasurer shall:

a. expend funds as authorized by the membership of the organization as indicated in the organization's minutes;
b. keep an accurate account of all receipts, membership dues, and expenditures of the organization;
c. complete, sign, and submit all financial paperwork;
d. submit a financial report;
e. keep track of the club's accounts, income, and expenditures;
f. give a Treasurer statement of balance at every meeting;
g. request financial assistance from the Student Government Association and Budget and Management Committee if needed;
h. be responsible for the organization complying with the policies and procedures set forth by the Student Activities office.

Section 4 The Secretary shall:

a. keep a proper record of all activities of the club, including the minutes of every meeting;
b. take attendance at all business meetings of the organization;

c. prepare a roll call of members and call it when necessary;
d. authenticate by his/her signature all records and documents of the organization;
e. carry on the official correspondence of the club; which will be signed by the president;
f. give 72 hours of notice of all meetings;
g. distribute minutes within 48 hours of the meeting in accordance with the procedure set by the Student Activities Office.

Section 5 Public Relations shall:

a. Monitor all social media, create new posts to grow our online image, be on lookout for negative posts or comments about the team or its members, and provide public updates about team events and participation.
b. Monitor emails and be the first one to answer emails unless otherwise notified by Co-Presidents
c. Be responsible for sending in minutes and other necessary documents to BAM, Student Activities, and any other offices on campus.
d. Be the communication between e-board, the general members, and the public.
e. Stay up to date on campus, community, and local events, notify the team about events and communicate with event coordinators about team participation.

ARTICLE VI - ADVISOR(S)

Section 1 The advisor shall be chosen by the membership at a duly constituted meeting of the organization by majority vote.

Section 2 The faculty advisor shall serve as a non-voting ex-officio member of the Executive Board.

Section 3 The advisors shall give advice for the better performance of the organization.

Section 4 The advisor shall meet his/her responsibilities to the organization as stated in written directives issued by the Student Activities Office and in the Club Advisor's Operating Manual located on the Student Activities Website.

Section 5 The advisor shall serve at the discretion of the University.

ARTICLE VII - NOMINATION AND ELECTION OF OFFICERS

Section 1 Elections shall be held for all offices, including those that are filled temporarily.

Section 2 Officers shall be elected for a term of one (1) year or until their successors are elected. They shall hold office until end of the academic year when their successors shall assume office.

Section 3 Elections shall be held during the spring semester. Elections shall take place no earlier than March 30th and no later than April 30th of each year.

Section 4 Only active members shall be allowed to vote. Voting shall be by secret ballot unless there is only one candidate for an office in which case election may be by voice vote.

Section 5 Officers shall be elected by a majority of those members voting in the election. If no candidate receives a majority vote on the first ballot, a revote will occur with the President casting a vote.

Section 6 Notification of elections and nominations must be given a week's notice prior to voting.

ARTICLE VIII - VACANCIES

Section 1 In the event of the vacancy of the office of President, the duties will be carried out by the Vice-President. The office of Vice-President will be offered to the Secretary and/or Treasurer. If neither officer wish to fill the Vice Presidency and election for the position will be held. If an existing officer does accept the Vice Presidency an election will be held for the vacant position.

Section 2 In the event of the vacancy of any other offices, the President will appoint a temporary officer and an election will be held as per the provision of Article VI Section 1.

ARTICLE IX - IMPEACHMENT AND/OR RECALL

Section 1 Any officer is subject to impeachment and /or recall and removal from the office for failing to fulfill his/her constitutional responsibilities.

Section 2 An impeachment request must be given at least a week in advance of the actual impeachment voting. Both the request and the voting must take place during regular meetings.

Section 3 Upon conclusion of the discussion and arguments for and against impeaching the officer, a vote shall be taken. No officer shall be

impeached except by a two-thirds (2/3) vote. Voting shall be by secret ballot.

Section 4 An officer who is impeached shall immediately relinquish his/her office but shall be allowed to maintain active membership in the organization unless his/her actions have brought discredit to the organization.

Section 5 If an officer is impeached, the organization shall fill the position following the procedures outlined under Vacancies.

Article X - Meetings

Section 1 Meetings of the organization shall be held weekly during the academic year. There must be 24 hours of notice of all emergency meetings.

Section 2 All members must give 24 hours and a reason if they can't attend practice. Practices are mandatory.

Section 3 A member can be asked to leave the squad by their teammates if they miss more than 3 unexcused absences during the season, as determined by the E-Bored and captains.

Section 2 Quorum… a quorum shall be defined as 50% + 1 member of the club's total voting membership. A quorum must be present for any action to take place by membership.

Section 3 A quorum shall be required to conduct any official business of the organization except to adjourn.

Section 4 If voting results in a tie a re-vote will take place with the President casting a vote.

Article XI - Amendments

Section 1 Amendments to this constitution must be approved by a 2/3 majority of the voting membership present.

Section 2 Proposed amendments to the constitution shall be automatically tabled until the next scheduled meeting of the organization.

Section 3 Prior written notice of the proposed change(s) and the date of the meeting at which the proposed change(s) shall be voted on shall be provided to all members of the organization.

Section 4 The constitution may be amended at a duly constituted meeting of the organization by a two-thirds (2/3) vote provided that prior notice has been given.

Article XII - Parliamentary Authority

Robert's Rule of Order, Newly Revised shall act as the Parliamentary authority for all meetings of the club.

Article XIII - Ratification

This constitution must be ratified by a majority vote at a regular meeting and approved by the Student Government Association Budget and Management Committee.