

Eastern Connecticut State University Student Contract for Co-Op Experience

Students **MUST** meet the following **ELIGIBILITY** requirements to register **CO-OP**:

- Currently registered with Eastern Connecticut State University as a **full or part-time** student.
- Minimum of **30 completed credits**, of which 15 must be at Eastern
- **No outstanding financial obligations** owed to Eastern **AND clear of any current judicial proceedings** brought against them for student misconduct.
- Minimum **GPA of 2.0**.

COOPERATIVE EDUCATION AGREEMENT

- I understand my Co-Op does **NOT** carry Academic Credit. Rather, my Co-Op is registered as 12 **administrative** credits for transcript notation only. **Administrative credit is not academic credit and does not count toward academic degree requirements for graduation.** Any student seeking academic credit for their Co-Op must work through their academic department.
- I further understand I must be registered for at least six academic credits to maintain my eligibility for Financial Aid and receive any federal direct student loans and at least three academic credits in order to receive a Pell Grant.
- I understand and agree to honor the responsibilities to the Co-Op employer before accepting a Co-Op position.
- I agree to work for the Co-Op employer for the designated period of time and designated work hours.
- I understand upon accepting a **Co-Op** position, I am responsible to perform all tasks assigned to me to the best of my ability, to follow an employer's personnel guidelines, and conduct myself in a professional manner. **Failure to complete the assigned responsibilities or renegeing on my Co-Op will nullify my Co-Op registration.**
- I agree to notify the Center for Internships and Career Development in writing of any changes in my Co-Op employment status.
- **I agree to having my picture and internship success story in Eastern publications if contacted by the Center for Internships and Career Development or University Relations.**

By signing this agreement, I acknowledge that I have read and understand the above.

Print Name

Signature

Date

Student ID _____