THE EASTERN EXPRESS$ CARD
Your Eastern Identification Card and much more!

- Eastern Identification Card
- Meal Plan Card
- Residential Life Attendance Card
- On-Campus Debit Card
- University Library Card
- Sports/Fitness Center Access Card

How to obtain an Eastern EXPRESS$ CARD
- Visit the Card Services Office, Monday - Friday, 9:00 am - 4:00 pm
  Wood Support Services Center, second floor

Bring the following with you:
- Proof of registration at Eastern (copy of class schedule)
- Photo Identification Card (driver’s license, passport, military ID)

Use the EXPRESS$ CASH Account to:
- Make purchases at the Eastern Bookstore.
- Make purchases at on-campus food service locations.
- Pay for book replacement fees & late fines at the Library.
- Pay for printing and copying on-campus.
- Pay for vaccinations & prescriptions at Health Services.
- Pay for on-campus activities and events.
- Pay for replacement Eastern EXPRESS$ CARDS & Electronic Access FOBs at Card Services.

Benefits of the Eastern EXPRESS$ CARD:
- **Budgeting** - Utilize the EXPRESS$ CASH Account to establish a monthly/semester budget.
- **Convenience** - Everything is available on one card. No need to carry cash around campus.
- **Protection** - A debt-free alternative to a credit card. Only spend what is available on the card.
- **Security** - Purchases are limited to university approved locations and cannot be used to purchase alcohol or tobacco. EXPRESS$ CARDS have an identifying picture and can be deactivated quickly via web or mobile app. Our Online Card Office is PCI compliant.
- **Speed** - All deposits are available immediately on the card. Lines at registers are expedited when the Eastern EXPRESS$ CARD is used. No change to issue or separate credit card transaction to process.
Your EXPRESS$ CASH Account works like a debit card for on campus purchases. EXPRESS$ CASH is equivalent to dollars. Just present your card when making a purchase at participating locations and the amount will be deducted from your EXPRESS$ CASH Account. All Eastern EXPRESS$ CARDS have an EXPRESS$ CASH Account. You can choose to deposit funds into the account. By making a deposit into an EXPRESS$ CASH Account you agree to the Terms & Conditions which can be found online at expresscard.easternct.edu. Please visit our website for detailed information.

Ways to Make an EXPRESS$ CASH deposit:

Online Card Office - expresscard.easternct.edu
- MasterCard, Visa & Discover debit and credit card deposits can be made online through our PCI compliant website. There is a convenience fee charge for online EXPRESS$ CASH deposits.
- The user name and password are the same as your university computer login credentials.
- View transactions, check account balances, meal plan usage and deactivate a lost or stolen card.

Guest Deposit Portal - Online Card Office - expresscard.easternct.edu
- A friend or family member can make a deposit through the Guest Portal.
- All that is needed is your first name, last name and Eastern ID number.
- They cannot view transactions, see balances or deactivate your card.

eAccounts Mobile Device App
- Download the eAccounts app through your Mobile Device App Store.
- Once payment options have been saved through the Online Card Office you can make EXPRESS$ CASH deposits right from your phone (fee applies).
- View transactions, check account balances, meal plan usage and deactivate a lost/stolen card.

Mail In Check & Money Order Deposit - Eastern Connecticut State University Card Services, 83 Windham St., Willimantic, CT 06226
- Complete the EXPRESS$ CASH Deposit Slip which can be found below.
- Please send check or money order with the EXPRESS$ CASH Deposit Slip to:
  Eastern Connecticut State University, Card Services, 83 Windham St., Willimantic, CT 06226

Visit the Card Services Office - Wood Support Services Center, second floor
  Monday - Friday 9:00 am - 4:00 pm
- Card Services accepts check and money order deposits at the service window.

Cash-to-Card Machine - Student Center, copy area by information desk and Library Circulation Desk in the print area.
- Make cash deposits through the Cash-to-Card Machine.
- Directions are displayed on the machine.  • Funds are available for immediate use.
To deposit funds into the EXPRESS$ CASH Account with a money order or check, please fill out this deposit slip and mail to:
Card Services Office, Eastern Connecticut State University, 83 Windham Street, Willimantic, CT 06226.

By making a deposit into an EXPRESS$ CASH Account you agree to the Account Terms & Conditions which can be found online at expresscard.easternct.edu.

Money Order
☐ Check #_________________
payable to: Eastern Connecticut State University
Please do not send cash.

MasterCard, Visa and Discover debit and credit card deposits can be made through our secure PCI compliant Online Card Office at expresscard.easternct.edu. The Guest Portal requires student’s first and last name and Eastern ID number. There is a convenience fee for debit and credit card EXPRESS$ CASH deposits.
EXPRESS CASH Account Information

- Deposits made to an EXPRESS CASH Account cannot be withdrawn as cash.  
- Account Statements can be obtained through the Online Card Office at expresscard.easternct.edu.  
- University tuition and fees cannot be paid with the Eastern EXPRESS CASH CARD.  
- EXPRESS CASH will carry over from semester to semester and year to year.  
- Graduating and withdrawing students should request a refund at the Card Services Office by emailing cardservices@easternct.edu.  
- Any balance over $5 will be refunded. If outstanding University charges exist, any remaining EXPRESS CASH balance will be applied to these charges first.

Ways to Deactivate a Lost / Stolen Eastern EXPRESS CARD:
1) Online Card Office - expresscard.easternct.edu  
2) eAccounts Mobile Device App  
User name & password is the same as your campus computer login credentials. Select Lost Card from the menu.  
3) Call / eMail / Visit Card Services - Monday - Friday, 9:00 am - 4:00 pm, (860) 465-5060, Wood Support Services Center, 2nd floor.  
   email cardservices@easternct.edu  
   A new EXPRESS CARD can be obtained at Card Services (fee applies).

Electronic Access FOBs - Residence Halls
All Residence Halls are equipped with electronic access locks.  
Students use an electronic key called a FOB to gain access to their assigned hall. All students living on-campus are issued a FOB and need to keep that same FOB for the time they are living on-campus.  
If housing assignments change the access is updated electronically. Exterior door FOBs are replaced at Card Services (fee applies).  
Replacement bedroom FOBs for Constitution, Laurel, Nutmeg and replacement suite FOBs for Occum are issued through each hall’s office (fee applies).

Printing Funds - Copiers & Printers
The University adds $20 in Printing Funds each semester to student’s Eastern EXPRESS CARD for copying and printing on-campus.  
Any Printing Funds remaining at the end of the fall semester will rollover to the spring semester. Any funds remaining at the end of the academic year will zero out in August. Printing Funds have no cash value and can only be used for copying and printing. If Printing Funds are depleted, please deposit funds into your EXPRESS CASH Account to continue copying and printing using your Eastern EXPRESS CARD.

Save five cents a page when you use your EXPRESS CARD at copiers & printers.
EXPRESS$ CASH is accepted at these on-campus locations.

**Card Services - 228 Wood Support Services Center**
Pay for replacement Eastern EXPRESS$ CARDS and Electronic Access FOBs.

**Copiers & Printers - All Over Campus**
Most copiers and printers on campus accept EXPRESS$ CASH and/or Printing Funds (see Printing Funds). Save five cents a page.

**Eastern Bookstore - Student Center**
Purchase your textbooks, apparel, notebooks, gifts, food, computer supplies and more. Just let the cashier know you will be using your EXPRESS$ CARD.

**Fundraising - All Over Campus**
Help support student sponsored fund-raising events. Student Clubs can sign out an EXPRESS$ CARD Reader to be able to accept EXPRESS$ CASH at their event. Visit expresscard.easternct.edu to learn how to reserve a reader.

**Health Services - Birch Street**
Pay for vaccinations and prescriptions at Heath Services.

**J. Eugene Smith Library - Eastern Road**
Pay for book replacement fees and late fines at the circulation desk.

**Laundry Machines - Residence Halls**
Laundry Machines no longer accept the EXPRESS$ CARD. The University installed new washers and dryers in the residence halls. These machines are equipped with readers that accept MasterCard, Visa, Discover, American Express debit and credit cards, ApplePay, GooglePay and cash. The ability to use EXPRESS CASH may be available in the future. All refund requests, including coin are done in the CSCPay Mobile App. While on campus, visit laundryview.com to check machine availability and more.

**Student Activities - Student Center Information Desk**
Pay for campus activities, concerts and events at the Student Center information desk.

**Vending Machines - On-Campus**
Vending Machines no longer accept the Eastern EXPRESS CARD. The machines are equipped with readers that accept MasterCard, Visa, Discover and American Express debit and credit cards, ApplePay, GooglePay and cash. The ability to use EXPRESS CASH may be available in the future.
Dining Dollars and EXPRE$$ CASH are accepted at these on-campus dining services locations.

**Food Court - Student Center**
We Proudly Brew Starbucks espresso drinks and coffee at Campus Perks Café which features in-house made bake goods and fresh fruit smoothies. At Create, salads are made to order with a variety of fresh produce. Windham Street Subs offers handcrafted deli sandwiches made with high quality meats on wraps, rolls and breads. Grill Nation features breakfast sandwiches, hamburgers, grilled sandwiches, french fries and chicken tenders. Build Pizza features made-to-order pizzas that are customized to your liking. Chef’s Table is a weekly rotating concept that offers different regional cuisines which include: Asian, Mediterranean, Italian, Fresh-Mex and American. The Food Court accepts Dining Dollars, EXPRE$$ CASH, cash and debit/credit cards.

**Hours of Operation:**
Monday - Friday 8:00 am - 9:30 pm / Saturday - Sunday 12:00 pm - 8:30 pm

**Hurley Food Court - Hurley Hall**
Hurley Food Court is our all-you-care-to-eat main dining facility. This location offers exhibition cooking, oven fresh pizza, a salad/deli bar which includes: lentils, cold pastas, potato salads and fruit salads. There are specialty stations featuring cereals, breads, desserts, ice creams, soups, gluten-free and vegan selections, an all-day breakfast and sauté station. Hot entrees are served daily and our grill offers hamburgers, veggie burgers and grilled cheese sandwiches. Present your Eastern EXPRE$$ CARD to use your meal plan, Dining Dollars or EXPRE$$ CASH. Hurley Food Court also accepts cash and debit/credit cards.

**Hours of Operation:**
Monday - Friday 7:15 am - 8:00 pm
Saturday - Sunday 10:30 am - 2:00 pm / 5:00 pm - 8:00 pm

**Library Café - J. Eugene Smith Library**
The Library Café offers Green Mountain coffee, panini sandwiches, Au Bon Pain soups, as well as On-the-Go salads, snack cups, sandwiches, prepared meals and a wide variety of cold beverages. This location accepts cash, Dining Dollars, EXPRE$$ CASH and debit/credit cards.

**Hours of Operation:**
Monday - Thursday 7:30 am - 6:00 pm / Friday 7:30 am - 1:00 pm
Saturday - Sunday Closed

**Shafer Café - Shafer Hall**
The Shafer Café features coffee, espresso drinks, sandwiches, salads, snack cups, soup, baked goods and a variety of cold beverages. The Shafer Café accepts Dining Dollars, EXPRE$$ CASH, cash and debit/credit cards.

**Hours of Operation:**
Monday - Friday Closed until further notice / Saturday - Sunday Closed

*Please see the Dining Services Brochure for additional information.*