

Transfer

NEW MEDIA STUDIES

DIGITAL MEDIA DESIGN CONCENTRATION

Transfer Students Portfolio Guidelines And Submission Form

Department of Art & Art History, 860-465-0197, FAIC 317

A portfolio demonstrating artistic capability and basic software skills is required for enrollment in advanced courses in the New Media Studies Visual Arts Concentration as follows:

Eight Samples of Artwork are required:

- 2 samples demonstrating basic proficiency in digital imaging (Adobe Photoshop).
- 2 samples demonstrating basic proficiency in digital illustration (Adobe Illustrator).
- 2 samples demonstrating basic proficiency in page layout (Adobe InDesign).
- 2 samples demonstrating basic proficiency in online media (WordPress, Dreamweaver, etc.). Provide two printed screen captures for online media samples. Additionally, you may provide working online links.

Size

- Portfolio samples must fit unfolded in a 12" x 18" envelope. (Envelope will be provided by the Art Office.)
- Please print on tabloid (11x17") paper.
- Samples can be mounted or unmounted, but must be well-presented and clean.

Submission Procedure

1. Pick up a portfolio envelope in the Art & Art History Department Office, Fine Arts Instructional Center, Room 317.
2. Fill in the Personal Information Form (*See right*).
3. Attach a copy of your online (unofficial) Web Transcript.
4. Use labels provided to label artwork on the back, lower right hand corner. Identify the course the piece was created in and what software/medium was used.
5. Put your correctly prepared and labeled artwork, completed Personal Information Form and Web Transcript in the envelope.
6. Return the completed portfolio envelope to the Art & Art History Office, FAIC 317.

Deadlines for Portfolio Submission

Submission is ongoing. *It is strongly recommended that students submit their portfolios at least two weeks before the registration period begins.* Review can take two weeks or more.

Personal Information Form

Name _____

Student ID _____

Phone _____

E-mail _____

Checklist: Transfer Student NMS Major, Art & Art History Concentration

_____ Artwork (8 samples, labeled)

_____ Web Transcript

_____ Completed Personal Information Form

Faculty Only

_____ Accepted

_____ Not Accepted

