EASTERN CONNECTICUT STATE UNIVERSITY
REGISTRAR'S OFFICE

REPEAT COURSE FORM
UNDERGRADUATE COURSES

Repeat Policy: See Below

Name: _____ Eastern ID #: _____

      Last   First   M.I.

COURSE BEING REPEATED

5-DIGIT CRN	SUBJECT	COURSE NO. / SEC.
		/

Semester Repeating Course: _____ Year: _____

Semester Course Previously Taken: _____ Year: _____ Grade: _____

Note: A repeated courses cannot be placed on credit/no credit

     A course repeated after the degree has been awarded cannot be excluded. The original grade remains in the cumulative GPA and credit is earned only once.

     BIO 120, BIO 130, BIO 220, BIO 230 – requires department chair approval: _____

Repeat Policy
Effective Fall 2004 – Undergraduate Courses

- An undergraduate course in which a student earned a grade of C or higher *cannot* be repeated for a letter grade. It can only be audited.

- If the student earned a C-, D+, D, F, CR, or NC in a course, the student can repeat the course for a letter grade, but *cannot* place it on credit/no credit.

- The following rules apply to each of the first three different courses repeated for the first time:

a.) If the first grade was a C-, D, D+, or F, then the higher of the two grades earned in the repeated course will be calculated in the grade point average, and credits will be earned only once.

b.) If the course was placed on credit/no credit when taken the first time, then the letter grade earned from the repeat will be calculated in the grade point average, and credits will be earned only once.

- All grades earned in subsequent course repeats, whether they pertain to courses repeated once already or courses repeated for the first time, will be calculated in the grade point average. However, no course may be counted more than once toward the credits needed for a degree.

- The transcript will show all grades earned, both those calculated in the grade point average and those not calculated.

I have read and understand the University Policy.

Student Signature: _____ Date: _____

For Office Use Only:
Processed by: _____ Date: _____

Number of grades EXCLUDED on academic record: _____ Has this student graduated? _____

Revised: 01/2012