# HOW TO PAY YOUR DEPOSITS ONLINE

Commit to being a Warrior! Follow the steps below to submit your \$200 tuition deposit (to secure your spot in classes) and \$250 housing deposit (if you plan to live on campus).

#### STEP 1:

If you haven't already, follow the Account Activation Instructions in your acceptance packet to activate your Office 365 account. Then, go to

www.easternct.edu/email and select Eastern Apps.

Email / Office 365 Portal

Eastern Apps

## STEP 3:

Select the Admissions tab



#### STFP 2-

Select SelfService (eWeb)

**Applications** 

SelfService (eWeb)

#### STEP 4:

Select Pay Deposits (Tuition/Housing). You will be redirected to TouchNet to proceed.

Declare/Change Major

Pay Deposits (Tuition/Housing)

### **STEP 5**:

Select Fall 2020

Select a term

| Fall 2020 | V Select
| Select Term | Fall 2020 | Spring 2020 | Spring

#### STEP 6:

Select Tuition Deposit

Select a deposit

Select Deposit Payment

Select Deposit Payment

Housing-Deposit-Fall

Tution Deposit-Fall

#### **STEP 7:**

Select Payment Method and Continue to proceed with payment



IMPORTANT: If you plan to live on campus, be sure to repeat Steps 6 and 7 and select "Housing Deposit" to make the additional \$250 deposit.

During standard business hours (Monday-Friday, 8am-5pm), please call the Admissions Office at (860) 465-5286 with any questions or concerns regarding submitting your deposits.