Dear Provider:

The Office of AccessAbility Services (OAS) at Eastern Connecticut State University complies with federal and state disability laws that prohibit discrimination and require that universities ensure equal access for qualified persons with disabilities to educational programs, services and activities. Please complete the form below to assist the OAS in determining your client’s eligibility for disability services.

Please note:

- Any documentation provided to the OAS becomes part of the student’s “educational record,” pursuant to the Family Educational Rights and Privacy Act (FERPA). Under the privacy protection and access provisions of FERPA, the student has the right to inspect his or her own educational records, if requested.
- A learning disability or ADHD diagnosis may be accompanied by a current, appropriate psycho-educational evaluation, including the diagnostic test scores.
- Documentation for vision or hearing loss should include an acuity and/or audiology report that addresses the current impact of the disability as well as information about the specific assistive technology currently used by the student.

TO BE COMPLETED BY DIAGNOSTICIAN OR TREATING PROFESSIONAL

Student’s Name: ___________________________ Date: ___________________________

Practitioner Name & Title: ____________________________________________________________

Phone: ___________________________ Fax: ___________________________

Address: _______________________________________________________________________

License or Certification Number: ___________________________ State: _______________________

Specialty/qualification to make diagnosis: _____________________________________________

Date of last appointment: ___________________________
SECTION I – DIAGNOSTIC INFORMATION

Formal Diagnosis *(per the DSM V or ICD, if applicable)*:

__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________

Date of diagnosis and expected duration *(temporary, permanent, chronic, episodic/recurring)*:

__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________

Rationale or methodology used to reach the diagnosis:

__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________

Symptoms that meet the criteria for diagnosis:

__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________

Current medication(s), dosage frequency, and adverse side effects:

__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________

Frequency of treatments/therapies, including recent or anticipated hospitalizations:

__________________________________________________________________________________________________
__________________________________________________________________________________________________
SECTION II – DETERMINATION OF DISABILITY

Please discuss the impact of the diagnosis on the student’s functioning in a college environment.

Which major life activities are substantially limited by the diagnosis? __________________________________________

__________________________________________________________________________________________________

__________________________________________________________________________________________________

__________________________________________________________________________________________________

How does the diagnosis impact or impair the student in the residence hall environment?

__________________________________________________________________________________________________

__________________________________________________________________________________________________

__________________________________________________________________________________________________

__________________________________________________________________________________________________

__________________________________________________________________________________________________

Please note: To be eligible for services/accommodations, your client must have a disability as defined by Section 504 of the Rehabilitation Act of 1973 or the Americans with Disabilities Act and Amendments (ADAA). These laws define a person with a disability as one who:

(1) has a physical or mental impairment which substantially limits one or more major life activities, or
(2) has a record of such an impairment, or
(3) is regarded as having such an impairment.

Substantial Functional Limitation: Client is restricted in comparison to the average person in the general population as to the conditions, manner, or duration under which major life activities can be performed.

Major life activities include, but are not limited to: caring for oneself, performing manual tasks, seeing, hearing, eating, sleeping, walking, standing, lifting, bending, speaking, breathing, learning, reading, concentrating, thinking, communicating, working, and functions including, but not limited to, the immune system, digestive, bowel, bladder, neurological, brain, respiratory, circulatory, and reproductive functions.

Accommodations: Modification to policy, procedure, or practice which may include the provision of auxiliary aids and services designed to afford students with disabilities equal access to all programs and activities.
SECTION III – PROFESSIONALLY RECOMMENDED ACCOMMODATIONS

If appropriate, please discuss housing accommodations that you recommend for this student, based on the impact of the diagnosis on the student in the residence halls. Please include a discussion/rationale for each recommended accommodation.

__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________

Please state alternatives to meet the documented need if the above requests cannot be met.

__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________

Please discuss the impact on the student’s ability to function at Eastern if the accommodation(s) cannot be provided.

__________________________________________________________________________________________________

Provider’s Signature: ____________________________________________ Date: ________________________________

Please return form to:

Office of AccessAbility Services (OAS)
Wood Support Services, Room 201
Eastern Connecticut State University
83 Windham Street, Willimantic, CT
Phone: (860) 465-0189
Fax: (860) 465-0136

Affix business card or apply business stamp within this box.