

# User Registration Guide

## Scenario

Email address is currently tied to an Amazon.com account

## Convert existing account to an Amazon Business account

Only recommended for users who have NOT made personal purchases on their account

You will be prompted to sign in to your existing Amazon.com account using the pre-populated email

Sign in to join Amazon Business.

We already have an Amazon account with your email address. Please sign in to see your options.

Email or mobile phone number

Password [Forgot your password?](#)

Sign-In

By continuing, you agree to Amazon's [Conditions of Use and Privacy Notice](#).

Keep me signed in. [Details](#)

Review your account information and indicate what kind of shopping you have done on your account

amazon

### What kind of shopping have you done with this account?

There are a couple more steps needed to join Kamino Business's Amazon Business account. Your answer here helps us figure out what those steps should be. [How?](#)

Kamino Business's business shopping only

Personal shopping only

A mix of Kamino Business's business and personal shopping

I'm not sure

Next

**Your recent order**

Echo Dot - Charcoal  
\$20.94 Visa ending in 3152

**Your addresses**

Domestic  
515 WESTLAKE AVE N, SEATTLE WA

**Your payment methods**

Visa  
Credit card ending in 3152



Contact Amazon Business Customer Support at [www.amazon.com/gp/help/contact-us](http://www.amazon.com/gp/help/contact-us) or 888.281.3847

## Confirm whether or not you wish to add your Amazon.com account to the organization's centralized Amazon Business account

**Add this account to Kamino Business's Amazon Business account**

Since you haven't done any shopping with this account, we can add it to the Kamino Business shared Amazon Business account.

Before we continue, please review what this means:

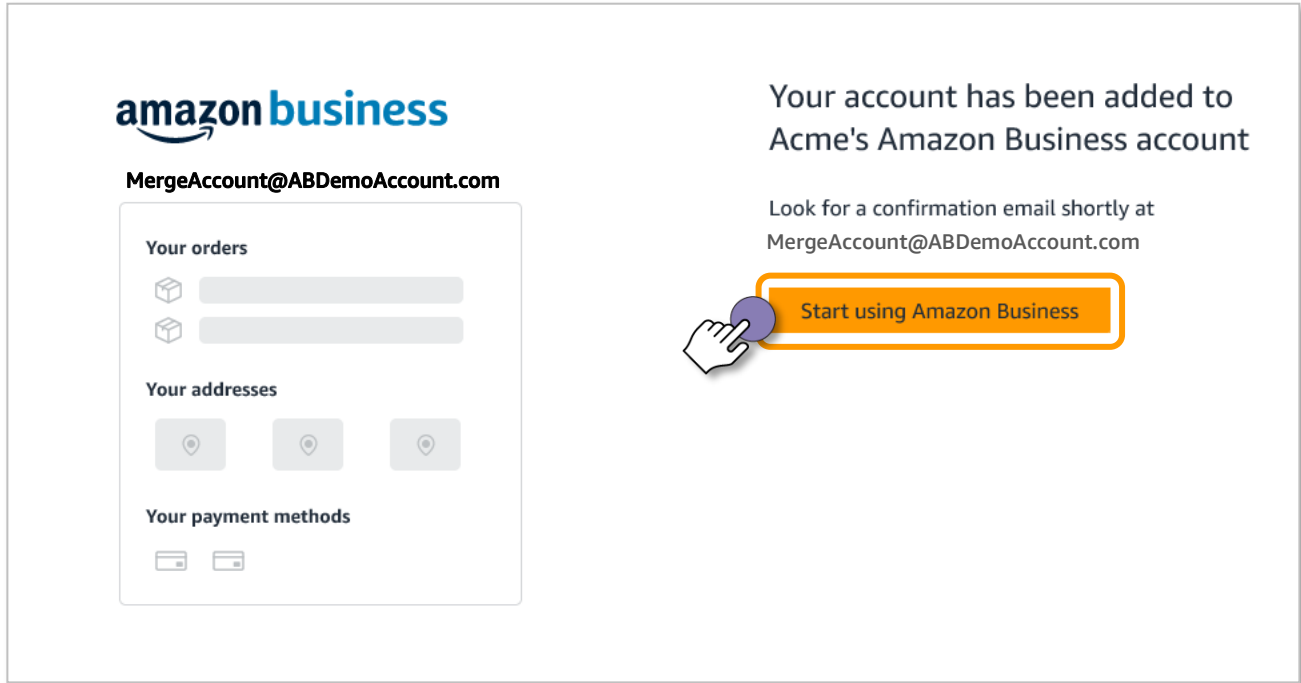
- Your individual account using MergeAccount@ABDemoAccount.com won't be active anymore. You'll also lose access to any subscriptions or Prime benefits you may have.
- Instead, you'll use MergeAccount@ABDemoAccount.com to sign in to the Kamino Business shared Amazon Business account.

Yes, add to my organization's shared account

No, I want to keep this account personal

**Next**

Click **Start Using Amazon Business** and you are ready to go!



The screenshot shows the Amazon Business account confirmation page. On the left, the Amazon Business logo is displayed above the email address MergeAccount@ABDemoAccount.com. Below this, there are three sections: 'Your orders' with two placeholder boxes, 'Your addresses' with three placeholder boxes, and 'Your payment methods' with two placeholder boxes. On the right, a message states 'Your account has been added to Acme's Amazon Business account' and 'Look for a confirmation email shortly at MergeAccount@ABDemoAccount.com'. A hand icon is pointing to a large orange button labeled 'Start using Amazon Business'.

Click **Start Shopping** to navigate to your Amazon Business homepage!



Contact Amazon Business Customer Support at [www.amazon.com/gp/help/contact-us](http://www.amazon.com/gp/help/contact-us) or 888.281.3847