

CAMPUS PARKING, ACCESSIBILITY, SHUTTLE, EMERGENCY PHONE & BUILDING MAP

PARKING KEY

MAP KEY		ACCESS ENTRANCE
F	FACULTY	S STAFF
R	RESIDENT	C COMMUTER
	SHUTTLE STOPS	
		EMERGENCY PHONE

A	Noble - R
B	Beckert - F/S
C	Shafer (High Street) - R
D	Shafer (Windham Street) - R
E	Burr - R
FF	Laurel - R
F	Multifaith Center (Lower lot) - R
G	Multifaith Center (Upper lot)
H	Winthrop (Upper lot) - R
I	Webb - F/S
J	Library - F/S/C
K	Parent's Park - R
L	Admissions
M	Goddard/Communication - F/S
N	Sports Center - F/S
O	Gelsi Young - F/S
P	Shakespeare Garage
Q	Cervantes Garage
	1, 3, 4 - F/S/R/C; 2 - F/S/C Only
	1, 2, 3, 4 - F/S/R/C
R	Occum - R
S	Public Safety - F/S/C
T	Mansfield Athletic Complex - F/S/R/C
U	Fine Arts Center - F/S

43	Facilities Warehouse	3	Shafer Hall
32	Fine Arts Instructional Center	36	Shakespeare Parking Garage
31	Gelsi-Young Hall	52	Softball Field
27	Goddard Hall	34	Sports Center
8	Grant House	33	Student Center
19	Health Services	44	Tennis Courts
28	Heating Plant, North	55	Track/Turf Field
4	Heating Plant, South	10	University Honors House
20	High Rise Apartments	22	Webb Hall
41	Hurley Hall/Dining Services	26	Wickware Planetarium
51	Institute for Sustainable Energy	9	160 Windham Street Extention
54	Intramurals Field	14	Winthrop Hall
24	J. Eugene Smith Library	30	Wood Support Services Center
13	Knight House Multifaith Center	30	Office of AccessAbility, Room 201
16	Laurel Hall		
18	Low Rise Apartments		
45	Mead Hall		
35	Nevers Field		
38	Niejadlik Hall		
1	Noble Hall		
17	Nutmeg Hall		
39	Occum Hall		
6	393 Prospect Street		
50	Public Safety		

BUILDING KEY

25	Admissions Building
46	Arboretum
56	Athletic Locker Facility
53	Baseball Field
2	Beckert Hall
37	Burnap Hall
5	Burr Hall
7	Center for Community Engagement
48	Center for Early Childhood Education
42	Cervantes Parking Garage
49	Child and Family Development Resource Center
29	Communication Building
15	Constitution Hall
11	Counseling & Psychological Services
12	Counseling & Psychological Services
40	Crandall Hall
21	Dr. David G. Carter Science Building
23	Eastern Hall
47	Facilities Management, Planning & Maintenance



WELCOME TO EASTERN CAMPUS PARKING REGULATIONS

Please read this booklet so that you are familiar with the parking facilities as well as the rules and regulations on campus. If you have any questions concerning these parking regulations, shuttle bus service, student patrol service or other services offered by the University Police Department, call (860) 465-5310 or stop in to see us.

You must have a parking permit to park anywhere on Campus.

HOW TO OBTAIN A PARKING PERMIT

All faculty and staff, commuter and residential students are required to register their vehicles with the Eastern Connecticut State University Police Department (*Intersession and Summer Sessions included*). Permits are valid for the entire academic year. **Residential students with less than 24 total credits are not allowed to have a vehicle on campus.**

You must submit an application form along with a copy of your valid vehicle registration; and proof of enrollment (*valid student I.D. or current semester schedule*); or employment (*valid faculty/staff I.D. or current letter of employment*) to the University Police Department. Once verified, you will be issued the appropriate parking permit. For a student permit application, go to: www.easternct.edu/police/. **Permits must be picked up in person.**

For fall semester only, mailed-in applications will be accepted until **Aug. 16**. After that date, completed applications must be brought to the Police Department.

All permits must be permanently affixed to the inside, front windshield, lower passenger side. Remove all previous Eastern permits. All permits are non-transferable.

PLACEMENT OF PARKING STICKER

PARKING PERMIT MUST BE AFFIXED TO THE LOWER PORTION OF THE **PASSENGER SIDE** OF THE WINDSHIELD (SEE BELOW).

PERMIT GOES HERE



If you have a replacement vehicle and need a new permit, you are required to remove the permit you were originally issued and bring it with you to the University Police Department. You will then complete the same steps for a new permit as you did for the original permit.

No one is allowed to have two permits for different areas of the campus for the same school year. Violators will be ticketed.

TEMPORARY PARKING PERMIT

If driving an alternate vehicle, you are required to obtain a temporary parking permit prior to parking on University property. All temporary parking permits may be obtained 24/7 from the University Police Department. You are required to present your valid vehicle registration and student I.D., if applicable. Temporary parking permits must be COMPLETELY DISPLAYED on the front windshield, hanging from the rearview mirror.

VISITORS

Students, faculty and staff are responsible for informing their guest or visitors of the parking permit requirement as well as the rules and regulations to park on University property. All guests and visitors will be assigned designated parking areas by the Police Department upon receipt of the temporary permit. **Overnight parking regulations will be enforced.**

- Faculty/staff, commuters and residential students must park in their designated areas at all times.
- All designated parking areas have signage or are outlined in these regulations.
- A parking space is clearly marked by two white lines.
- Students are expected to walk or take a shuttle to other areas on campus.
- Violators will be ticketed and/or towed.
- No faculty/staff or student is allowed to park in designated "Visitor" parking spaces at any time.
- There are designated areas for motorcycles and scooters.
- **Weekend parking:** Resident parking permits are allowed to park in designated commuter parking space from Friday at 6:45 p.m. to Sunday at 11:30 p.m. There is no overnight parking in faculty/staff lots. Parking in designated "VISITORS" spaces are prohibited. Visitors must follow parking regulations related to visitor parking.

ADMISSIONS PARKING LOT

The Admissions Parking Lot, adjacent to the Admissions building, is restricted to staff and visitors to Admissions. Visitor's permits are obtained from Admissions staff.

FACULTY and STAFF PARKING

(7 a.m. to 10 p.m.)

Beckert Hall Lot
Counseling Services (182/192 High Street)
Fine Arts Instructional Center
Gelsi Young Lot
Goddard/Communication Lot
Library Lot (*designated areas*)
Mansfield Athletic Complex
Parking Garages (*floors 1-4 with permit*)*
Public Safety (*designated*)
Shakespeare Garage (*Second floor and ramp to floor 2*)
Sports Center Lot
Webb Hall Lot/Science Lot (*no student parking at ANY time*)

RESIDENT PARKING

Burr Hall Lot
Cervantes Garage (*all floors with permit*)*
Knight House Lower Lot
Laurel Lot
Noble Lot
Occum Lot
Shafer Lot-High Street Side Only
Shakespeare Garage (*floors 1, 3 & 4 with permit*)*
Ramp between floors 1 & 2 Faculty/Staff Only
Parent's Park Lot
Windham Street Apartments Lot
Upper Winthrop Lot

Residential student parking is prohibited in the Faculty/Staff Lots at ANY time.

COMMUTER PARKING

Cervantes Garage (*all floors with permit*)*
Library Lot (*designated areas*)
Mansfield Athletic Complex
Shakespeare Garage (*all floors with permit*)*
Ramp between floors 1 & 2 Faculty/Staff Only
Public Safety (*designated areas*)

FIRST-YEAR STUDENT PARKING

For those students who have the required regulations for a vehicle on campus: **Parking is in Cervantes Garage Only.**

*WINTER GARAGE PARKING

From December 1 thru March 31, there is no overnight parking on fourth floors.

GENERAL PARKING

- Mansfield Athletic Complex (*anyone with a valid Eastern permit*)
- Short Term Load/Unload Spaces (*15 minute maximum*)
- Municipal Parking is available at the Intermodal Transportation Center on 17 Walnut Street.

ON-STREET RESIDENTIAL PARKING

(*City Of Willimantic*) On-street residential parking areas for Willimantic residents only are clearly posted and do not include Eastern residential permit students. The Willimantic Police Department enforces all parking violations which may include towing. The City of Willimantic also enforces parking bans in inclement weather. Listen to WILI radio station at 1400 AM or 98.3 FM for information.

WINDHAM TECH PARKING LOT

NOTE: The Windham Regional Vocational Technical School parking lot is reserved for the exclusive use of students and employees of that facility. The University Police Department does not have jurisdiction in this area. **Unauthorized vehicles will be towed at the owner's expense.**

ISSUANCE OF TICKETS

Tickets will be issued to those vehicles found in violation of University parking regulations and/or Connecticut Motor Vehicle Statutes. Pursuant to Section 10a-92 of the Connecticut General Statutes, revenues collected from the University parking fines are deposited to the Student Scholarship Fund.

Tickets will be issued every four hours for handicapped, visitor and faculty/staff lot violations. Every day at 8 a.m. constitutes a new violation.

PARKING VIOLATIONS

Includes but is not limited to:

- Fire zone
- Traffic hazard
- Handicapped spaces
- Restricted area (*any area not authorized by your permit*)
- Sidewalk or lawn
- No permit
- Not within lines
- Winter storm violation
- Improper display of permits
- Displaying multiple permits
- Other

Parking on sidewalks, lawns, fire lanes, against curbs or any area not specifically designated as a parking area is not allowed.

HANDICAPPED SPACES

Section 14-253a of the Connecticut General Statutes prohibits the use of designated handicapped parking spaces unless the vehicle operator or passenger has a valid state handicapped permit displayed on a plate or placard. Handicapped permits are issued to the individual, not the vehicle. Unauthorized display or use is a violation of section 14-253a which is an infraction and will result in a \$150 fine or a \$100 parking ticket.

HOW TO PAY FINES

Fines may be paid at the Bursar's Office (in the Wood Support Service Center). **Fines must be paid in full within 10 days of the date issued or the original total fine will double.**

Outstanding tickets will prevent you from registering for classes, obtaining transcripts or renewing your parking permit. All outstanding parking violations are referred to the University Bursar's Office for collection. All billing will be sent to the vehicle owner, who will be notified before the unpaid fine is sent to a collection agency.

THE APPEAL PROCESS

If you believe that you have received a ticket in error, you have the right to appeal to the University Parking Appeals Committee. The ticket must be appealed, without payment, **within 10 business days after the violation is issued.** Appeal forms are available at the University Police Department or on the Public Safety web page at www.easternct.edu/police. No other form will be accepted. Appeals will not be accepted after the 10-day period. You will be notified in writing regarding the disposition of your appeal. If your appeal is denied, you will have 10 days from the date of your letter to pay the original fine. After 10 days from the date of your letter, the fine will double. **The decision of the Committee is final.**

TOWING/TOW WARNINGS

The University reserves the right to tow vehicles at the owner's expense (without notice to the owner or operator) from load zones, tow zones, fire lanes or handicapped spaces; or for vehicles that present a hazard or impede normal and/or emergency operations. Individuals with five or more violations are subject to having their vehicle towed as well as loss of parking privileges until all fines are paid. Tow warnings are not subject to appeal.

SNOW EMERGENCY/PARKING BAN

When the University declares a winter parking ban, parking will not be allowed on campus streets or parking lots. A parking ban means that all residential students must move their vehicles immediately to floors 1-3 in either of the parking garages or to the Athletic Complex lot. When the parking ban is lifted, students will have two hours to return to their assigned lot. If the ban is lifted prior to daybreak, students must move back to residential lots at least one hour prior to the start of classes. If you fail to do so, the University Police Department will have your vehicle towed at your expense. Check the Weather Hotline for cancellations and parking bans at (860) 465-4444 or (800) 578-1449.

SHUTTLE BUS SERVICES

For your added safety and convenience, the University Police Department provides a shuttle bus service for the University community. All of the shuttle buses are equipped with a lift for the physically impaired. To request ADA services please call the Police Department at (860) 465-5310 to make arrangements for assistance. The shuttle operates Monday-Friday from 7 a.m. – Midnight and on the weekends from 11 a.m. – 8 p.m.

Designated Shuttle Bus Stops*

Heat Plant (*North Campus*)
Child and Family Center
Mansfield Athletic Complex
Occum Hall Lot
Sport and Student Centers
Webb Hall
South Residential Village
Shafer Hall (*High Street side*) / Burr Hall
Noble Hall
Winthrop Hall
Fine Arts Instructional Center

* Shuttle routes and stops subject to change. Live shuttle location updates may be viewed at easternct.transloc.com

THE UNIVERSITY RETAINS THE RIGHT TO REVOKE PARKING PERMITS FOR ANY VIOLATION OF PARKING RULES AND REGULATIONS.

NOTICE! Construction projects or unforeseeable changes to the campus operational status may alter parking locations at any time. Notifications will be made accordingly.

SEE CAMPUS MAP ON REVERSE SIDE