

History Club Constitution

Mission Statement: To inform and educate students about the different aspects of history. As a student club of the Eastern Community, the History Club is to provide educational and informative historical activities and events for its members and Eastern community.

ARTICLE I - NAME

Section 1. The name of the club shall be the History Club of Eastern Connecticut State University.

ARTICLE II - PURPOSE

Section 1. To explore the richness and importance of historical experiences.

Section 2. To present to the student body the challenges and benefits of historical inquiry.

Section 3. To promote interactions between the college and the community by promoting historical awareness.

ARTICLE III -MEMBERSHIP

Section 1. The organization will be open to students of Eastern Connecticut State University.

Section 2. Voting Membership shall be given to anyone who attends two consecutive meetings. Persons failing to attend two consecutive meetings without cause shall lose privileges.

Section 3. Any voting member failing to attend a meeting with a cause may vote by absentee ballot.

ARTICLE IV – EXECUTIVE BOARD & OFFICERS

Section 1. The Constitutional Officers of the club shall be President, Vice President, Secretary, Treasurer, and Public Relations Officer. Officers are allowed no more than three absences from regular meetings per semester.

Section 2. The Executive Board shall have general supervision of the affairs of the organization between its regular business meetings and shall make policy recommendations to the organization. The Executive Board shall be subject to the rules of the organization and shall not act in conflict with actions taken by the organization.

Section 3. The Executive Board shall have the power to establish all standing and ad hoc committees of the organization. The President, with the advice and consent of the Executive Board, shall have the power to appoint the chairpersons of all standing and ad hoc committees.

Section 4. The Executive Board shall meet weekly during the academic year. Meetings of the Executive Board shall be called by the President of the organization.

Section 5. A majority of the membership of the Executive Board shall constitute a quorum. All decisions made by the Executive Board shall be by a majority vote of the members present and voting.

Article V – ENUMERATION OF POWERS AND DUTIES OF OFFICERS

Officers shall perform the duties prescribed by this constitution and by the parliamentary authority adopted by the organization. Duties shall include but shall not be limited to the following.

Section 1. The duties that preside with the presidential power invested in the Presidency.

To prepare the agenda of each meeting.

To call and preside over all meetings if possible.

To sign all official papers relating to the club.

To appoint and end all committees not already provided for.

To appoint a temporary officer to assume the responsibilities to that office until a special election can be held.

To appoint someone to take minutes if the Secretary is absent from the meeting.

To confer with the Vice President on matters relating to the club.

Section 2. The duties that preside with the powers of the Vice Presidency.

To assist the President when needed.

To act when the President is absent from the meeting.

To succeed the President in case of a vacancy during the term of office.

Section 3. The duties that preside with the powers of the Secretary.

To keep a proper record of all activities of the club, including minutes of every meeting.

To carry on the official correspondence of the club, this will be signed by the President.

To give 72 hours' notice of all meetings that will occur.

To distribute minutes within 48 hours of the meetings conclusion

Section 4. The duties that preside with the powers of the Treasurer.

To disburse funds as directed by the President or as assigned in the payment of bills.

To keep an exact record of monies collected or spent by the club.

To submit a monthly financial report to the Officers of the History Club.

To give a Treasurer's statement of balance at least twice per month at meetings.

To request financial aid from the Student Government Association.

Section 5. The duties that preside with the powers of the Public Relations Officer

Work with the Secretary to publicize all meetings or events in a timely manner.

To manage a social media account on behalf of the club.

Duties as may be assigned by the President.

ARTICLE VI – ADVISOR

Section 1. The Advisors shall give advice for better performance of the club if they so choose to.

Section 2. Advisors are chosen by a majority vote of the club and a new advisor is elected only when the current advisor decides to step down.

ARTICLE VI – NOMINATION AND ELECTION OF OFFICERS

Section 1. Elections for Officers shall be held no later than the sixth meeting of the Spring semester of the Academic Year unless an Officer steps down then a special meeting to fill the vacancy will be held.

Section 2. Notifications of elections and nominations for officer positions must be given a meeting prior to the voting.

ARTICLE VIII - VACANCIES

Section 1. In the event of vacancies of the Office of President, the duties of the President shall be carried out by the Vice President and a new Vice President will be elected at the next meeting.

Section 2. In the event of vacancy of any other office the President shall appoint a temporary officer and a special election will be held as per Article IV Section 2 Clause 4.

ARTICLE XI – IMPEACHMENT AND/OR RECALL

Section 1. Any officer is subject to impeachment and/or recall and subsequent removal from office for failing to fulfill his or her constitutional duties. An impeachment request must be given at least one meeting in advance of the actual impeachment voting.

Section 2. Both the request and the voting must take place at a regular meeting. Any member of the club may make such a request. A 2/3 majority of the club vote is required for impeachment and a voting quorum must be present.

Section 3. During an impeachment both the current officer and the member or officer bringing forth articles of impeachment shall have a time to defend and present evidence against the officer, respectively.

ARTICLE X - MEETINGS

Section 1. Meetings shall be held weekly or if not possible at least biweekly as called by the President. There must be at least 24-hour notice for emergency meetings.

Section 2. All meetings shall be run by Robert's Rule of Order, Newly Revised.

Section 3. Quorums shall be defined as at least 51% of the club's total voting membership. A quorum must be present for any voting action to occur.

ARTICLE XI - AMENDMENTS

Section 1. Amendments to this constitution must be approved by a 2/3 majority vote of the voting membership present at the meeting.

Section 2. Proposed amendments to the constitution shall be automatically tabled until the next scheduled meeting of the organization.

Section 3. Prior written notice of the proposed change(s) and the date of the meeting at which the proposed change(s) shall be voted on shall be provided to all members of the organization.

ARTICLE XII – PARLIAMENTARY AUTHORITY

Section 1. Robert's Rule of Order, Newly Revised, shall act as the Parliamentary Authority for all club meetings.

ARTICLE XIII - RATIFICATION

Section 1. This Constitution must be ratified by a 2/3 majority vote at a regular meeting and be approved by the proper committee of the Student Senate.