

F.E.M.A.L.E.S. CONSTITUTION

Mission Statement

The mission of FEMALES is to promote unity leadership and sisterhood among the women attending Eastern Connecticut State University by means of sponsoring and attending workshops, lectures, seminars, local and national conventions. F.E.M.A.L.E.S hopes to develop the character of women, to strengthen their self-esteem and provide the necessary resources for self empowerment and successful achievement in their future endeavors.

ARTICLE I Name: The name of this club shall be F.E.M.A.L.E.S. (Females Excelling Maturing to Achieve Leadership, Excellence, and Success) of ECSU.

ARTICLE II The Purpose of the club shall be:

Section 1. To create programs and activities that will benefit the school and its student body.

Section 2. To act as support for the community service project and other events presented by established clubs/organizations and departments on campus.

Section 3. To improve the image, leadership, and communication skills of the ECSU women.

Section 4. To strengthen and develop sisterhood among the ECSU women.

ARTICLE III Membership:

Section 1. This organization will be open for membership to all valid students attending Eastern Connecticut State University.

Section 2. Voting membership - anyone who completes the assigned task determined by the E-board and Advisors of the organization, will be considered a member. These tasks may consist of participating in various activities such as attending formal meetings, study halls, workshops, community service, fundraising events and presenting a written essay to the organization that states their reason of interest in the organization to acquire membership. Every F.E.M.A.L.E.S. candidate must have at least a 2.0 cum GPA and be in good academic standing. Membership for F.E.M.A.L.E.S will only take place within the first semester of the school year.

Section 3. Anyone with three unexcused absences shall lose membership. Excuses shall be reviewed by E-board and Advisors.

Section 4. Any member with *three* unexcused absences from F.E.M.A.L.E.S projects shall lose membership. This includes, F.E.M.A.L.E.S programs, community service projects, and study sessions.

Section 5. Any member who brings about any dishonor or shame unto herself or any F.E.M.A.L.E.S member shall lose membership, including fighting, plagiarism, judicial and/or academic probation on the campus and or anywhere and anything else that would demean and diminish the name and the purpose of F.E.M.A.L.E.S.

Section 6. Any member unable to attend a meeting for an acceptable reason may vote by absentee ballot.

Section 7. Reinstatement of membership shall meet the following

Criteria: The member must attend three consecutive meetings. They must provide an essay on why they forfeited membership and why they came back. Members will vote on, the reinstatement of membership. A letter will be sent to the individual stating their status in the F.E.M.A.L.E.S organization.

ARTICLE IV.

Officers:

The Constitutional Officers of this club shall be two Co-Presidents, Vice-President, Secretary, Treasurer, Sergeant of Arms and Public Relations Officer. Officers are allowed no more than **Three** absences from regular meetings per semester.

Section 1. Duties of the Presidents

- a. To prepare the agenda
- b. To call and preside at all meetings
- c. To sign all official club documents.
- d. To appoint and dissolve all committees.
- e. To appoint a temporary officer to assume the duties and responsibilities of vacant offices until a special election is held.
- f. To appoint someone to take the minutes of a meeting when the secretary is absent.
- g. To confer with the Vice-President on matters relating to the club.

Section 2. Duties of the Vice-President

- a. To assist the President.
- b. To act in the President's absence.
- c. To succeed the President in case of a vacancy during the term of office.
- d. To Appoint an Alternate to serve in his Absence.

Section 3. Duties of the Treasurer

- a. To disburse funds as instructed by the President or as Assigned in payment of bills.
- b. To keep an exact record of the money that is collected and spent.
- c. To submit a monthly financial report.
- d. To give a Treasurer statement of balance at every / meeting.
- e. To request financial aid from the Student Government.

Section 4. **Duties of the Secretary.**

- a. To keep proper record of all activities of the club, including minutes of every meeting.
- b. To carry on the official correspondence of the club which will be signed by the President.
- c. To give 72 hours notice of all meetings.
- d. To distribute minutes within 72 hours.

Section 5. **Duties of the Public Relations Officers.**

- a. To schedule all events in their proper location.
- b. To set up all promotional items and disburse them among the members.
- c. To assist the Vice-President in administrative tasks.
- d. To keep and record the history and achievements of F.E.M.A.L.E.S
- e. The Public Relations Officers is the voice of F.E.M.A.L.E.S to the outside world. She answers all questions pertaining to or reflecting on F.E.M.A.L.E.S.

Section 6. **Duties of the Sergeant of Arms.**

- a. To keep an accurate track of the constitution, Robert's rule of order, attendance to females functions, and membership.
- b. To enforce rules stated in constitution.
- c. To inform the E-board and Advisors of anyone violating the rules.
- d. To be appointed by E-board.

Section 6. **Lost of position.**

- a. Any officer who misses more than two meetings whether they are excusable or inexcusable.
- b. Any officer who fails to uphold any of their responsibilities.
- c. Any Officers who is placed on academic or judicial probation.
- d. Any Officer who dishonor's herself or the group as stated in Article III Section 5.