1. The meeting was called to order at 12:02 pm in Science 115.

2. The minutes from the last meeting, on April 4, 2014, were approved as submitted.

3. Other reports: The committee decided rather than meet on Tuesday, April 8 they would spend the time preparing for the Wednesday, April 9 meeting.

4. Proposals considered:

   A. **World Languages and Cultures Department**
      
      **Global Enterprise and Cultures Program (New) (Chan)**
      
      Program modification requiring BOR approval or notification

      **This proposal and all associated course proposals are being returned to the department for eventual resubmission.**

      The committee expressed several concerns with the proposed major. In general, the committee has significant concerns about adequate enrollment for all sections of the many language courses. The rationale projects that within four years there will be 60 majors choosing among the four different languages. That means an average of 15 majors choosing each language, and taking courses at different levels. If this is correct, then each course could only expect 3-4 students per section. How are the courses sustainable with such numbers? Do these numbers justify hiring two new faculty members?

      Similarly, with the large number of course options and the fact that many of these courses have not been successfully offered in several years, the committee is concerned about the potential unlikelihood of students being able to take all the courses they want or need to in order to graduate within four years.

      We suggest that the department review the proposal with a view toward identifying those courses likely to run successfully and regularly and trimming down the major accordingly. Another suggested approach to trimming the major is to identify and articulate a cohesive overarching goal and perspective for the major, and choose those courses that best achieve that goal rather than the than the current diffuse potpourri of courses. This trimming might result in the identification of certain core required courses within the various tracks (which might make those courses more likely to achieve the necessary enrollment).

      We also suggest that in order to accomplish this work, the department may wish to follow the example of a couple of other new majors and establish a task force to develop a more cohesive, focused, and feasible proposal.
Other issues noted:

- Under the Public Enterprise area, the correct title for GEO 333 is Geopolitics, not as listed in the proposal.
- Language and Cultures: Spanish: WLC 365 and SPA 365 are repeatable courses. Is there a limit as to how many times, a student can take it? This is also true with WLC 365 and FRE 365.
- Be more specific as to what qualifies as global field courses; preferably with a list of courses or a waiver policy; Currently, not every area lists courses that would qualify as global field courses. It seems that some students would need to complete an additional 6 credits to complete that requirement.
- The catalog description states that internships are to be approved by GEC coordinator; be specific as to whether students can apply any internship from any department or create a specific GEC internship course. Also, how would the Registrar’s office be notified as to student completion of the requirement?
- For the new course proposals: the course descriptions are extremely short. We suggest that they be revised or modified to more clearly reflect course content and align with the descriptions on the sample syllabi.

The following additional concerns were expressed to Kin Chan and shared with the committee by Barbara Liu via email on Sunday, April 6:

- LAC-related concerns:
  A. The email from David Pellegrini about LAC courses in the GEC major is not included in the electronic documentation, only in the hard copy files.
  B. In the catalog copy, under degree requirements, it says with regard to the core courses, "several of which may be applied to the Liberal Arts Core." Similarly when listing the core courses, it says "Four of the following LAC courses: GEO 100, HIS 116, ANT 106, ECO 105, PSC 208, ART 211."
      a. This suggests that students can "double-dip" these courses and have them count for both the GEC major and the LAC; however, the email from David Pellegrini included in hard copy with the major proposal does not give LAPC permission for any double-dipping. It simply states that you can include these courses which are in the LAC in the GEC major. In fact, Dr. Pellegrini's email specifically states that "at this time, you are not seeking any LAC course substitutions or course re-use options for courses in the major." Therefore, these statements in the catalog description are misleading if not false.
  C. Also, the core courses that are noted as being in the LAC should be listed with their titles just like any other courses in the major.
  D. GEC 200: on Form C, the LAC category indicated is Tier I SS, but the LAPC action form included with it states that it is approved for LAC category Tier II IS. The Curriculum Committee needs either
      a. verification (and a new LAPC action form) from David Pellegrini that the LAPC approved the course for TI SS as Form C indicates, OR
      b. a new Form C and LAC grid indicating T2 IS as the category.
Other issues with the program's catalog description:

- Although the paragraph under degree requirements states that students will choose an area of enterprise for 18 credits and an area of the world and corresponding language, that isn't as clear below when the courses are listed. Many students will look at the list of courses and may be confused, thinking they can take any 18 credits from any of the areas of enterprise and any 21 credits from any of the language and culture courses. It would make things clearer if the Area of Enterprise heading read something like "AREA OF ENTERPRISE COURSES (Complete 18 credits in one of the following four categories)." Similarly, for the Language and Culture heading, the following would be more clear: "LANGUAGE AND CULTURE COURSES (Complete 21 credits in one of the following four categories)."

- Similarly, the subheadings for the language classes are confusing. For example, the French list is headed with this statement: French language classes through FRE 314 with 12 credits applicable to the degree." Does that mean that of the 21 credits in the category, 12 can be from the language course list? If so, that's not quite clear. It might be better to include another addition to the language and culture heading in addition to what is suggested above: "LANGUAGE AND CULTURE COURSES (Complete 21 credits, including up to 12 credits of language, in one of the following four categories)."

- Also, for Spanish, it says' Spanish language classes through SPA 313 with 12 credits applicable to the degree," yet SPA 315 is listed below it, as well. Why is it SPA 315 included in the list if it doesn't count?

- We urge you to list any prerequisites in the course list (see 3 below regarding departmental approval).

- Some courses are listed in more than one category. For example, PSC 208 is listed as an option in the core and in the Public/political/non-profit enterprise category. Will students be able to double-dip such courses? For example, could a student take this course and have it count for both the core and this area of enterprise? The answer to this question should be clarified or the course should only be listed in one area. Other repeated courses: ART 371 (in Cultural Enterprise and Arabic, Middle East, North Africa); FRE 223 twice under French-Africa, France, Canada (once in the top list of culture courses and once as a language course); ART 225 Asian Art and Culture (in Cultural Enterprise and Mandarin-China and Asia Pacific). Others may have been missed.

- Under Mandarin-China and Asia Pacific, it lists PHI 250 Asian Politics. There is no such course in Philosophy. We believe it should be PSC 250.

NOTE: Corrections/revisions to the catalog copy to address these issues will need to be duplicated on the related BOR forms.

Regarding departmental approval:

A. Most of the emails included do not clearly list the courses being approved for inclusion in the major. While it appears that they are replying to an earlier email
with a list of courses, that list is not always included in what we received. Also, it
seems some adjustments were made to the course list after it was sent via email, so
we can't be sure which version is being approved. Therefore, **we need emails or
memos from department heads indicating specifically which courses** (listed by
course number) **they are approving for inclusion in this new major.**

**B. Those emails or memos must come from department chairs, not just the
instructors currently teaching the courses.** The commitment to offer these
courses for the new major is a commitment from the department to continue to
offer them even if the faculty member currently teaching them leaves; therefore,
we must have departmental approval.

**C. In the email from Prem Mann regarding Economics courses in the major, he states
that ECO 350 and ECO 355 have ECO 200 and ECO 201 as prerequisites, and
questions why they have not been included in the requirements for the major. We
do not see this addressed in the major proposal. There is a line at the top of the
"Recommended Course Sequence" that says, "Check all course descriptions for
prerequisites before planning course schedule;" however, that doesn't directly
address Dr. Mann's concern. We urge you to clearly list any such prerequisites.**

- **New Chinese Courses:***
  A. You included new course proposals for CHI 110 and 111; however, these are
  existing courses that have already been approved by Curriculum Committee.