Present: Barbara Liu (chair), Catherine Tannahill (assoc. chair), Leslie Ricklin, Anita Lee, Carolyn Coates, Jennifer Huoppi (ex-officio)

Absent: Jennifer Leszczynski, Zoran Pazemeta, Sherona Ramsay and Emily McDonald (SGA)

1. Call to order at 12:35

2. The minutes of meeting on October 15, 2013 were approved

3. Other reports: the Chair announced that once the Education Dept. ELE programs are approved that she will work with the Education Chair to hold a forum for the University community to provide an opportunity for discussion before the bills go to the Senate.

4. To be considered

   a. Visual Arts Department
      ART 403 Advanced 3-D Animation (Dawson)
      Change prerequisites: Digital Art and Design Portfolio OR Art 343, change enrollment from 20 to 18 and other changes for spring 2013
      Tabled: Need more information about assessment and an outline of the semester schedule.

   b. Education Department
      Bachelor of Science in Elementary Education and Certification Program (Koirala)
      Program modification not requiring BOT (BOR) and BOGHE Approval for SP14
      Approved.

   c. Education Department
      Master of Science in Elementary Education with Certification (Koirala)
      Program modification not requiring BOT (BOR) and BOGHE Approval for SP14
      Approved

   d. Physical Sciences Department
      Health Sciences Program (Toedt/Swanson)
      Program Modification requiring BOR approval or notification for fall 2014
      Tabled: Need catalogue copy of course requirements. Proposal lists BIS 362 as Tier II IT—this needs LAC approval. Also, Tier I Math is unclear. See additional information listed for all courses below for e-q. All course issues should be addressed before resubmitting the entire package at one time.
e. Sociology, Anthropology and Social Work Department  
ANT 302 Research Methods in the Health Sciences (Toedt/Swanson/Kenny/Lugo)  
New Course Proposal to be cross-listed with HSC 302 for fall 2014 (Health Sci Program)  
Tabled: Need a new course proposal for HSC 302 with forms B, C and all the documentation. This cannot be approved as a minor course as there is no minor proposal included. Needs Writing board approval as a writing intensive course.

f. Communications Department  
COM 255 Health Communication (Toedt/Swanson/Hale)  
New Course Proposal for fall 2014 (Health Science Program)  
Tabled: Previously approved, but if want to cross list, a new course proposal for the HSC course must be submitted with all documentation, or need to modify program removing the HSC 255/COM 255 designation.

g. Health and Physical Education Department  
HPE 215 Introduction to the Health Sciences (Toedt/Swanson/Williams)  
New Course Proposal for fall 2014 to be cross-listed with HSC 215 (Health Sci Prog)  
Tabled: Need a new course proposal for HSC 215 with all the documentation. Need to add a course outline. Need 4 cr. rubric and rationale.

h. Health and Physical Education Department  
HPE 225 Medical Terminology (Toedt/Swanson/Williams)  
New Course Proposal for fall 2014 to be cross-listed with HSC 225 (Health Sci Prog)  
Table: Need a new course proposal for HSC 225 with all the documentation. Need to add a course outline.

i. Health and Physical Education Department  
HPE 318 Anatomy and Physiology I (Toedt/Swanson/Williams)  
New Course Proposal for fall 2014 to be cross-listed with HSC 318 (Health Sci Prog)  
Tabled: Need a new course proposal for HSC 318 with all the documentation. Need to add a course outline. Need 4 cr. rubric and rationale. Please clarify whether students are allowed to take both this course and overlapping Bio course.

j. Health and Physical Education Department  
HPE 319 Anatomy and Physiology II (Toedt/Swanson/Williams)  
New Course Proposal for fall 2014 to be cross-listed with HSC 319 (Health Sci Prog)  
Tabled: Need a new course proposal for HSC 319 with all the documentation. Need to add a course outline. Need 4 cr. rubric and rationale. Please clarify whether students are allowed to take both this course and overlapping Bio course.

k. Health and Physical Education Department  
HPE 328 Applied Anatomy and Physiology (Toedt/Swanson/Williams)  
Departmental support for an overlapping course (Health Sci Prog)  
No Action Required

l. Health and Physical Education Department  
HPE 329 Physiological Basis/Movement (Toedt/Swanson/Williams)  
Departmental Support for an overlapping course (Health Sci Prog)
No Action Required

m. Health and Physical Education Department
HPE 413 Physiology of Exercise (Toedt/Swanson/Williams)
Departmental support for an overlapping course (Health Sci Prog)
No Action Required

n. Health and Physical Education Department
HPE 430 Statistics in Health and Exercise Science (Toedt/Swanson/Williams)
New Course Proposal for fall 2014 to be cross-listed with HSC 430 (Health Sci Prog)
Tabled: Need a new course proposal for HSC 430 with all the documentation. Need to add a course outline.

o. Health and Physical Education Department
HPE 438 Current Issues in Health Sciences Seminar (Toedt/Swanson/Williams)
New Course Proposal for fall 2014 to be cross-listed with HSC 438 (Health Sci Prog)
Tabled: Need a new course proposal for HSC 438 with all the documentation. Need to add a course outline. Needs LAC approval, Writing Board approval.

p. Health and Physical Education Department
SLM 375 Exercise Management for Special Populations (Toedt/Swanson/Williams)
Changes: Cross-listed as HPE/SLM/HSC 375, change course title to: Exercise for Persons with Chronic Diseases and Disabilities for fall 2014 (Health Sci Prog)
Tabled: Need new course proposals for HSC 375 and HPE 375 with all the documentation.

q. Health and Physical Education Department
SLM 440 Quantitative Analysis in Sport and Leisure Mgt (Toedt/Swanson/Williams)
Departmental support for an overlapping course (Health Sci Prog)
No Action Required

r. Mathematics and Computer Science Department
CSC 330 Data Structures (Tu)
Change title to: Data Structures and Algorithms and catalog description for F14
Tabled: Need to prepare a new course with new number that combines the previous courses and request that the 2 other courses be removed from the catalogue. Also, make clear what happens if a student took one of the older courses: can they, for example, still take the new course as well? Please clarify whether students are allowed to take both this course and either or both of the two prior courses.

s. Mathematics and Computer Science Department
Computer Science (Tu)
Program modification NOT requiring a bill for Fall 2014
Tabled: Cannot approve the modification without the new course

Meeting adjourned 1:33.

Leslie Ricklin, Recorder