The meeting was called to order at 11:02 am.

Minutes from our last meeting, September 3, 2013 were approved with one correction.

Other reports: Jeanelle Day from the Online Course Subcommittee came to report on the committee’s progress. The deadline for submitting course proposals to the OCS is October 11th; the OCS hopes to review those proposals and to forward them on to the Curriculum Committee for approval by early November. Jeanelle asked us to review the proposal form for corrections or possible changes, though it was noted that it is already both clear and appropriately flexible. Barbara requested that the OCS keep minutes on the approval process so that we will be aware of issues or precedents that arise.

Proposals considered:

a. **Performing Arts Department**
   Film Studies Minor (Pellegrini/Calissi)
   Program modification not requiring BOR approval for fall 2013
   Recalled by department for revisions (likely to be resubmitted next week).

b. **Education Department**
   EDU 250: Applied Info Technology in Education (Koirala)
   Remove COM 250 & CSC 250 as co-requisites and change catalog description for spring 2014
   Returned to Department: This proposal should be approved by the LAC first; please also submit forms for the co-requisites, COM 250 and CSC 250 to also be dropped from the LAC (because they formed a composite whole).

c. **Education Department**
   EDU 450: Pre-Student Teaching (Elementary Schools) (Koirala)
   Other changes for spring 2014
   Approved.

d. **Education Department**
   EDU 451: Pre-Student Teaching (Secondary Schools) (Koirala)
   Other changes for spring 2014
   Approved.

e. **Education Department**
EDU 521: Pre-Student Teaching (Secondary Schools) (Koirala)
Other changes for spring 2014
Approved.

f. **Education Department**
EDU 523: Pre-Student Teaching (Elementary Schools) (Koirala)
Other changes for spring 2014
Approved.

g. **Economics Department**
ECO 333: Health Economics (Clifford)
New Course Proposal for spring 2014
Tabled: the course is fine but please submit the supporting documents for the program
modification as listed on form E (just above the signature lines); alternately, if this is meant to be an
elective course (in the major), just uncheck the major course box and check the “elective” box on form C.

h. **History Department**
HIS 491: Research Assistantship in History (Kirchmann/Clark)
New Course Proposal for spring 2014
Returned: please send this to the LAW committee for approval and then resubmit. Also, the
committee suggests some minor changes in wording of the proposed course description to avoid
confusion: Rather than “students will assist professors” you might consider “students may assist in tasks
such as...”; also, add the word “History” to the pre-requisite 300-level courses so as to make it clear
that’s what’s meant.

The meeting was adjourned at 11:43 am.