Present: Barbara Little Liu (convener), Jennifer Huoppi (ex-officio), Leslie Ricklin, Catherine Tannahill, Anita Lee, Carolyn Coates (recorder)

Absent: SGA representative, Jennifer Leszczynski, Zoran Pazameta

The meeting was called to order at 12:31 pm. We noted that scheduling difficulties mean that some committee members can only attend our Monday meetings and others only Tuesdays, thus our staggered schedule for the semester.

Minutes from our last meeting, April 22, 2013 were previously approved via email in time for the last senate meeting of spring semester 2013.

Other reports: we had brief updates from Catherine on the progress of the Online Course Committee and from Jennifer H. on the current status of online courses. Online courses can be scheduled for winter, spring and summer, 2014. No online classes that have not been approved can be scheduled for fall 2014. Only two categories of LAC courses (Tier II Natural Sciences and Cultural Perspectives) can be offered online. Similarly, if faculty wish to schedule courses in those categories for winter, spring, or summer 2014 they can do so but all fall 2014 (and beyond) courses must be approved.

Training is being offered tomorrow morning for online course developers.

Election of Officers: Barbara was nominated to be chair, Catherine as associate chair, and Carolyn as recorder/secretary. Elected by acclamation.

Proposals considered

a. Health and Physical Education Department  
   Sport and Leisure Management Program (Williams)  
   Program modification not BOR approval for spring 2014  
   Approved.

b. Health and Physical Education Department  
   SLM 495: University Internship in Health Fitness (Williams)  
   Change title to: “Department Internship: Sport and Leisure Management” for fall 2013  
   Approved for spring 2014. (Please note that this course will always require the signature of the instructor.)

c. Health and Physical Education Department  
   SLM 496: Professional Internship in Health Fitness (Williams)  
   Change title to: “Professional Internship: Sport and Leisure Management” for fall 2013
Approved for spring 2014. (Please note that this course will always require the signature of the instructor.)

d. **English Department**
   ENG 374 [375]: Rhetoric of the Hollywood Film (Fraustino)
   New Course Proposal for fall 2014
   The form was amended to reflect a lecture course with 45 contact (three credit) hours
   and the course number was changed to 374 (as 375 duplicates an existing course); approved with the
   proviso that it can only be offered as an elective course until a program modification form is submitted
   adding the new course to the major or minor.

The meeting was adjourned at 1:03 pm.