University Senate Curriculum Committee  
September 3, 2014  
Minutes

Present: Carolyn Coates, Lourdes Cruz (Interim Associate Registrar, in lieu of the registrar), Anita Lee, Jennifer Leszcynski, Barbara Liu, Zoran Pazameta

The meeting was called to order shortly after 12 pm, once we were let into the room, with Barbara Liu presiding. Our work this semester is complicated by the lack of a common meeting time; we will alternate our meetings between Wednesdays and Fridays so that all members can attend some of the meetings, with some work taking place electronically.

Barbara discussed the “traditional” duties of the committees two co-chairs (last year called chair and assistant chair, but with essentially the same duties). Nominations were sought for two co-chairs and for recorder. Ideally candidates should be available to attend both Wednesday and Friday meetings and either Senate or Senate Executive Committee meetings on Tuesday afternoons. Barbara will organize a poll or email vote so that the entire committee can participate. The results will be in the next minutes.

Barbara introduced the Summer Work Group’s proposals, which consist of an update to the Senate bill establishing the curriculum review process (changing BOT and BOGHE to BOR, for example), and updated and clarified forms. We will review them and take a vote on presenting them to the Senate for approval at or after our meeting next Friday.

Barbara also reported that she had received several queries from departments planning program changes this year and that she and Kim Renaud had worked out a slight tweak to the proposal tracking process.

The meeting was adjourned at 12:25 pm.