Present: Carlos Escoto (co-chair), Sarah Tasneem (co-chair), Carolyn Coates (recorder), Jennifer Huoppi, Barbara Liu, Catherine Tannahill; Brandon Monroe came in late from the LAPC meeting

Carlos called the meeting to order at 12:04 pm.

Minutes from the meeting on September 14, 2011 were approved.

Carlos reported on the meeting that he and Sarah had with Vice-President for Academic Affairs Rhona Free, and University Senate President David Stoloff on clarifying certain issues around four-credit classes. It was reported to the senate that all four-credit courses proposals should link the rationale with the Four Credit Evaluation form and have clear curricular justification in the syllabus for the additional contact hours with the faculty member. Also, it should be clear where in the program the course fits and how it impacts the total number of credits for the major/minor or track. Carlos also announced that he is working on consolidating the committee’s two webpages into one and on clarifying the instructions therein.

Courses considered

a. **Performing Arts Department**
   THE 273   Advanced Acting (David Pellegrini)
   Changes in existing course (change course title to Acting II and change catalog description)
   Not enough copies were provided for the committee to effectively review the proposal; **tabled** for more copies or electronic posting.

b. **Visual Arts Department**
   ART 124   Digital Imaging and Web Design   (Gail Gelburd)
   Changes in existing course (change course title to: Digital Imaging and Online Media and change catalog description)
   **Approved.**

c. **Visual Arts Department**
   ART 203   Graphic Design I   (Gail Gelburd)
   Changes in existing course (change prerequisite courses: ART 122, ART 124)
   **Approved.**

d. **Visual Arts Department**
   ART 338   Graphic Design Style   (Gail Gelburd)
   Changes in existing course (delete from catalog and master course file)
   **Approved.**

e., f., and g., were moved down to the agenda, following the courses needed for these programs.

h. Education Department
   EDU 505 Second Language Acquisition  (Hari Koirala)
   New course proposal for spring 2012
   Approved.

i. Education Department
   EDU 506 Educational Assessment  (Hari Koirala)
   New course proposal for spring 2012 to be cross-listed with EDU 406
   The course number should be 504; approved pending correction of the number and removal of undergraduate references from the syllabus since the department is not asking for cross-listing at this time; approved with one abstention.

j. Education Department
   EDU 521 Pre-Student Teaching (Secondary Schools) (Hari Koirala)
   New course proposal for Spring 2012 to be cross-listed with EDU 451
   The course number in the description needs to be corrected. Approved contingent on that correction.

k. Education Department
   EDU 523 Pre-Student Teaching (Elementary Schools) (Hari Koirala)
   New course proposal for Spring 2012 to be cross-listed with EDU 450
   Approved.

l. Education Department
   EDU 571 Graduate Student Teaching (Secondary Schools) (Hari Koirala)
   Changes in existing course (to be cross-listed with EDU 471, change course credit from 9 to 6-9, change prerequisites EDU 521, and change catalog description for Spring 2012
   Approved.

m. Education Department
   EDU 573 Graduate Student Teaching (Elementary Schools) (Hari Koirala)
   Changes in existing course (to be cross-listed with EDU 470, change course credit from 9 to 6-9, change prerequisites EDU 523, and change catalog description for spring 2012)
   Approved.

e. Education Department
   Master of Science in Elementary Education with Certification (Hari Koirala)
   Program modification NOT requiring a bill for spring 2012
   Approved, contingent on the correction of the program description to reflect the variable credit in EDU 573.

f. Education Department
   Master of Science in Secondary Education with Certification (Hari Koirala)
   Program modification NOT requiring a bill for Springing 2012
   Approved, contingent on the correction of the program description to reflect the variable credit in EDU 571.
This program and these courses were tabled for next week:

g. **Education Department**
   *Master of Science in Secondary Education with Certification (Early Start Option) (Hari Koirala)*
   Program modification NOT requiring a bill for spring 2012

n. **Anthropology Department**
   *ANT 345  Race, Ethnicity and Transnational Identity  (Robert Wolf)*
   Changes in existing course (Change in enrollment limit from 35 to 30 and add to LAC)

o. **English Department**
   *ENG 234  Contemporary Fiction  (Ken McNeil)*
   Changes in existing course (add to LAC)

p. **World Languages Department**
   *FRE 223  French Cinema  (Michele Boskovic/Kin Chan)*
   New course proposal to be cross-listed with FLM 223 for fall 2011

q. **Psychology Department**
   *Psychology Major:  Child and Youth Concentration  (Wendi Everton)*
   Program modification NOT requiring a bill for fall 2011  (NEEDS FORM E)

r. **Psychology Department**
   *Psychology Major:  Industrial-Organizational Concentration  (Wendi Everton)*
   Program modification NOT requiring a bill for fall 2011  (NEEDS FORM E)

s. **Psychology Department**
   *Psychology Major:  General Psychology Program (Wendi Everton)*
   Program modification NOT requiring a bill for fall 2011

Courses previously tabled and awaiting revisions/paperwork

a. **Health and Physical Education Department**
   *HPE 404 Motor Development and Physical Activity for Young Children (Horrocks)*
   New Course Proposal for spring 2012

b. **Mathematics/Computer Science Department**
   *MAT 101P  Intermediate Algebra Plus  (Marsha Davis)*
   New Course Proposal

The meeting was adjourned at 1:10 pm.

20 September 2011
ckc