University Senate Curriculum Committee  
Monday, April 22, 2013  
1:00pm – 2:00pm  
Minutes

Present: Carlos Escoto (co-chair), Sarah Tasneem (co-chair), Barbara Little Liu, Catherine Tannahill, Carolyn Coates (recorder), Jennifer Huoppi (ex-officio), Leslie Ricklin

Absent: SGA representative

The meeting was called to order at 1:00 pm.

Minutes from the April 8, 2013, meeting were approved previously via email.

Other reports:

Carlos reported on the approval process for new minors (under 18 credits), which has been under development since the formation of the BOR. Because the Provost must eventually report on them to (but not approved by) the BOR, it is suggested that proposals for new minors go first to the Provost/Vice-President for Academic Affairs, then come to the Curriculum Committee, after which they are presented to the Senate as a bill. After approval there, they will a copy will go back to the Provost/VPAA for presentation at BOR (and the registrar will make new options available). He noted that a parallel process will be developed for new majors, which will also require a concept paper and approval by the BOR.

Sarah reported from the Senate that they had taken issue with one element of the recently approved Entrepreneurship Minor. It needn’t come back to the committee for approval unless the department decides on substantial changes, but once the Senate is satisfied, any changes should be reported back to the committee.

We also had a brief discussion on process, noting that the “pieces” of complex changes (new courses and changes to or creation of programs) are best considered as one package. Also, complex decisions require due deliberation.

Barbara volunteered to convene the first meeting next fall.

Proposals considered:

a. Health and Physical Education Department
   Sport and Leisure Management Program (Williams)
   Program modification not requiring BOT and BOGHE approval for fall 2013
Tabled: Please note that **before the new concentrations can be approved**, the department will need to **complete Form E appropriately**, checking the box indicating that they are **deleting the old concentrations**. The request for deletion of the old concentrations, including what those old concentration were, should also be clearly stated in the attached rationale. We’ve tabled these three proposals so that they can be resubmitted with the correctly completed Form E and the whole package can go to the registrar as one piece. Please resubmit the package as a whole.

b. **Health and Physical Education Department**  
SLM 495: University Internship in Health Fitness (Williams)  
Change title to: “Department Internship: Sport and Leisure Management” for fall 2013  
Tabled: Please resubmit this with the program modification proposal.

c. **Health and Physical Education Department**  
SLM 496: Professional Internship in Health Fitness (Williams)  
Change title to: “Professional Internship: Sport and Leisure Management” for fall 2013  
Tabled: Please resubmit this with the program modification proposal.

d. **Psychology Department**  
Psychology Major (all concentrations) (Everton)  
Program modification NOT requiring a bill for fall 2013  
Approved.

e. **Psychology Department**  
PSY 212: Life-Span Development Psychology (Everton)  
New Course Proposal for fall 2013  
Approved.

f. **Psychology Department**  
PSY 227: Behavioral Science Statistics (Everton)  
Change in catalog description for fall 2013  
Approved.

g. **Business Administration Department**  
Business Information Systems Major (Cavarkapa)  
Program modification NOT requiring a bill for fall 2013  
Approved.

h. **Business Administration Department**  
Business Information Systems Minor (Cavarkapa)  
Program modification NOT requiring a bill for fall 2013  
Approved.
i. **Business Administration Department**  
Healthcare Informatics Minor (Cavarkapa)  
Program modification NOT requiring a bill for fall 2013  
Tabled: the prerequisites as listed are not accurate according to the catalogue; please clarify and resubmit.

j. **Business Administration Department**  
Social Informatics Minor (Cavarkapa)  
Program modification NOT requiring a bill for fall 2013  
Approved.

k. **Business Administration Department**  
BUS 361: Systems and Operations (Cavarkapa) (x-listed as BIS 361)  
Change enrollment from 25 to 30 for spring 2013  
Approved.

l. **Business Administration Department**  
BIS 368: Inter-Organizational Healthcare Information Systems (Cavarkapa)  
New course proposal for fall 2013  
Approved.

m. **Business Administration Department**  
BIS 375: Electronic Commerce (Cavarkapa)  
Other changes for fall 2013  
Approved (will be reported to the Writing Program)

n. **Business Administration Department**  
BIS 440: Business Data Communications and E-Networks (Cavarkapa)  
Change course number to 340 for fall 2013  
Approved.

o. **Business Administration Department**  
BIS 447: Business Intelligence and Data Solutions (Cavarkapa)  
New course proposal for fall 2013  
Approved.

p. **Business Administration Department**  
BIS 462: Seminar in Healthcare Informatics (Cavarkapa)  
Change course number to 362, change title to *Healthcare Informatics* and change catalog description for fall 2013  
Approved (note that the online version of the course will still have to go through the online course approval process currently being developed).
q. Business Administration Department
BIS 490: Internship in Business Information Systems  (Cavarkapa)
Other changes for fall 2013
Approved.

r. Performing Arts Department
Film Studies Minor (Pellegrini/Calissi)
Program modification not requiring BOT and BOGHE approval for fall 2013
Tabled: the Senate requires two meetings to approve a new program and there
is not enough time left this spring to allow voting; in addition, registration is
already open for fall 2013, so rushing the process for that reason is moot. Please
review the materials and resubmit for the first meeting of fall semester. One
point of clarification: the description mentions that one new course is needed
for the minor but doesn’t specify which course this is. No paperwork for a new
course was included.

s. Performing Arts Department
Costume and Fashion Design Minor (Pellegrini/Calissi)
Program modification not requiring BOT and BOGHE approval for fall 2013
Tabled: the Senate requires two meetings to approve a new program and there
is not enough time left this spring to allow voting; in addition, registration is
already open for fall 2013, so rushing the process for that reason is moot. Please
review the materials and resubmit for the first meeting of fall semester.

t. Performing Arts Department
THE 378: Costume Design (Pellegrini/Calissi)
New Course Proposal for fall 2013
Please resubmit with the new minor proposal.

u. Performing Arts Department
THE 379: Pattern Making (Pellegrini/Calissi)
New Course Proposal for fall 2013
Please resubmit with the new minor proposal.

v. Performing Arts Department
THE 176: Fundamentals of Theatre Design (Pellegrini/Calissi)
New Course Proposal for fall 2013
Please resubmit with the new minor proposal.

w. Performing Arts Department
THE 473: Producing and Directing (Pellegrini/Calissi)
New Course Proposal for fall 2013
Tabled: please resubmit with an appropriate program modification form.
x. Performing Arts Department
   THE 474: Experimental Theatre: Theory and Performance (Pellegrini/Calissi)
   Add to LAC for spring 2014
   Approved.

y. Performing Arts Department
   Theatre B.A. Degree Program (Pellegrini/Calissi)
   Program modification not requiring BOT and BOGHE approval for fall 2013
   Tabled: please resubmit in the fall.

z. Performing Arts Department
   DNC 240: West African Dance I (Pellegrini/Calissi)
   New course proposal for spring 2014
   Approved (please note this course will take on the prerequisites of its LAC tier).

aa. Performing Arts Department
   FLM 322: Film Appreciation: World Film (Pellegrini/Calissi)
   Add to LAC for spring 2014
   Approved (please note this course will take on the prerequisites of its LAC tier).

The meeting was adjourned at 1:59 pm.