University Senate Curriculum Committee  
Monday, March 4, 2013  
1:00pm – 2:00pm  
Minutes

Present: Carlos Escoto (co-chair), Sarah Tasneem (co-chair), Barbara Little Liu, Catherine Tannahill, Leslie Ricklin, Carolyn Coates (recorder), Jen Huoppi (registrar, ex-officio)  
Absent: SGA Representative

The meeting was called to order at 1:00 pm.  
Minutes from the February 25, 2012 meeting were approved.  

Other reports:

Progress of the Online Course Subcommittee was discussed. The subcommittee needs to be aware that, per the registrar, the deadline for all (including all online) courses to be approved for Spring Semester 2014 is April 29, 2013. That includes the call for courses, evaluation via the Online Course Subcommittee’s rubric, approval by the Curriculum Subcommittee, and submission to University Senate and to the Registrar’s Office. This will be clearly stated in the next call for courses.

The committee discussed the possibility of requiring or requesting electronic versions of supporting documents for previously tabled proposals so as to expedite approvals.

We also plan discuss better tracking for tabled items at our next meeting.

On new minors: minors that are fifteen or fewer credits only need the approval of the Curriculum Committee, the Senate, and the Provost/Vice President for Academic Affairs; and must also be reported to the Board of Regents. Minors with eighteen credits will need to go through a separate and more rigorous process. Procedures still need to be developed.

Proposals considered:

  a. **Economics Department**  
     Business Economics, General Economics, Math Economics, et al. (Clifford)  
     Program modification not requiring a bill for immediately: **approved.**

  b. **World Languages Department**  
     SPA 312 Spanish Conversation & Composition I (Chan)  
     Other changes for fall 2012: writing intensive designation and repeat policy: **approved.**

  c. **World Languages Department**
SPA 313 Spanish Conversation & Composition II (Chan)
Other changes for fall 2012: writing intensive designation and repeat policy: **approved.**

d. **Visual Arts Department**
   ART 214 Fashion: Designing for Life (Gelburd)
   Change course title to: Fashion Design and Illustration and change catalog description for fall 2013: **approved.**

e. **Visual Arts Department**
   ART 216 Textile Design (Gelburd)
   New Course Proposal for fall 2013: **tabled:** Form C isn’t complete (boxes not checked, prerequisites not listed); also please clarify the status of the “Fashion & Costume Design” minor, mentioned on the syllabus but not currently extant (if you plan to propose a new minor please note that programs requiring more than fifteen credits must be reported to the BOR).

f. **Education Department**
   *ECE 315 Play and Social Development (Koirala)*
   Change in course pre-requisites and co-requisites for spring 2014: **tabled** for revision at the request of Sudha Swaminathan.

g. **Education Department**
   ECE 380 Leadership in Early Education and Care (Koirala)
   Change in course pre-requisites and co-requisites for spring 2014: **approved.**

h. **Education Department**
   ECE 390 Topics in Social and Emotional Development (Koirala)
   New Course Proposal for spring 2014: **tabled:** according to the registrar this change is possible but the “or equivalent” clause needs to be clarified to be workable (credits in specific subjects, for example). Permission of instructor or department chair might be simpler for students and for the registrar.

i. **Education Department**
   *ECE 410 Families, Culture and Child Development (Koirala)*
   Change in course pre-requisites and co-requisites for spring 2014: **tabled** for revision at the request of Sudha Swaminathan.

j. **Education Department**
   ECE 450 Advanced Topics in Cognitive Development (Koirala)
   New Course Proposal for spring 2014: **tabled:** according to the registrar this change is possible but the “or equivalent” clause needs to be clarified to be workable (credits in specific subjects, for example). Permission of instructor or department chair might be simpler for students and for the registrar.
k. **Education Department**
   ECE 470 Supporting Dual Language Learners in Early Childhood Education (Koirala)
   New Course Proposal for spring 2014: **tabbed**: according to the registrar this change is possible but the “or equivalent” clause needs to be clarified to be workable (credits in specific subjects, for example). Permission of instructor or department chair might be simpler for students and for the registrar.

l. **Communications Department**
   COM 300 Communication Law and Ethics (Hale/Utterback)
   Change prerequisites (e.g., stage 1 writing), catalog description (stage 2 writing designation), and enrollment form 40 to 20 for immediately: **tabbed**: this course is required for majors and so needs a **program modification form (E)** and supporting documents changes (e.g., an outline of the current major and an outline of major after the proposed changes are implemented).

m. **First Year Program**
   FYR 310 First-Year Program Peer Mentor (Levin)
   Change course number to **FYR 314**, change title to: “Peer Mentor Seminar” change catalog description and change enrollment from 40 to 50: **approved** pending clarification (email message to the registrar is sufficient) of “FYP” vs. “FYR.”

The meeting was adjourned at 1:43 pm.