

WOC Minutes
Friday, September 17, 1999

In attendance were Julie Vecchitto (chair), Ross Koning, Mary Anne Doyle, and Steve Frazier.

Minutes of previous meeting were read. Motion to approve made by Ross and seconded by Julie. We need to send the official minutes to Mike Pernal.

Discussed what is official information vs. what is considered by departments as official and how this interacts with the University disclaimer. What happens when "official" departmental policies have a disclaimer on the same page?

We should encourage people to link to Official University disclaimer housed on the University's official Web server (Nutmeg).

Need to formalize procedures pertaining to the operation of the committee. Some of our procedures are already outlined in the ECSU Web Policy. We need to determine what a consensus consists of for this committee. It was suggested that we develop ideas in our committee meetings and decide on them using the WOC email discussion group. (One possibility might be that if half of the committee is present and there is not a consensus, the decision could be made using the WOC discussion group.)

The need for a meeting schedule was discussed. We currently have another meeting scheduled for December 10 at 10:00 a.m.

The recording of minutes was discussed. Mary Anne made the motion that this duty rotates. Ross seconded the motion. A discussion ensued. Steve made an amendment that this duty should not fall upon the chair. Mary Anne seconded it. The amendment passed unanimously. The motion passed unanimously.

A motion was made by Ross Koning that the chair of the Web Oversight Committee draft a letter to the President's designee, Mike Pernal, indicating that implementing the ECSU Web policy will require a full time University Webmaster. This position should be approved and filled immediately. Mary Anne Doyle seconded the motion. The motion was unanimously approved.

Mary Anne made a motion a copy of the draft proposal for the new Web site structure be mailed to all members of the committee for their review and approval at the next meeting. Ross seconded. The motion unanimously passed.

Currently, we believe members to be as follows:

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fraziers@mail.ecsuc.ctstateu.edu
koning@ecsuc.ctstateu.edu
stoloffd@ecsuc.ctstateu.edu
doylem@ecsuc.ctstateu.edu
hemenwayd@ecsuc.ctstateu.edu
fairbanksp@hermes.ecsu.ctstateu.edu
reynoldsa@hermes.ecsu.ctstateu.edu

(Patrick mentioned that he had appointed Orlando... we need official notification to this effect.)

It was decided that the request to link off-campus housing be sent to Grace Enggas for including on Housing pages if she so desires.

Link to senate district could be in facts and figures. Altnaveigh's request is commercial and so should not be linked.

Beverly Anderson's request for a link on the homepage... all schools should be considered equally.

MAD made a motion that Ross seconded.

MAD made a motion that we not enforce compliance with the University disclaimer and other Web page formatting specifications until we: 1) establish a time line for enforcement, 2) notify the University community and 3) establish a look and feel for official pages. Steve seconded the motion. It unanimously passed.

Julie will send out an inquiry re. best day of week and time for next meeting. We all agree that another meeting is needed before the December one.

Steve moved that the meeting be adjourned. Mary Anne seconded. Unanimously passed.