

DIGITAL ART & DESIGN CONCENTRATION

Portfolio Guidelines And Submission Form

Department of Art & Art History, 860-465-0197, FAIC 317

After completing several foundation courses, students are required to submit a portfolio to enroll in 300-level (or higher) studio courses. Students whose portfolios do not meet standards may be required to take supplemental courses.

10 Samples of Artwork are Required:

- 2 samples of work demonstrating basic proficiency with Adobe Illustrator (ECSU ART 122)
- 2 samples of work demonstrating basic proficiency with Adobe InDesign (ECSU ART 122)
- 2 samples of work demonstrating basic proficiency with Adobe Photoshop (ECSU ART 124)
- 2 samples of work demonstrating basic proficiency with online media, e.g., WordPress, Dreamweaver, etc. Provide 2 printed screen captures for online media samples. Additionally, you may provide working online links (ECSU ART 124)
- 2 samples of work from a 2-D design, drawing and/or printmaking class

Portfolio Specifications

- Portfolio samples must fit unfolded in a 12" x 18" envelope (Envelope will be provided by the Art Office)
- Please print on tabloid (11x17") paper
- Samples can be mounted or unmounted, but must be well-presented and clean

Submission Procedure

1. Pick up a portfolio envelope in the Art & Art History Department Office, Fine Arts Instructional Center, Room 317
2. Fill in the Personal Information Form (*See right*)
3. Attach a copy of your online (unofficial) Web Transcript
4. Use labels provided to label artwork on the back, lower right hand corner. Identify the course the piece was created in and what software/medium was used
5. Put your correctly prepared and labeled artwork, completed

Deadlines for Portfolio Submission

Submission is ongoing. *It is strongly recommended that students submit their portfolios at least two weeks before the registration period begins.* Review can take two weeks or more.

Personal Information Form

Name _____

Student ID _____

Phone _____

E-mail _____

Checklist:

Digital Art & Design Major

_____ Artwork (10 samples, labeled)

_____ Web Transcript

_____ Completed Personal Information Form

Faculty Only

Date Reviewed _____

_____ Accepted

_____ Not Accepted

