

Institute for Sustainable Energy  
Board Meeting February 21, 2003, Connecticut Innovations

Members present:

Arthur Diedrick, Chairman of Development, Office of the Governor  
Dana Kubachka for Donald Downes, Chairman, Dept. of Public Utility Control  
Shirley Bergert, Public Benefits Taskforce Director, CT Legal Services  
John Mengacci, Undersecretary, Strategic Management Division, OPM  
Richard Barredo, Chief Operating Officer, CEF

Guests:

Dr. David Carter, President, ECSU  
Joel Rinebold, Executive Director, ISE  
William Leahy, Associate Executive Director, ISE  
Emily Smith, Managing Director, Gov & Corp. Relations, CT Innovations

Meeting called to order By Arthur Diedrick at 2:06 PM.

Arthur Diedrick requested Advisory Board members consider the minutes of the February 4, 2003 meeting, noting that the date had been changed from the original copy from January 23 to January 22. Motion by John Mengacci to accept, seconded by Richard Barredo, motion carried.

Arthur Diedrick asked for information on prioritizing the activities of the Institute. William Leahy distributed a sheet listing the core competencies of the Institute, focusing on the areas of education outreach, clearinghouse of information, public policy and energy solutions. The list was accepted by the Board of Advisors.

Arthur Diedrick asked for an explanation of budget line items that had been requested at the last Board meeting. William Leahy presented a line-by-line explanation with supporting information. Areas in question included rent, university administration services, library services, and personnel positions. Leahy and Dr. David Carter offered explanations of each of these items. After lengthy discussion the Board was in consensus that the Institute should not increase expenditures or incur unnecessary bills as the state budget remains undecided. The Board directed the Institute to seek alternate funding, including grants, while concentrating efforts within the core competencies.

Emily Smith offered the Institute access to CI's library of Grant Sources/Foundation Information.

William Leahy was directed to send the Board members information about the Municipal program in development at the Institute. Dana Kubachka stated that many groups have done related programs and suggested that the Institute act as a clearinghouse of information.

Arthur Diedrick led a discussion of the refinement of the mission statement. Submissions for consideration were received from Shirley Bergert, Donald Downes, Arthur Diedrick and John Mengacci. After discussion William Leahy and Joel Rinebold were directed to narrow the possible mission statements to 4 and to send the Board applicable definitions for discussion at

the next Board meeting. Dana Kubachka will research the state's energy statement to prevent conflicts.

The next Board meeting was set for Tuesday, March 25, 2003 at 2 PM.

A motion was made by John Mengacci, seconded by Shirley Bergert. Motion carried at 3:39 PM.

Respectfully submitted,  
Laurel Kohl