EASTERN CONNECTICUT STATE UNIVERSITY PRESENTS IMPROVISATION CLUB

MISSION STATEMENT: To inform and educate students about the different aspects of short form improvisation, a form of acting. As a student club of the Eastern community, the Improvisation Club is to provide interactive activities and events for its members and Eastern community.

ARTICLE #1: TITLE OF THE TROUPE
The name of the club is Improvisation Club.

ARTICLE #2: FUNCTION
The function of the group is to:
Promote Eastern's Theatre department in a fun and communal way. Improvisation is very audience based and audience inclusive.
Further develop improvisational skills by practicing improvisational games and exercises.
Showcase these developed skills to other Eastern students, friends and faculty through small performances on planned nights.

ARTICLE #3: MEMBERSHIP
The improvisational club is open to all Eastern students. There is no exclusivity based on major or concentration. In order to be in the club, one must attend the three consecutive club meetings in a row and participate in the voting amongst the club. Any voting member unable to attend a meeting for an excusable reason may vote by an absentee ballot.
Membership shall not be denied to any student because of race, religion, gender, color, ancestry, national origin, age, sexual orientation, disability or veteran status except as sanctioned by federal or state law.

ARTICLE #4: ORGANIZATION
There will an Executive Board to the improvisational club consisting of a: President, Vice President, Treasurer, Secretary and Public Relations.

ARTICLE #5: POWERS AND DUTIES OF OFFICERS
President of the club will:
  a. attend all club meetings and prepare the agendas for the meetings
  b. sign all official papers related to the club (including financial paperwork in the absence of the treasurer
  c. call executive board meetings as needed
  d. act as a spokesperson for the club.
  e. be an ex-officio member of all standing and ad hoc committees except the nominating committee.

Vice President of the club will:
a. take on the duties of the president in their absence and assist them in their duties otherwise.
b. If the president is impeached or resigns, take on the role of president.
c. automatically assume the powers and duties of the President if the President resigns, if the office of President becomes vacant, or if the President is impeached
d. coordinate all social functions of the organization
e. serve as coordinator of all standing and ad hoc committees
f. be an ex-officio member of all standing and ad hoc committees

Treasurer of the club will:
a. expend funds as authorized by the membership of the organization as indicated in the organization’s minutes;
b. keep an accurate account of all receipts, membership dues, and expenditures of the organization;
c. complete, sign, and submit all financial paperwork;
d. submit a financial report;
e. keep track of the club’s accounts, income, and expenditures;
f. give a Treasurer statement of balance at every meeting;
g. request financial assistance from the Student Government Association and Budget and Management Committee if needed;
h. be responsible for the organization complying with the policies and procedures set forth by the Student Activities office.

Secretary of the club will:
a. keep a proper record of all activities of the club, including the minutes of every meeting;
b. take attendance at all business meetings of the organization;
c. prepare a roll call of members and call it when necessary;
d. authenticate by his/her signature all records and documents of the organization;
e. carry on the official correspondence of the club; which will be signed by the president;
f. give 72 hours of notice of all meetings;

Public Relations of the club is responsible for getting information out to the public about the club and any/all upcoming club events.

ARTICLE #6: FACULTY ADVISORS
The duty of the faculty advisor(s) is to be a nonvoting member of the Executive Board. The advisor(s) should give advice and input to the organization to help improve the club. The advisor will his/her responsibilities to the organization as stated in the written directives
issued by the Student Activities Office and the “Club Advisor’s Operating Manual” located on the Student Activities Website. The advisor shall serve at the discretion of the University.

ARTICLE #7: ELECTIONS
Elections for the club should be held during the end of the Spring Semester and Executive Board members will serve for two consecutive semesters without needing to be re-elected. After the two semesters have ended, elections will happen and only members of the club will be allowed to participate. Voting is by ballot. Anyone running for an Executive Board Member must prepare and deliver a speech prior to elections. Anyone can run for an Executive Board position.

ARTICLE #8: REMOVAL FROM OFFICE
In the event of an Executive Board member not fulfilling their duties as an officer, they may be impeached. A notice will be given to them a week in advance to the voting on their impeachment. Both request and voting of the impeachment must happen during a regular meeting. An officer will be impeached if $\frac{2}{3}$ of the vote is in favor of the impeachment. Voting is by ballot.

ARTICLE #9: MEETINGS
This club will meet on a weekly basis, subject to change based on semester. The Executive Board will meet on their own terms, as needed, in addition to regular meetings. All Executive Board members should be present at all meetings, with minimal absences.

ARTICLE #10: AMENDMENTS
Any Amendments to the constitution requires a 2/3-majority vote by members of the club. Any member can petition the Executive Board to restructure the constitution.

ARTICLE #11: PARLIAMENTARY AUTHORITY
Robert’s Rule of Order, Newly Revised shall act as the Parliamentary authority for all meetings of the club.

ARTICLE #12: RATIFICATION
This constitution must be ratified by a majority vote at a regular meeting and approved by the Student Government Association Budget and Management Committee.