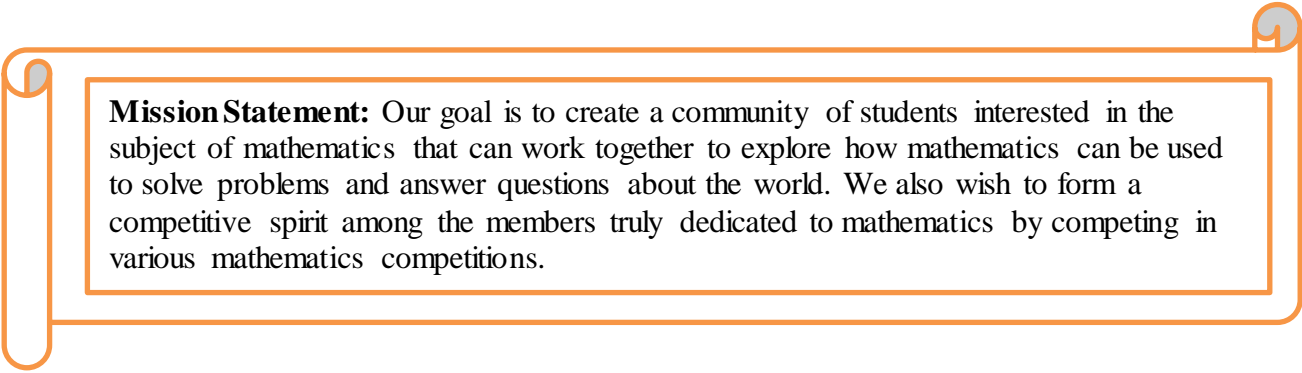


Math Club Constitution

Eastern Connecticut State University



Mission Statement: Our goal is to create a community of students interested in the subject of mathematics that can work together to explore how mathematics can be used to solve problems and answer questions about the world. We also wish to form a competitive spirit among the members truly dedicated to mathematics by competing in various mathematics competitions.

ARTICLE I – NAME

The name of this organization shall be “Math Club” of Eastern Connecticut State University.

ARTICLE II – PURPOSE

The purpose of this organization will be to immerse the members with a more philosophical understanding of mathematics and a deeper appreciation for the concepts behind the multiple mathematical theories members are likely to encounter in their studies in the field of mathematics. The organization also serves the purpose of creating a small community of students interested in mathematics and the thought processes behind mathematical logic used to solve problems in reality. Another purpose is to create and plan events available for the entire student body to attend, such as mathematical celebrations, seminars and lectures. Lastly, the organization will serve as a medium for establishing competitive teams of members and arranging for the participation in various math competitions.

ARTICLE III – MEMBERSHIP

- Section 1 Any student at Eastern Connecticut State University is eligible for membership regardless of race, gender, religious beliefs, major, or any other personal characteristics.

- Section 2 An active member is defined as a member who has attended one of the two previous meetings, unless there are extenuating circumstances (determined at the discretion of the president).

- Section 3 Active members have the power to vote on issues and decisions made by the organization.

- Section 4 An active member unable to attend a meeting for an excusable reason may vote through an absentee ballot.

ARTICLE IV – EXECUTIVE BOARD

- Section 1 The Executive Board shall consist of President, Vice-President, Treasurer, Secretary, and Competition Coordinator. The Faculty Advisor shall serve as a non-voting ex-officio member of the Executive Board.

- Section 2 The Executive Board shall have general supervision of the affairs of the organization between its regular business meetings and shall make policy recommendations to the organization. The Executive Board shall be subject to the rules of the organization and shall not act in conflict with actions taken by the organization.

Section 3 The Executive Board shall meet monthly (or more frequently, as necessary) during the academic year. Meetings of the Executive Board shall be called by the President of the organization.

Section 4 A majority of the membership of the Executive Board shall constitute a quorum. All decisions made by the Executive Board shall be by a majority vote of the members present.

ARTICLE V – ELECTIONS

Section 1 Elections will be held for the five positions of the Executive Board at least once annually.

Section 2 Officers shall be elected for a term of one (1) year or until their successors are elected. They shall hold office until the end of the spring semester when their successors shall assume office. There will be an Executive Board meeting consisting of the current Board and newly elected Officers to facilitate the transition of power.

Section 3 Elections shall be held during the spring semester. Elections shall take place no earlier than March 1st and no later than April 31st of each year.

Section 4 Nominations will be made at least 2 meetings prior to the elections. Only active members may nominate other active members for an Executive Board position. An active member may be nominated for multiple positions, but cannot hold two Executive Board positions simultaneously.

Section 5 All active members must vote for officers through a secret ballot. All ballots shall include an “abstention” option. If there is only one candidate for a position then the election may be by voice vote.

Section 6 If a member is elected for two Executive Board positions simultaneously, that member can choose which position to accept. Another election will be held to fill any open positions.

Section 7 In order to be elected, an active member must receive the majority of the votes. If there is a tie, or a majority vote is not received by any nominee, then another election will be held. During this secondary election, currently inactive members that have attended at least 50% of the meetings over the year will be allowed to vote.

Section 8 Nominees will be given up to 5 minutes to discuss why they would like the position they are running for during the meeting before the elections (at the latest).

Section 9 If a member(s) of the Executive Board is graduating during the winter, then an election will be held for that position(s) no later than November 31st.

ARTICLE VI – ENUMERATION OF POWERS AND DUTIES OF OFFICERS

Officers shall perform the duties prescribed by this constitution and by the parliamentary authority adopted by the organization. Duties shall include but shall not be limited to the following.

Section 1 The President shall:

- a. prepare the meeting agendas;
- b. have the power to call executive board meetings and all regular and special meetings of the organization;
- c. sign all official papers related to the club (including financial paperwork in the absence of the treasurer);
- d. appoint a temporary secretary to take minutes when the secretary is absent;
- e. act as the spokesperson for the organization;
- f. have the power, with the advice and consent of the Executive Board, to appoint the chairpersons of all standing and ad hoc committees;
- g. work with the Competition Coordinator to plan and organize the participation in any competitions.
- h. be an ex-officio member of all standing and ad hoc committees except the nominating committee.

Section 2 The Vice-President shall:

- a. assist the president with responsibilities as needed;
- b. carry out the duties of the president in the absence of the president;
- c. automatically assume the powers and duties of the President if the President resigns, if the office of President becomes vacant, or if the President is impeached;
- d. coordinate all social functions of the organization;
- e. serve as coordinator of all standing and ad hoc committees;
- f. be an ex-officio member of all standing and ad hoc committees.

Section 3 The Treasurer shall:

- a. expend funds as authorized by the membership of the organization as indicated in the organization's minutes;
- b. keep an accurate account of all receipts, membership dues, and expenditures of the organization;
- c. complete, sign, and submit all financial paperwork;
- d. submit a financial report;

- e. keep track of the club's accounts, income, and expenditures;
- f. give a Treasurer statement of balance at every meeting;
- g. request financial assistance from the Student Government Association and Budget and Management Committee if needed;
- h. be responsible for the organization complying with the policies and procedures set forth by the Student Activities office.

Section 4 The Secretary shall:

- a. keep a proper record of all activities of the club, including the minutes of every meeting;
- b. take attendance at all business meetings of the organization;
- c. prepare a roll call of members and call it when necessary;
- d. authenticate by his/her signature all records and documents of the organization;
- e. carry on the official correspondence of the club; which will be signed by the president;
- f. give 72 hours of notice of all meetings;
- g. distribute minutes within 48 hours of the meeting in accordance with the procedure set by the Student Activities Office.

Section 5 The Competition Coordinator shall:

- a. research math competitions that members of the club may be eligible to participate in and inform the members of the details concerning them at every meeting;
- b. plan and organize transportation and schedules for any competitions;
- c. distribute practice problems to members at every meeting in preparation for upcoming competitions;
- d. assemble a team(s) for competitions of any interested members.

ARTICLE VII – VACANCIES

Section 1 In the event of the vacancy of the President, the duties will be carried out by the Vice-President. The new President will then appoint a temporary Vice-President until a new one is elected.

Section 2 In the event of the vacancy of any other offices, the President will appoint a temporary officer and an election will be held for the vacant office.

ARTICLE VIII – IMPEACHMENT AND/OR RECALL

Section 1 Any officer is subject to impeachment and /or recall and removal from the office for failing to fulfill his/her constitutional responsibilities.

- Section 2 An impeachment request must be given at least a week in advance of the actual impeachment voting. Both the request and the voting must take place during regular meetings.
- Section 3 Upon conclusion of the discussion and arguments for and against impeaching the officer, a vote shall be taken. No officer shall be impeached except by a two-thirds (2/3) vote. Voting shall be by secret ballot.
- Section 4 An officer who is impeached shall immediately relinquish his/her office but shall be allowed to maintain active membership in the organization unless his/her actions have brought discredit to the organization.
- Section 5 If an officer is impeached, the organization shall fill the position following the procedures outlined under Vacancies.

ARTICLE IX – ADVISOR(S)

- Section 1 The advisor shall be chosen by the membership at a duly constituted meeting of the organization by majority vote. If decided by the membership, the organization may have multiple advisors.
- Section 2 The faculty advisor shall serve as a non-voting ex-officio member of the Executive Board.
- Section 3 The advisors shall give advice for the better performance of the organization.
- Section 4 The advisor shall meet his/her responsibilities to the organization as stated in written directives issued by the Student Activities Office and in the Club Advisor's Operating Manual located on the Student Activities Website.
- Section 5 The advisor shall serve at the discretion of the University.

ARTICLE X – MEETINGS

- Section 1 Meetings of the organization shall be held at least once a week during the academic year. There must be 48 hours of notice of all emergency meetings.
- Section 2 A quorum shall be defined as 50% of the club's total active membership. A quorum must be present for any action to take place by membership.
- Section 3 A quorum shall be required to conduct any official business of the organization except to adjourn.

Section 4 If voting results in a tie, a revote will take place with the President casting a vote.

ARTICLE XI – AMENDMENTS

Section 1 Amendments to this constitution must be approved by a 2/3 majority of the active membership present.

Section 2 Proposed amendments to the constitution shall be automatically tabled until the next scheduled meeting of the organization.

Section 3 Prior written notice of the proposed change(s) and the date of the meeting at which the proposed change(s) shall be voted on shall be provided to all members of the organization.

Section 4 The constitution may be amended at a duly constituted meeting of the organization by a two-thirds vote provided that prior notice has been given.

ARTICLE XII – PARLIAMENTARY AUTHORITY

Robert's Rule of Order, Newly Revised shall act as the Parliamentary authority for all meetings of the club.

ARTICLE XIII – RATIFICATION

This constitution must be ratified by a majority vote at a regular meeting and approved by the Student Government Association Budget and Management Committee, and approved by 2 Senate bodies.