

History Club Constitution

ARTICLE I NAME

The name of the club shall be the History Club of Eastern Connecticut State University.

ARTICLE II PURPOSE

1. To explore the richness and diversity of the historical experience.
2. To present to the student body the challenges and benefits of historical inquiry
3. To promote interaction between the college and the community by promoting historical awareness

ARTICLE III MEMBERSHIP

1. The organization will be open to students of Eastern Connecticut State University.
2. Voting Membership: anyone who attends two consecutive meetings. Persons failing to attend two consecutive meetings without cause shall lose their privileges.
3. Any voting member failing to attend a meeting with a cause may vote by absentee ballot.

ARTICLE IV OFFICERS

The Constitutional Officers of the club shall be President, Vice President, Secretary, Treasurer, and Public Relations Officer. Officers are allowed no more than three absences from regular meetings per semester.

1. Duties of the President:
 - a. To prepare the agenda.
 - b. To call and preside at all meetings if possible.
 - c. To sign all official papers relating to the club.
 - d. To appoint and end all committees not already provided for.
 - e. To appoint a temporary officer to assume the responsibilities to that office until a special election may be held.
 - f. To appoint someone to take minutes at a meeting if the Secretary is absent.
 - g. To confer with the Vice President on matters relating to the club.
2. Duties of the Vice President:
 - a. To assist the President.
 - b. To act in the President's absence.
 - c. To succeed the President in case of a vacancy during the term of office.
3. Duties of the Treasurer:
 - a. To disburse funds as directed by the President or as assigned in the payment of bills.
 - b. To keep an exact record of monies collected or spent.
 - c. To submit a monthly financial report.
 - d. To give a Treasurer's statement of balance at each meeting.
 - e. To request financial aid from the Student Government.

4. Duties of the Secretary:
 - a. To keep a proper record of all activities of the club, including minutes of every meeting.
 - b. To carry on the official correspondence of the club, this will be signed by the President.
 - c. To give 72 hours notice of all meetings.
 - d. To distribute minutes within 48 hours.
5. Duties of the Public Relations Officer:
 - a. Work with the Secretary to publicize all meetings or events.
 - b. Duties as may be assigned by the President.

ARTICLE V ADVISORS

1. The Advisors shall give advice for better performance of the club.
2. Seek a volunteer to reestablish the club every semester.
3. Advisors are chosen by a majority vote.

ARTICLE VI ELECTIONS

1. Elections shall be held no later than the third meeting of each academic year.
2. Notification of elections and nominations must be given two weeks prior to the voting.
3. A special election will be held in the office of Vice President, Treasurer, or Secretary, as per Article VI, Section 2.

ARTICLE VII VACANCY

1. In the event of a vacancy of the office of President, the duties of the President shall be carried out by the Vice President and a new Vice President will be elected.
2. In the event of vacancy of any other office, the President shall appoint a temporary officer and a special election will be held as per Article VI, Section 2.

ARTICLE VIII IMPEACHMENT AND/OR RECALL

1. Any officer is subject to impeachment and/or recall and subsequent removal from office for failing to fulfill his or her constitutional duties. An impeachment request must be given at least one week in advance of the actual impeachment voting.
2. Both the request and the voting must take place at a regular meeting. Any member of the club may make such a request. A 2/3 majority of the club vote is required for impeachment and a voting quorum must be present.

ARTICLE IX MEETINGS

1. Meetings shall be called at least bi-monthly by the President. There must be at least 24 hours notice for emergency meetings.
2. All meetings shall be run by Robert's Rule of Order, Newly Revised.
3. Quorum: A quorum shall be defined as 51% of the club's total voting membership. A quorum must be present for any voting action to occur.

ARTICLE X AMENDMENTS

1. Amendments to this constitution must be approved by a 2/3 majority of the voting membership present.

ARTICLE XI PARLIAMENTARY AUTHORITY

1. Robert's Rule of Order, Newly Revised shall act as the Parliamentary Authority for all club meetings.

ARTICLE XII RATIFICATION

1. This constitution must be ratified by a 2/3 majority at a regular meeting and be approved by the proper funding committee of the Student Senate.

Amendments

AMENDMENT I OFFICER ELECTIONS

1. Officer elections shall hereby be conducted each academic semester, rather than each academic year as per Article VI, Section 1
2. In order to give new officers time to prepare, elections will hereby be held no later than the last meeting of the preceding semester, rather than the third week of the semester as per Article VI, Section 1.
3. Section 2 and Section 3 of Article VI will still stand.

AMENDMENT II OFFICER ABSENTEES

1. By missing 2 consecutive meetings, members lose voting rights, as per Article III, Section 2. Without voting rights the President, Vice President, Secretary and Treasurer will hereby be unable to maintain their position. Therefore that office will be considered vacant.
2. If a vacancy occurs in this manner, the club shall proceed by the provisions specified in Article VII, Section 1 and Section 2.

AMENDMENT III SPENDING OF MONIES

1. The treasurer will hereby no longer disburse funds as directed by the President as per Article VI, Section 3, Subsection a. The treasurer will disburse funds according to Eastern Connecticut State University regulations, which require a motion, introduced by any member of the club. A motion must be passed unanimously by all voting members present at the meeting, or voting through absentee ballot.