

CAB Travel Policy

Purchasing Tickets

- Tickets are on sale at the Student Center Information Desk.
- Only EASTERN students/staff can purchase tickets to CAB trips.
- All guests must be accompanied by an Eastern student therefore you cannot purchase a guest ticket without also purchasing a student ticket.
- Students are able to purchase two tickets.
 - If a student would like to purchase their second ticket for another EASTERN student they must have the other student's ID (or photo copy of the ID) and have filled out the Proxy Note Form found in the Student Activities Office or online. This form is signed by the student unable to purchase in person and is giving permission for someone else to purchase their ticket with their ID.
 - If a student would like to purchase their second ticket for a non-EASTERN student they must pay the guest price for the second ticket. Guest tickets are only sold on the 2nd day of ticket sales.
- Faculty and Staff members are able to purchase up to two tickets a guest price only after they have been on-sale for one full week.
- Staff members are able to purchase two tickets at guest price.
- Anyone purchasing a ticket must provide all contact information for themselves and their guests, student or non-student.
- Tickets will not be held for students nor staff. If a student is unable to purchase their ticket in person the proxy note system outlined above shall be used.
- Proxy notes cannot be used to purchase a guest ticket.
- Refunds will not be given for tickets purchased for a CAB trip.

Attending a CAB trip

- All trip attendees MUST bring an ID when boarding the bus on the day of the trip. EASTERN students must have EASTERN student ID and non-student guests must have a driver's license or photo ID.
- All Eastern policies and procedures MUST be followed while participating in a CAB sponsored trip.
- Eastern students are responsible for their guests and ensuring that their guests are also following all Eastern policies and procedures.
- Trip attendees must use the transportation provided for the trip. Any exceptions must be requested in writing to the Director of Student Activities two weeks before the trip. Attendees will not be able to use outside transportation without the approval of the Director of Student Activities.
- On the day of the trip, all trip attendees must provide the trip coordinator with a contact phone number for that day.
- Any attendees found violating these policies is subject to referral to the Office of Judicial Affairs.
- The entire attendance list will be sent to the police and SABO 24 business hours in advance. No changes in guest or student attendees can be made after that.
- Four seats are reserved on each trip to be used by the CAB coordinator and staff member.
- All sales are final. There are no refunds.