

PRINTING IN THE LIBRARY

- Printers are located on the 1st, 2nd, and 3rd floors
- At your workstation, select print and your document(s) will go to all print stations. Choose one of the printers and swipe your ID card. Highlight your name on the monitor and push Print. Use the coin operated printer on the 2nd floor if you don't have your card.
- ID card payment accepted at most printers at a cost of \$.05 per page if you use a student or staff login . . . \$.10 per page for guests.
- Need help? Ask at the Reference Desk on 2nd floor or the Curriculum Center Desk on 1st floor.

LIBRARY PHOTOCOPIERS

ECSU Smith Library provides photocopy machines for student use on the 1st, 2nd, and 3rd floors immediately behind the elevators. Some of the copy machines accept coins and some will let you pay by swiping your ECSU ID card (after you open an account with ECSU Card Services). Checkout the new color copy machine in the 2nd floor copy machine area (\$.50 per copy).





**GET CHANGE FOR
THE COPIERS &
PRINTERS**

**... OR PUT CASH
ON YOUR ID CARD**

Located in the copy area on the 2nd floor, adjacent to the Circulation and Reference Desks . . . a second change machine is located in the 1st floor copy area

The only public fax machine on campus!

Located in the 2nd floor copy area, the Library sponsors this service (the Library does not own or operate the machine) for the convenience of students.

All instructions are on the front of the machine. You must pay for the service by keying in a credit card number. The cost (May 2007) is \$1.95 for the 1st page and \$1.50 for each additional page.

