

Top 10 Things Every Freshman Should Know About the J. Eugene Smith Library

1. Your ECSU ID Card is your library card. Use it at the Circulation Desk to check out books, videos & DVDs. Books may be checked out for 28 days; DVDs & videos for 14 days.
2. You can come to the Library just to study. Group and individual study rooms are available. Ask at the Circulation Desk.
3. The Library provides 90 scholars workstations where you may use the Internet and Microsoft Office 2007.
4. You can search the Library's online catalog for books and other items. The catalog is available at:
<http://www.consuls.org/>
5. To find journal articles on a topic, you need to search a Library database. There's a list of Databases by Subject at:
<http://nutmeg.easternct.edu/smithlibrary/databases/DatabaseGuidePage.htm>
6. Librarians are available to help you with your research and other assignments! There are 14 Reference Librarians available over 80 hours/week. Stop by the Reference Desk or call us at 465-4699.
7. You can access the online library resources anywhere you have an Internet connection. To access the Library databases, all you need is your ECSU ID number and a PIN Code. To get a PIN Code, stop by the Reference Desk or click on Online Catalog
<http://www.consuls.org/> and follow the link, *Library PINs*.
8. If we don't have a book or journal article that you need, we can get it! Stop by the Reference Desk or look at Interlibrary Loan (ILL) instructions:
http://www.easternct.edu/smithlibrary/documents/getting_started/ILL_Service.pdf
9. You may renew books online or request books from other CSU Libraries with your PIN Code.
10. Readings may be put on reserve by your professors. Print reserves may be checked out at the Circulation/Reserve Desk. Come to the Reference Desk if you need help with electronic reserves.