

Top 10 Things Every Freshman Should Know About the J. Eugene Smith Library

- 1. Your ECSU ID Card is your library card. Use it at the Circulation Desk to check out books, videos & DVDs. Books may be checked out for 28 days; DVDs & videos for 14 days.**
- 2. You can come to the Library just to study. Group and individual study rooms are available. Ask at the Circulation Desk.**
- 3. The Library provides 90 scholars workstations where you may use the Internet and Microsoft Office XP.**
- 4. You can search the Library's online catalog for books and other titles. The catalog is available at: <http://csulib.ctstateu.edu/>**
- 5. To find journal articles on a topic, you need to search a Library database. There's a list of Databases by Subject at: <http://www.easternct.edu/smithlibrary/library1/DatabaseGuidePage.htm>**
- 6. Librarians are available to help you with your research and other assignments! There are 11 Reference Librarians available over 80 hours/week. Stop by the Reference Desk or call us at 465-4699.**
- 7. You can access the online library resources anywhere you have an Internet connection. To access the Library databases, all you need is your ECSU ID number and a PIN Code. To get a PIN Code, stop by the Reference Desk or click on LIBRARY PIN <http://www.easternct.edu/smithlibrary/library1/GettingStartedDatabasesPinCodes.htm>**
- 8. If we don't have a book or journal article that you need, we can get it! Stop by the Reference Desk or look at How to Use ILLiad (Interlibrary Loan) at ECSU: <http://www.easternct.edu/smithlibrary/library1/illiad.pdf>**
- 9. You may renew books online or request books from other CSU Libraries with your PIN Code.**
- 10. Readings may be put on reserve by your professors. Print reserves may be checked out at the Circulation/Reserve Desk. Come to the Reference Desk if you need help with electronic reserves.**