



# J. Eugene Smith Library

Eastern Connecticut State University

UNIVERSITY ARCHIVES & SPECIAL COLLECTIONS

## DONATIONS

All donation inquiries should be sent to the University Archivist:

Tara L. Hurt

860-465-5563

hurtt@easternct.edu

The following is a list of the materials we desire:

- University records of permanent administrative, legal, fiscal, and historical value.
- Student publications, such as the *Campus Lantern*, *Dimension*, *Eastern Exposure* etc.
- Club minutes or minute books, account books, and correspondence of all student organizations.
- Class publications such as yearbooks, commencement programs, commencement speeches.
- Honors essays and Masters theses.
- Course syllabi.
- College catalogs, student handbooks and other campus publications.
- Photographs of students, faculty, staff, the campus and its buildings; photographs of student life and activities including alumni reunion activities.
- Scrapbooks and individually compiled student albums.
- Correspondence: letters exchanged between students and family which provide insight into student and campus life at a particular moment in time.

The Archives is always interested in learning about ECSU-related material for addition to the collection. Of special interest is the acquisition of student material such as letters written to family, photographs or other memorabilia associated with the university. Such material, whether it be from the 1890's or the 2090's, represents an important resource for the study of ECSU history and student life.

The Archives is also interested in acquiring the personal papers, publications and oral histories of long time faculty members and administrators to document their teaching, scholarship and service to the Eastern community.