### Representatives and guests attending:

<table>
<thead>
<tr>
<th>2007-2008 OFFICERS</th>
<th>AT LARGE FACULTY</th>
<th>GUESTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bill Salka, President</td>
<td>Imna Arroyo</td>
<td>Carol Abatelli</td>
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<tr>
<td>Grace Enggas, VP-Admin.</td>
<td>Grace Enggas</td>
<td>David Belles</td>
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<tr>
<td>Imna Arroyo, VP-Inst.</td>
<td>Ann Higginbotham</td>
<td>Ellen Brodie</td>
</tr>
<tr>
<td>Maryanne Clifford, Secy.</td>
<td>David Stoloff</td>
<td>Suzanne Dowling</td>
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</tbody>
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### INSTRUCTIONAL FACULTY
- Chuck Booth (BIO)
- Craig Erwin (BUS)
- Maryanne Clifford (ECO)
- Doug Kauffman (EDU)
- Lisa Fraustino (ENG)
- Tim Schroeder (EES)
- Greg Kane (HPE)
- Carolyn Coates (LIB/CAPS)
- Christian Yankov (MCS)
- Kin Chan (MCL)
- Jeff Calissi (PA)
- Bill Salka (PS/PHIL/GEO)
- Margaret Letterman (PSY)
- Andy Nilsson (SOC)
- Gail Gelburd (VA)

### ADMINISTRATIVE FACULTY
- Edith Mavor
- Nancy Tarkmeel

### MANAGEMENT
- Rhona Free
- Michael Pernal
- John Sweeney

### STUDENT GOVERNMENT
- (Pres)
- (VP)
- (Sec.)

### AT LARGE FACULTY
- Imna Arroyo
- Grace Enggas
- Ann Higginbotham
- David Stoloff

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### STUDENT GOVERNMENT
- (Pres)
- (VP)
- (Sec.)
Call to Order - 3:35 pm –
Convened by President Salka in the Faculty Lounge (Webb Hall 358).

Disposition of Minutes for Tuesday, Feb 5th, 2008
http://www.easternct.edu/senate/documents/0708/minutes_020508.pdf

Chuck Booth/Suzanne Dowling moved/seconded a motion to approve the minutes as presented. Passed.

Communications and Announcements
- Senate has been asked to elect 3 members, two instructional and one administrative faculty for the strategic plan implementation committee. The call for nominations will be issued this week and the Senate will elect the members on in its March 4th meeting.

Committee Reports

Executive Committee – Report by Bill Salka
- Met on Tuesday, Feb 12th to put together agenda for today.

Academic Affairs Committee – Report by Nancy Tarkmeel
- Met approved the minutes and continues work on student misconduct bill as well as other issues.

Academic Program Review Committee (APRC) – Report by Gail Gelburd
- No report.

Budget and Resource Allocation Committee – Pat Banach
- No report.

Curriculum Committee - Report by Imna Arroyo
- Met and has distributed report to summarize its actions. The committee will also present 5 bills under new business.

First-Year Program Committee - Report by Doug Kauffman
- Sending out emails today requesting classes be submitted for clusters. Still looking for joint cluster proposals.

Liberal Arts Program Committee (LAPC) – Report by Ann Higginbotham
- Met and working through a backlog of proposals, and presenting a bill under new business.

Organization Committee – Report by Carol Abatelli
• No report

Personnel Policies Committee – Report by Edith Mavor
• No report.

Student Academic Advising Committee – Report by Nancy Tarkmeel
• Met last Wednesday and looking to set up a new stage based advising system. Also presenting a resolution under new business.

Support Services Committee – Report by Edith Mavor
• No report.

Administrative Reports

Academic Affairs - Report by Rhona Free
• Talked to Chuck Booth from the LAPC about the need to move forward to meet the Trustees strict guidelines about completing Math 098 within the first 24 credits. Under these guidelines if the students have not completed it in the first semester, they can not enroll for the next semester.
• Most of the tenure track searches for 08/09 have been completed with the contracts signed.
• At The University meeting Ken Delisa announced two funds – one to support faculty travel and one to support students. Adhoc committees were formed to decide on the distribution of funds and you should expect an announcement about it in the not to distant future.
• Jeff Trawick-Smith is the Interim Endowed Chair in Early Childhood Education for this year but a national search is beginning.

Student Affairs – Report by Paul Bryant
• No report.

Finance and Administration – Report by Dennis Hannon
• Food service contract is out to bid with deadline fast approaching.
• The master plan is on going with the technical portion being completed and we can expect an announcement in the not to distant future about its progress.
• The Governor’s budget was announced and it’s a status quo budget unless changes are made by the state legislature. So far, no cuts and no additional resources for the CSU system.

President Nuñez - Reports by Maggie Martin and Mike Pernal
• Maggie Martin: Call your attention to the fact that the co-chairs have all been identified with the names on the handout distributed. The draft will be updated to include those members elected and the names of the students on the committee. Also the survey for participation in the implementation of the strategic plan is open
with many people already volunteering to work on the initiatives.

- Michael Pernal: A couple of quick announcements. The bowlathon is March 8th at the Willibowl and Eastern is developing matching grants to increase fundraising. Also, March 7-9 Performance of Body and Soul at the student center theatre which focuses on the trafficking of young children.

**Old Business**

- Bill 0708-6 was presented for the second time to update policies from the GER for the LAPC to deal with transition. Motion to discuss the bill moved by Suzanne Dowling and seconded by Gail Gelburd. Chuck Booth presented the need for the bill. Imna Arroyo/ Gail Gelburd moved/seconded a motion to vote on the bill. Bill 0708-6 passes unanimously.

**New Business**

- Introduction of Senate Bill 0708-8 by Curriculum Committee for converting the degree program in Performing Arts. This bill requests a program modification to change the BA degree in Performing Arts to a new BA degree. Instead of getting a degree in Performing Arts with a concentration in Music, this bill would allow students to get a Music degree. The Performing Arts department is looking to set up a degree which is keeping with other music degrees at liberal arts colleges. This degree is quite distinctive from the other music degrees at the other CSU and at Uconn with its focus on performance. This new degree has been done with existing resources and creates a degree which makes more sense to our students. Ann Higginbotham / Lisa Fraustino moved/seconded a motion to introduce the bill to the Senate.

- Introduction of Senate Bill 0708-7. This bill is the companion for the Senate Bill 0708-08. Ellen Brodie discussed the bill which seeks to further change the degree program in Performing Arts. This bill requests a program modification to change the BA degree in Performing Arts with a concentration in Theatre to a new BA degree in Theatre. Instead of getting a degree in Performing Arts with a concentration in Theatre, this bill would allow students to get a Theatre degree. Doug Kauffman /Imna Arroyo moved/seconded a motion to introduce the bill.

- Introduction of Senate Bill 0708-9. A bill to modify the degree in Biology to update the curriculum to include more emphasis on growing areas in biology and to include more writing components. Mike Adams discussed the changes and why the Biology department needs to alter its degree program. Imna Arroyo /Ann Higginbotham moved/seconded a motion to introduce the bill.

- Introduction of Senate Bill 0708-10. A bill to modify the elementary education certificate program to meet the standards of the National Education Association to strengthen the program by adding credits to it. David Stoloff explained the need for the changes to this program. Imna Arroyo /Ann Higginbotham moved/seconded a motion to introduce the bill.

- Introduction of Senate Bill 0708-11. A bill to change of name of minor from public policy and government to political science to reflect the national change and reflect
the name of the major. Bill Salka explained the name of the minor program in Political Science needed to be altered to match the name of the major program. Imna Arroyo/Suzanne Dowling moved/seconded a motioned to introduce the bill.

- **Introduction of Senate Bill 0708-12.** A bill to revise the policy on academic misconduct. Andrew Utterback noted that the academic affairs committee was asked to clarify the policy to create and appeals process for students who receive additional sanctions from the academic affairs committee to allow the Vice President of Academic Affairs to be the appeals officer when additional penalties are incurred by the student from academic affairs. Gail Gelburd/Imna Arroyo moved/seconded a motioned to accept the bill.

- **Senate resolution 0708-3.** Peter Drzewicki present a resolution for the Student Academic Advising Committee to help the committee prioritize what the it will work on over the next year or more as well as making the Senate aware of what this committee is working on. Motion to close discussion Imna Arroyo/Ann Higginbotham. Resolution passes unanimously.

- **Election of a new member for the LAPC.** Ann Higginbotham offered to vacate the senator seat and move over to the social sciences seat which would allow the senate to elect a new senate representative. The senator seat is open to any senator regardless of department. Gail Gelburd volunteered to be nominated for the senator seat for the rest of this semester. Imna Arroyo/Suzanne Dowling moved/seconded a motion to move Ann Higginbotham to the social science seat and for Gail Gelburd to be elected as the senator on the LAPC. Motion passes unanimously.

**Adjournment**


**Attachments:**

1. [Senate Bill 0708-7](#)
2. [Senate Bill 0708-8](#)
3. [Senate Bill 0708-9](#)
4. [Senate Bill 0708-10](#)
5. [Senate Bill 0708-11](#)
6. Senate Bill 0708-12
7. [Senate Resolution 0708-3](#)
8. [Curriculum Committee Minutes of 2-13-08](#)
9. Curriculum Committee Summary
10. [First Year Program Committee Minutes of 01-24-08](#)
11. [Implementation Leadership Chart](#)
EASTERN CONNECTICUT STATE UNIVERSITY SENATE
Minutes for meeting of February 19, 2008

University Senate
EASTERN CONNECTICUT STATE UNIVERSITY
UNIVERSITY SENATE BILL COVER SHEET

SB: 07/08-12 Revised Policy on Academic Misconduct

Sponsoring Parties: Academic Affairs Committee

Submitted By: Andrew Utterback, Chair

Semester in which proposed changes would become effective: Spring 2008

Text of Bill: See Attached

Introduced in Senate on February 19, 2008

Returned to Committee on __________ Resubmitted to Senate on __________

Amended by Senate on __________ Tabled by Senate on __________

Approved By Senate on __________ Disapproved by Senate on __________

Sent to University President on __________ University President Deadline __________

Presidential action reported to Senate on ________________.

Referred to __________ for implementation on ________________.

Official Signatures

________________________________________ On ________________
William M. Salka
University Senate President

________________________________________ Reasons for Disapproval (below)
Elsa Nunez
University President

[] Approved On ________________ Date

[] Disapproved ________________ Date
Delete

All decisions of the Committee are final and binding on all parties involved.

Add

A student who is found guilty of academic misconduct and is the subject of added sanctions as imposed by the Academic Misconduct Committee may appeal the additional sanctions to the Vice-President for Academic Affairs. Students who wish to originate an appeal must directly notify the Vice-President for Academic Affairs in writing within 30 business days of the Academic Misconduct hearing at which the additional sanctions were imposed.

The Vice-President for Academic Affairs shall consider and make a determination as to the fit of the additional sanctions as appropriate to that case. The Vice-President for Academic Affairs will advise the Committee in writing within 30 business days of the origin of the appeal. The Vice-President for Academic Affairs is the last agent of appeal within the University.

Legislative/Committee Intention:

The language is meant to indicate that a student may appeal the imposition of additional sanctions to the VPAA. "Additional sanctions" are those sanctions imposed by the AMC on top of any sanctions already imposed by the professor (such as an F for the course).

If the VPAA receives an appeal, the VPAA may find the additional sanctions appropriate and compose a letter to the committee indicating so.

If the VPAA receives an appeal, the VPAA may find the additional sanctions not appropriate and compose a letter to the committee indicating so.

If the VPAA disagrees with the AMC, the letter should indicate some guidance for the committee to follow in reconsidering the additional sanctions. The AMC would reconvene and reconsider the additional sanctions in that case with the added context provided by the VPAA.

Therefore, the VPAA is acting in an advisory appellate role for the AMC.
Biology Department

BIO 452 Conservation Biology
New course proposal
Approved by Curriculum Committee 2/13/08

Mathematics and Computer Science Department

MAT 345 Optimization
New course proposal
Approved by Curriculum Committee 2/13/08

CSC 220 Visualizing Data, Information and Ideas
New course proposal
Approved by Curriculum Committee 2/13/08

Psychology Department

General Psychology Program modification for spring 2008
Approved by Curriculum Committee 2/13/08
Needs Senate Bill not requiring BOT and BOGHE approval

Psychology of Children and Youth Program modification for fall 2007
Approved by Curriculum Committee 2/13/08
No bill required

Psychology of Children and Youth Program modification for spring 2008
Approved by Curriculum Committee 2/13/08
Needs Senate Bill not requiring BOT and BOGHE approval

Psychology of Work Program modification for fall 2007
Approved by Curriculum Committee 2/13/08
No bill required

Psychology of Work Program modification for spring 2008
Approved by Curriculum Committee 2/13/08
Needs Senate Bill not requiring BOT and BOGHE approval

General Psychology Curriculum for fall 2007
Approved by Curriculum Committee 2/13/08
No bill required

Psychology Minor
Approved by Curriculum Committee 2/13/08
No bill required

PSY 319 Human Sexuality
New course proposal
Approved by Curriculum Committee 2/13/08

PSY 491 Research Assistant
New course proposal
Approved by Curriculum Committee 2/13/08

Visual Arts Department

ART 122 Digital Illustration and Page Layout
Change number from 125 to 122, change title to “Digital Illustration and Page Layout”, change credits from 1.5 to 3, change catalog description
Puts ART 125 and ART 127 together into one course
Approved by Curriculum Committee 2/13/08

ART 125 Digital Illustration
Delete from Master Course File
Approved by Curriculum Committee 2/13/08

ART 127 Digital Design and Page Layout
Delete from Master Course File
Approved by Curriculum Committee 2/13/08

ART 124 Digital Imaging and Basic Website Design
Change number from ART 126 Digital Imaging to ART 124 Digital Imaging and Basic Website Design, change catalog, change credits from 1.5 to 3
Puts ART 126 and ART 128 together in one course
Approved by Curriculum Committee 2/13/08

ART 126 Digital Imaging
Delete from Master Course File
Approved by Curriculum Committee 2/13/08

ART 128 Designing for the Internet
Delete from Master Course File
Approved by Curriculum Committee 2/13/08

ART 201 Relief Printmaking I
Modification of an existing course
Approved by Curriculum Committee 2/13/08

ART 206 Sculpture I
Modification of an existing course
Approved by Curriculum Committee 2/13/08

ART 207 Ceramic Sculpture
Modification of existing course – eliminates prerequisites
Approved by Curriculum Committee 2/13/08

ART 208 Surface Design
Modification of existing course – eliminates prerequisites
Approved by Curriculum Committee 2/13/08


EASTERN CONNECTICUT STATE UNIVERSITY SENATE
Minutes for meeting of February 19, 2008

Eastern Connecticut State University
First-Year Program Committee
January 24, 2008

Minutes


Present as Ex-Officio: S. Heyward, Director, Academic Advising Center, M. Levin, Director, FYP; D. Hast, Director, CEE

Excused: D. Kauffman

1. Minutes
1.1 The minutes of 11/29/07 were passed with the following corrections.
1.2 S. Heyward was not present at the meeting
1.3 At point 3.6c …LAPC should be corrected to read “LACIT (Liberal Arts Core Implementation Team).”

New Business:

2. Spring 2008 Meeting Time
2.1 The committee meeting time and day were discussed. The meeting time and day will remain unchanged due to the majority of the committee members’ schedules.

3.0 Director’s Report
3.1 M. Levin discussed the issues of compliance until additional staff are added to the FYP.
3.2 The FYR Assessment Surveys were developed by the subcommittee of P. Bachiochi, D. Kauffman, P. Serignese and M. Levin. The surveys were distributed by the FYP staff to all the FYR classes and will be evaluated. All data will be combined, looking for trends not individual class differences.
3.3 Institutional Research will begin summarizing the data.
3.4 There are 45 colloquia. A printout was distributed of the current colloquia courses that are not completely filled. A common thread regarding enrollment is the 4 vs. 3 credit colloquium. The 4-credit colloquium has received many scheduling complaints, and students would probably prefer to pay for a 3-credit course which fulfills the same requirement. Other problems mentioned were student outcomes and incentives for faculty to teach a 3-credit colloquium course.
3.5 M. Levin will be meeting with Deans and Departments Chairs regarding what courses have been designated for the FYP. He also met with the Registrar regarding creating a block of time for scheduling the FYR 174 one-credit classes.
3.6 Currently, there are 7-9 clusters submitted with 9 single course proposals. These are preliminary numbers.
3.7 The goal for Fall 2008 is 28-30 clusters. However, additional students will be added when the program becomes mandatory for all freshmen, which will include SPOA students. The SPOA (Summer Proof of Ability) option for students now being offered to an incoming freshman has an FYR course linked to a COM 100 course in the summer. They do not take a cluster when they begin in the Fall semester.
3.7.a M. Levin indicated that this FYR course is probably not similar to the FYR 174 course that is linked to FYP cluster courses.
3.8 M. Levin discussed the future need for additional faculty in the FYP program. In Fall 2009 there will be an estimated 1,000 students (including SPOA students). There will potentially be a need for 40 clusters of 25 students each for Fall 09. SPOA students must begin in the summer and if they meet certain criteria can take 11 credits and a minimum of a C grade in each course and then are admitted as full-time students. Forty clusters will require 23 full-time faculty positions. For 50 colloquia courses in Spring 2010, there will need to be 14 full-time faculty positions.

4.0 STEP-CAP Issues
4.1 Following discussions with some Step-cap students, M. Levin recommended that a possible compromise could be created for step-cap students for those who wish to be admitted to regular clusters and those who wish to be in step-cap clusters.

5.0 **New Cluster Courses Approved**

5.1 The following joint cluster proposals were reviewed, voted upon and approved:

- J. Calessi/R. Lemons: MUS 120, Intro to Music History
  MUS 100, Fund of Music

- J. Brown/B. Little Liu: ECO 210, Economics and the Environment
  HON 200, Honors Expository Writing

- M. Chirico/D. Pellegrini: ENG 226 Drama
  THE 267 World Theater History I

5.2 Cluster proposals should be sent by e-mail to the FYP Secretary, Dale Dubina. The proposals will then be sent electronically to the FYP committee members for review prior to the next meeting.

5.3 The faculty signature lines on the cluster forms were determined to be unnecessary and will be removed.

6.0 **Student Assistants**

6.1 Kimberly Lussier, has returned for a semester as the graduate assistant and Victoria Docktor is the work-study student.

7.0 **Team-Teaching FYR 174**

7.1 Currently talking to faculty for anecdotal evidence regarding faculty experience team teaching the FYR 174.

7.2 It was suggested that a review of the grades on the FYR 174 classes that were team taught could be researched.

7.3 Team teaching in general could be reviewed and the numbers of people involved would be greater for a survey.

8.0 **Next meeting date**

8.1 Next meeting – Thursday, February 14, 2008, Library Director’s Conference Room 417, 3:30 p.m.

8.2 Meeting adjourned.