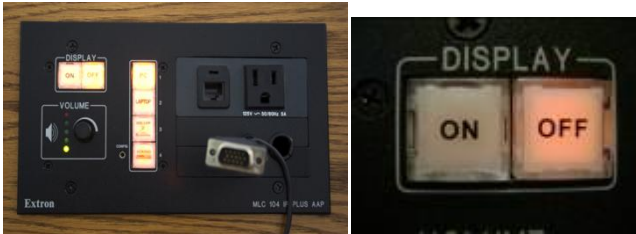


# Multimedia Classroom Equipment Operation Guide

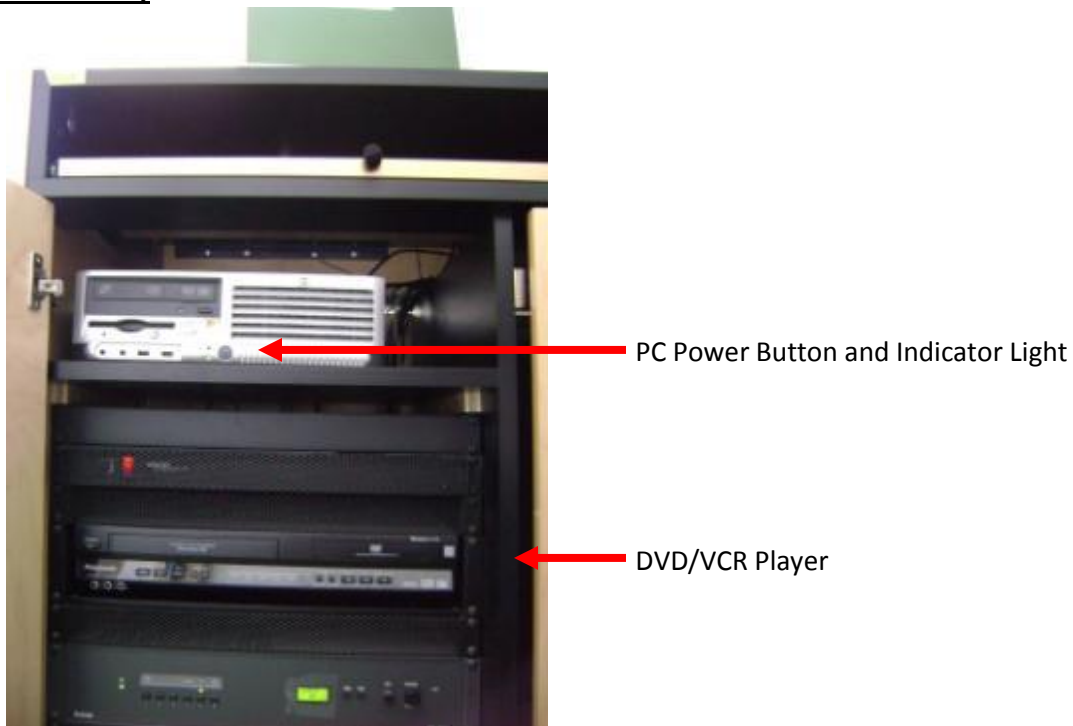
## (For assistance please call 5-4346)

### LCD Projector



1. If projector lamp is off, press DISPLAY POWER button on console controller panel.
2. ON button will flash (approx 30 seconds) while projector lamp is warming. *(During this time you will be locked out from making any other selections)*
3. To turn projector off, press OFF button. Projector cooling cycle will take 90 seconds.

### Computer (inside lectern)

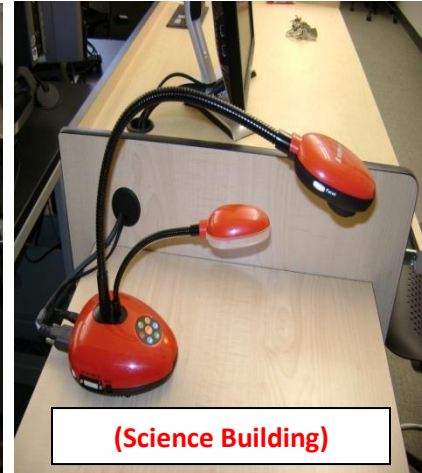


1. Press PC power button if indicator light is off
2. Type your Eastern LOGIN name/password (Be sure your domain is set correctly).

### DVD/VCR Control (inside console)

1. DVD/VCR remote control located in or on console.

## Document Camera(s)



(Science Building)

1. Press power on button.
2. Adjust camera to full vertical position if necessary.
3. Press ZOOM button to resize image.
4. Press AUTOFOCUS button to focus item.
5. Press UPPER lights for best results, including transparencies, text documents.
6. Document camera image is displayed on PC monitor

## Document Camera - Science Building

1. Press red power button to turn document camera on.
2. For a larger image, position camera head closer to source.
3. Press white Focus buttons on side of camera to focus image.

## Source Switcher (computer, document camera, DVD/VCR)



1. Once the "ON" button stops flashing you can select the source you want to project.
2. To switch between sources, press one of the selector buttons on the control panel

## Volume Control



1. Turn volume control to adjust video/computer audio volume.
2. Computer audio volume (CD's, DVD's...) can be adjusted further using Windows volume control.

## Laptop Computer Connection



1. Attach VGA and mini-audio cable located on console to VGA and audio ports of laptop.
2. Attach personal network cable to data jack.
3. Select LAPTOP source button on switcher.

## General Information

- **Logoff** your Eastern account by clicking the windows "Start" button and "Log Off". Please **do not shut down or power off** the computer.
- Shut off data projector after each use by holding down DISPLAY OFF button
- Check to see if projector lamp has shut down.

