# Senate Committee End-of-Year Summary Template

Committee Name: Liberal Arts Work Committee  
Chair’s Name: Gloria Colurso, Biology Department, Science 358, x55259  
Date: May 9, 2014

Please provide the following information to the Senate by way of the Chair of the Organization Committee by the end of the Spring semester – **do not include any confidential information**. A copy will be filed with the University Archives.

1. **Give a list of committee members and the number of terms served and any vacancies.**  
**Any comments on committee membership – sufficient members, proper representation?**

   Membership (13 members) is sufficient and provides adequate representation.

   - Eight voting members are:
     - Two Instructional Faculty from the School of Arts and Sciences.
       - Caitlin Carenen 2014, Chase Rozelle 2015
     - Two Instructional Faculty from the School of Education and Professional Studies.
       - Vacant 2014, Neil Williams 2015
     - One Instructional Faculty member from either School.
       - Gloria Colurso 2015
     - One Administrative Faculty member.
       - Julia DeLapp 2014
     - The Director of the Center for Internships and Career Development, ex-officio.
       - Cliff Marrett
     - One student elected by the Student Senate.
       - Ryan Perry
   - Five non-voting members are:
     - The Coordinator of LAW
       - Mike Pernal
     - The Dean of the School of Continuing Education or designee, ex-officio.
       - Carol Williams
     - The Vice President for Academic Affairs, ex-officio.
       - Rhona Free
     - One representative from Alumni Affairs.
       - Michael Stenko
     - The University Registrar or designee, ex-officio.
       - Jennifer Huoppi

2. **How many times did your committee meet this past year?**  
Eight meetings, once per month, during the 2013-14 academic year.
3. **Give a brief list of major issues and/or actions taken by the committee during the past year (e.g., bills, resolutions, other).**

- SBA 13/14-02  Bylaw amendment to eliminate the sunset clause for the Liberal Arts Work Committee approved by the University Senate November 19, 2013. The LAW Committee will continue to function as an active standing committee of the University Senate.

- Developed a working, accessible, up-to-date webpage for LAW; special thanks to Jason Wheat and Kim Renaud.  http://www1.easternct.edu/liberalartswork/

- Courses approved to receive LAW designation:
  - BUS 490, HIS 490, HIS 491, HON 488, THE 481

- Finalized guidelines by which noncredit/voluntary preprofessional experiences could receive LAW designation.

- Contacted offices on campus that provide opportunities for noncredit student work/service appropriate for LAW designation. Assisted them with the application process; special thanks to Mike Pernal.

- Noncredit activities approved to receive LAW designation:
  - Academic Services Center - Peer Advisor
  - Academic Services Center - Lead Peer Advisor
  - Akus Gallery - Curatorial Assistant
  - Center for Community Engagement - Senior CCE Student Leader
  - Center for Early Childhood Education - Research Assistant
  - Institute for Sustainable Energy - Education Worker
  - Institute for Sustainable Energy - Energy and Environmental Worker
  - Institute for Sustainable Energy - Energy and Environmental Lead Worker
  - Institute for Sustainable Energy - Energy Information and Marketing Worker
  - J. Eugene Smith Library - Archival Collections Processing Assistant
  - Office of AccessAbility Services - Peer Mentor for Students with ASD

- Six students who participated in noncredit experiences (from the list above) received the LAW designation in the form of a certificate.

4. **Give a brief discussion of any issues left unresolved at the end of the year.**
The LAW Committee will continue to encourage credit-based and noncredit-based LAW applications. Now that noncredit guidelines are in place, more off-campus agencies will be contacted for LAW opportunities.

5. **Anything else?**
Not at this time.