Senate Committee End-of-Year Summary Template

Committee Name: Liberal Arts Work Committee
Chair’s Name: Gloria Colurso, Biology Department, Science 358, x55259
Date: August 21, 2013

Please provide the following information to the Senate by way of the Chair of the Organization Committee by the end of the Spring semester – do not include any confidential information. A copy will be filed with the University Archives.

1. Give a list of committee members and the number of terms served and any vacancies.
   Any comments on committee membership – sufficient members, proper representation?
   Membership (13 members) is sufficient and provides adequate representation.
   ▪ Eight voting members are:
     Two Instructional Faculty from the School of Arts and Sciences.
       Caitlin Carenen 2014, Chase Rozelle 2015
     Two Instructional Faculty from the School of Education and Professional Studies.
       Ann Anderberg 2014, Neil Williams 2015
     One Instructional Faculty member from either School.
       Gloria Colurso 2015
     One Administrative Faculty member.
       Julia DeLapp 2014
     The Director of Career Services, ex-officio.
       Cliff Marrett
     One student elected by the Student Senate.
       Ryan Perry
   ▪ Five non-voting members are:
     The Coordinator of LAW
       Fall semester Bob Horrocks; Spring semester Mike Pernal
     The Dean of the School of Continuing Education or designee, ex-officio.
       Carol Williams
     The Vice President for Academic Affairs, ex-officio.
       Rhona Free
     One representative from Alumni Affairs.
       Michael Stenko
     The University Registrar or designee, ex-officio.
       Jennifer Huoppi/Kathleen Fabian

2. How many times did your committee meet this past year?
   Seven meetings during the 2012-13 academic year.
3. **Give a brief list of major issues and/or actions taken by the committee during the past year (e.g., bills, resolutions, other).**
   - Courses approved to receive LAW designation: SWK 350, HPE 490, HPE 491, HPE 492.
   - Began to update the LAW webpage.
   - Continued to develop guidelines by which noncredit/voluntary preprofessional experiences could receive LAW designation.
   - Contacted Honors Council to encourage application of HON 488 for LAW designation.
   - Contacted academic departments that offer internships to encourage application for LAW designation.
   - Contacted agencies and businesses in the Willimantic community regarding opportunities for student service appropriate for LAW designation.

4. **Give a brief discussion of any issues left unresolved at the end of the year.**
The last five issues listed above are still a work in progress.

5. **Anything else?**
Senate Bylaws Amendments SBA 09/10-1 Creation of Liberal Arts Work Committee and SBA 09/10-4 Amendment to the Liberal Arts Work Committee establish a sunset clause such that the LAW Committee will operate only through Spring 2014. Their duties will then transfer to Academic Affairs Committee. The current LAW Committee believes too much substantive work remains to be done, and a bylaws amendment might be proposed to Senate to extend the life of the LAW Committee.